

MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

DATE: February 6, 2012

PLACE: Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

ATTENDANCE: Duane Sellers, Ted Irwin, Beth Birchall, Richard Drumm, Jr., & David K. Wedge were present.

ORDER OF BUSINESS

CALL TO ORDER: Duane Sellers called the meeting to order at 6:58 PM and led the Pledge to the Flag.

Notice was given of an Executive Session which was held on January 24, 2012 to discuss real estate.

MINUTES & TREASURER'S REPORT

Beth Birchall made a motion, which was seconded by Richard Drumm to approve the minutes of the January 3, 2012 Supervisors Meeting. The motion passed (5-0).

Beth Birchall presented the Treasurer's Report for the period ending February 1, 2012. Jim Bunting, of Clearview Rd. asked what the difference was between the State & Board of Supervisor's accounts. Beth explained that the State Fund is our Liquid Fuels account and the Board of Supervisor's account is our General Fund, a motion was made by Duane Sellers and seconded by David Wedge, to approve the Treasurer's Report. The motion passed (5-0).

OTHER BUSINESS – PUBLIC COMMENT:

Comment was heard from Steve Lehman, 300 Douts Hill Rd. on greenhouses. He asked if greenhouses need permitted. David Wedge stated no, if it is for the growth of plant, the true definition of a greenhouse. *See Addendum*

UNFINISHED BUSINESS

Resolution No. 02-06-2012 – Recovery of Legal and Engineering Review and Inspection Fees. The Resolution passed by roll call vote (5-0)

Road Master's Report: Mike Rankin gave the road report for the month of January. They were doing shoulder clean up and digging out pipes that had been closed for a long time. They had been out plowing and salting roads as needed. The road department started at 2am one morning and when they finished, they began a clean out of the shop/sheds, which lasted 4 days. With the weather holding, they are still getting roads ready for the spring. Comment was heard from James Jefferson who asked if River Road is a state road. Yes, per Duane Sellers. He also commented on a meeting that was held by the Conservancy, with Bryan Cutler, DEP, PennDOT and Township representatives in attendance, regarding the Tucquan Glen section of River Road and permitting issues to fix the stream which has encroached onto River Road, damaging it. PennDOT has been trying to get the permits to fix River Road, since 2008. They are proposing to replace the pipe at Kyper's property, where the tributary spills into Tucquan Glen. The road bed would be raised and the stream bed would be relocated, back into its original location.

Clearview Road update: Duane Sellers stated that the Board has received a second letter from the Buntings. Comment was heard from Jim Bunting as to what the next step would be. Duane Sellers stated that the Township solicitor had sent an email to the Board, regarding the steps that must be followed, whether the Township is reopening a road or considering vacating. The roadway must be surveyed by an engineer, in either case. Mr. Bunting asked if the Board has decided a direction to go, in regards to Clearview Road. Duane Sellers stated that the Board has not made a determination, at this time as to reopen or vacate Clearview Rd. but regardless, the survey must be done. Mr. Bunting

asked that the three letters that they have submitted to the Board dated May 4, 2004, January 20, 2012 and February 1, 2012, be made a part of these minutes.

Zoning Officer Report shows: 1 permit, 1 inspection & 1 U & O were issue in January 2012.

The SEO Report shows: no permits were issued in January 2012.

Planning Commission Report: no meeting was held in January 2012.

Plot plans: Strausser Engineer's request for a signature, showing compliance for the planning module for land development for the Keith Dussinger subdivision. A motion was made by Duane Sellers and seconded by Beth Birchall to sign the document. The motion passed (5-0).

Lancaster County Conservancy update: February 9, 2012 there is a follow up meeting scheduled at Rawlinsville Fire Hall at 6:30 pm, for the general public and neighbors to discuss issues that are happening at the Tucquan Glen area. Tom Stahl who is with the Conservancy, commented that they are planning on presenting some ideas for that area and welcome comments and discussion. Jim Bunting asked Tom Stahl how the Conservancy feels regarding Clearview Road, whether they would like to see it opened or vacated. Mr. Stahl stated that the Conservancy would like to see the center portion of Clearview Road be vacated because they feel that if the road would be opened it could create a nuisance with trash dumping and things of that nature. Comment was heard from James Jefferson and John Strausser.

Voting location change: Duane Sellers commented that this past voting location was changed from the Mt. Nebo Church to the Martic Township Elementary school. Various members of the community have stated that they would like to see it changed back to the church. There is more parking at the church vs the school and the square footage of the voting location at the church is much larger than at the school. Comment was heard from James Jefferson. The school held an in-service day to accommodate for the voting, but with teachers and staff having to work, this only left half the parking spaces for voters to use. Ted Irwin suggested that the citizens should also contact the Lanc. Co. Board of Elections and express their opinions to this Board and to also ask them why the location was changed. Duane Sellers asked for permission from the Board to write the Lanc. Co. Board of Elections a letter, asking them to switch the voting location back to the church.

Emergency Management Intermunicipal agreement: Duane Sellers received a call from Jay Reynolds, Pequea Township Supervisor. They interviewed Tony Williams to also be their Emergency Management Coordinator. They have stated that they too would like to be included in the discussions for the purposed Intermunicipal Agreement between Providence and Martic. Beth Birchall and David Wedge are Martic's representatives for the committee discussion. Comment was heard from James Jefferson.

NEW BUSINESS

January 2012 Bills – Ted Irwin made a motion and was seconded Richard Drumm to approve the bills with the addition of Kimball Midwest for \$329.00 for a total of: \$29,470.49. The motion passed (5-0).

Barry Acker with PPL, made a request to change the road signage on New Village Road and Old Holtwood Road and to place a stop-bar and 'truck stop only' sign. This allows for a brake-test area at the top of the hill for trucks, before the downward descent on Old Holtwood Road. PPL and Walsh construction are constructing a run-away truck ramp towards the bottom of Old Holtwood Road as a safety feature. This came about because there have been two separate instances where trucks brakes have heated up, resulting in 1 roll-over and 1 truck traveling over the bank. No one was injured, however with the construction project underway and large heavy loads still to be delivered, PPL and Walsh felt this issue needed to be addressed. The signage would go to an '8% grade' sign which means more in the trucking industry than a 'Steep Hill' 1 mile ahead. These signs would remain in place after construction is completed. Ted Irwin asked if a study needed to be conducted by the state. Mr. Acker agreed that if this signage was for all of the public, than a study should be conducted. David Wedge commented that since it's specific to trucks that are 26,000 tons or more, than no. Richard Drumm

commented that he is very much in favor of this safety feature. Beth Birchall commented how she appreciated PPL & Walsh thinking of our residents and keeping everyone's safety in mind. Mike Rankin commented that PPL will be obtaining the signs and no cost will be incurred by the Township. Comment was heard from La Jefferson. A motion was made by David Wedge and seconded by Richard Drumm to approve the proposed road signage changes. The motion passed (5-0).

A motion was made by Beth Birchall and seconded by Richard Drumm to authorize David Wedge to sign township checks. The motion passed (4-0) with David Wedge abstaining.

Discussion was had on the utility costs: Duane Sellers has compiled spreadsheets from the past 3 years, using invoices that the Township has received. This helps to build a history to help manage costs effectively. Leffler Energy and Econo Gas are the two vendors that the Township currently uses. Duane purposed having an energy audit conducted, which would have the furnaces checked out and maybe see if there is a more efficient way to heat both the office and shop area. A motion was made by Beth Birchall and seconded by Ted Irwin to have Duane contact Haller Enterprises, to conduct an energy audit of the township facility. The motion passed (5-0).

Duane Sellers also compiled a spread sheet from the past 3 years, on our attorney fees. After discussion it was felt that the most cost effective way to handle discussions with our attorneys would be to still continue to have one point of contact, the Township Secretary and to have her contact the solicitors via email. This allows everyone to see what is being discussed and any corresponding responses.

Duane Sellers and David Wedge met with Mike Rankin to discuss some of the needs of the Road Department. A spread sheet was compiled for the Board to see the prioritized needs of the Road Dept. The overall goal is to eliminate inefficiencies in what they are doing whether that means updating equipment or changing procedures and how they operate. Mike explained that with some of the equipment that they currently have, a job can be done, but it could take hours to complete that job. With a newer piece of equipment and the right attachments, that job can be accomplished in possibly half the time. Therefore you would be spending more money upfront, but making up the difference on the backside by accomplishing more, thus saving money. Duane explained that there is a budgeted line item that is for capital gains, he also explained how the Liquid Fuels fund (State Fund) works. The State fund money can only be used for roads and equipment. One item on the spread sheet is a 1 ton pickup truck with a fuel transfer tank. This vehicle would be more efficient for the crew to drive around in, because at this time they are using a dump truck. Also instead of driving a piece of equipment back to be refueled, fuel could be brought to the equipment, while on site. Duane explained that the State gives a dollar amount per resident, which is based on the census, and a dollar amount for qualifying roads. It was noted that Mike has found that the list of township roads that the state has been going by, has not been updated for many years. He is currently going around to all of the roads and measuring them so that we can qualify for more Liquid Fuels reimbursement. Duane Sellers also explained that since we can only save 20% of our liquid fuels money, for what we are getting in interest in the State Fund, we can more than offset by purchasing a more efficient piece of equipment. David Wedge stated that it's not costing us, as residents, anything. The money has been sitting there earning only 1 or 1.5% of interest. When we have a truck that is not running properly and the job is taking longer to do, that 1% interest isn't saving the township any money. We have roads and equipment that need repair. It was also noted that Liquid Fuels money can't be used for salt, this is paid for out of the general fund. Ted Irwin commented that Mike is now keeping track of the expenditures and cost for all of the equipment. An equipment report can now be generated. If a piece of equipment isn't being used, it will be flagged and the Board will look at replacing it with something that will be more efficient. A motion was made by Ted Irwin and seconded by Richard Drumm to have Mike begin looking for a 1 ton diesel pickup with a fuel transfer tank with a maximum cost of \$54,000. Comment was heard from James Jefferson, Bill Webber and Dick Jeffries.

Road Department uniforms: A motion was made by Beth Birchall and seconded by David Wedge to contract with Cintas Uniform Company to have our full-time and regular part-time Road Dept. wear Hi-Vis uniforms, since safety to our employees is a top issue. The motion passed (5-0)

Flagger Training: Mike Rankin explained that he would like to schedule the training for March. Beth Birchall made a motion which was seconded by Ted Irwin, to schedule flagger training and certification testing for March. The motion passed (5-0). Comment was heard from La Jefferson

A motion was made by Beth Birchall and seconded by David Wedge to approve Mike Rankin to attend the Lanc. Count Conservation District's Feb. 16th training session at Providence Township. The motion passed (5-0).

Beth Birchall made a motion, which was seconded by Duane Sellers, to approve Barb Stokes as a resident representative and to continue to attend the Fire Merger meetings as a committee member, until the fire company merger is complete. The motion passed (5-0).

Beth Birchall commented that PNC bank contacted her about making a presentation to the employees to upgrade their banking services. A motion was made by Beth Birchall and seconded by David Wedge to have Beth Birchall get in touch with and invite the PNC bank to schedule an employee presentation to discuss the options to their banking services. The motion passed (5-0) Comment was heard from La Jefferson.

Bill Webber commented on the direction the Board is taking regarding our SEO. Beth Birchall stated that nothing can be done until the Jan. 2013 reorganizational meeting and at that time the Board can address this issue.

Mike Rankin commented that he spoke to Jim Grupe the Road Master with Providence Township. They discussed possibly working together during the paving season. A motion was made by Beth Birchall and seconded by Duane Sellers to pursue the relationship between townships. The motion passed (5-0). Comment was heard from James Jefferson.

Beth Birchall commented that she attended an Emergency Management training seminars at the Lanc. County training center. A question that was raised was whether or not the Emergency Management Coordinators are covered under our workers compensation, as well as the volunteers. She has asked the secretary to find out from our insurance agent.

James Jefferson commented on Dannel's Wissler's wonderful efforts for vets.

The next meeting of the Martic Township Board of Supervisors is scheduled for March 5, 2012 at 7:00 p.m. at the Municipal Building.

They're being no further business the meeting was adjourned at 8:35 pm by a motion from Beth Birchall which was seconded by David Wedge.

Respectfully submitted,

Karen D. Sellers
Secretary to the Board of Supervisors
Martic Township

Addendum:

Regarding the issue of permitting for greenhouses, after checking, Greenhouses do require a Zoning Permit in Martic Township