

MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

DATE: March 4, 2019

PLACE: Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

ATTENDANCE: Beth Birchall, Duane Sellers, Carl Drexel, Don Snyder and John Ulaky were present

ORDER OF BUSINESS

CALL TO ORDER: Duane Sellers called the meeting to order at 7:00 PM and led with the Pledge to the Flag.

MINUTES & TREASURER'S REPORT

Beth Birchall made a motion and was seconded by Don Snyder, to approve the minutes of the February 4, 2019 Supervisors Meeting. The motion passed 5-0.

Beth Birchall presented the Treasurer's Report for the period ending March 1, 2019. A motion was made by Carl Drexel and seconded by John Ulaky, to approve the Treasurer's Report. The motion passed 5-0.

John Ulaky made a motion which was seconded by Don Snyder, to approve the bills for payment totaling \$ 32,684.54. The motion passed 4-0 with Carl Drexel abstaining in accordance with Section 1103(j) of the Ethics Act and noted that his public disclosure memorandum is on file in the township office. It was noted that the Lancaster County Drug Task Force payment was part of this approval.

OTHER BUSINESS – PUBLIC COMMENT:

Lydia Martin w/ LCC stated that due to an injury, Shaun McAdams with Trout Unlimited has had to postpone his presentation to the Board, until the April meeting

PLANNING COMMISSION/SUPERVISORS review:

The Martic Township Planning Commission did not meet in February.

UNFINISHED BUSINESS

Eli B & Barbie Stoltzfus / Living Stones Masonry: A motion was made by Beth Birchall and seconded by Don Snyder to have the Township's solicitor forward the proposed settlement agreement to the lawyers for Eli B & Barbie Stoltzfus and Living Stones Masonry.

Trestle funding grant: Mark Wilson with Wilson Consulting Group is working on another grant which would be for the Trestle bridge, which was destroyed by fire in 2018. This grant is with the Department of Conservation and Natural Resources (DCNR). This is a matching fund grant. Conestoga Township has elected to proceed with their \$200,000 cash. He has also suggested that we could possibly consider a non-cash match, which means if the Townships agree to do some of the work and we put a dollar amount to that work, DCNR would match the fee amount. After discussion, a motion was made by Beth Birchall and seconded by John Ulaky to sign the Resolution to get the process started. The motion passed 5-0.

DEPARTMENT REPORTS

Road Department:

Tod Simone read the report for February 2019:

2/1: Snow event 3 men & trucks 12 hours

2/4 – 2/7: Truck repair, washed trucks, sold Municibid broom picked up, repaired twp well pipe, sign work
2/11 – 2/15 : Weather event
2/11: 4 men & trucks 11 hours
2/12: 4 men & trucks 11 hours
2/13: 2 men & trucks 4.5 hours
Wind/tree work, pothole repairs, cleaned trucks and equipment, chain repairs
2/18 – 2/21: repaired well pit wall, trucks ready for upcoming snow event. Sign work, LCATS 2/19, gutter cleaned out.
2/20: 4 men & trucks 13.5 hours plus 2 men & trucks 5.5 hours
Tree work, cleaned up and repaired snow equipment. Sign work
2/25 – 2/28: Wind event: tree / limb clean up. Trimming with saw throughout Township, equipment Repair, tree work, washed trucks and equipment, chain work.

Wilson Consulting Group: Proposal for permitting for 4 culvert replacements and 1 culvert removal. Todd Simone explained that several culverts need replaced in the Township. He contacted the Township's engineer to provide a proposal to do the engineering work and, if needed, apply to DEP for permits. Once we have the permits, they are good for 5 years. He is also planning to apply for some grant money to help off-set the cost of the installation. To apply for the grant money, though, you must have your engineering work done and permits in hand. He is anticipating that all the proposed culvert work will take ~ 2-3 years to complete. The proposed amount is \$25,000. After discussion, a motion was made by Carl Drexel and seconded by Don Snyder to sign the Wilson's engineering proposal. The motion passed 5-0.

Duane Sellers suggested to the Board that before next January's reorganizational meeting, he would like to see the Township get other proposals for engineering work. He does not see anything wrong with Wilson's fees, however it has been a number of years and he just wants to make sure that the Township has done due diligence regarding engineering work for the Township.

The Township lost, during a snow/icing event on March 2, 2019, one of its plow vehicles. The Ford F550, which was purchased new in 2014, had an engine fire, while it was being used. The truck is a total loss. We are waiting for an insurance adjuster to look at it.

Zoning Officer Report shows: 3 building, 2 zoning and 1 driveway permit were issued in February.

The SEO Report shows: 1 inspection and 2 sewage permits were issued in February.

NEW BUSINESS

Copier/Printer/Scanner/Fax – The Township's current machine was purchased in 2011 from Stratix Systems and we have maintained an annual service agreement with them ever since. Our current machine has lost its assured support almost 3 years ago. Also, our current machine has only ever had a couple of repairs; however, it is only a matter of time until it will no longer be able to be repaired.

Therefore 3 proposals have been received to replace our current one.

Stratix Systems / Ricoh MP C2004ex would cost \$4,250 with an average monthly service agreement of \$67.00, or two different lease options at either \$149.50 or \$157.25 per month.

Toshiba Business Solutions / Toshiba 3015AC would cost \$ 5,350 with an average monthly service agreement of \$34.21, or a lease option of \$139.55 per month.

Quality Office Solutions / Kyocera Taskalfa 4052ci would cost \$4,991 but their service agreement offers a 3-tier color pricing which is based on how much color is used. The average monthly service agreement would be \$ 18.50 month plus the cost of color copies, or a lease option of \$114 month plus the cost of color copies.

After discussion, a motion was made by Beth Birchall and seconded by Carl Drexel to go with the Toshiba lease option. The motion passed 5-0.

Lanc County Assoc of Township Supervisors annual spring meeting & dinner. This is being held on March 28 with no cost to the Township. After discussion, all 5 Supervisors and the manager will plan on attending this meeting.

RVFC Auxiliary has provided notices to the Township of food sales:

Quarryville VFW bingo on March 16, March 30, April 13, April 27, May 4 and May 18, 2019.
Also, a food sale on March 30 at 49 Drytown Road.

Duane Sellers stated that the 2018 Township audit has been completed and the elected Auditors will be at the April 2019 meeting to give their report. He thanked them for their hard work and commitment to provide an in-depth accounting of the Township's records.

Duane Sellers commented that he was contacted by Penn Manor SD Superintendent, Dr. Michael Leichter regarding the approved plan for 76 Tucquan Glen Road, John and Anne Parson's property. The school district owns a small parcel of ground, which is surrounded by the Parson property. He said a concerned parent contacted him, since the Martic Elementary School's well for water is located on this parcel of ground. He asked if the Township could send to him a copy of the approved plan. The Township manager will send him the plan and notify the Parson's and their engineer that we were doing so.

Barb Stokes, 888b Hilldale Road and elected Township Auditor stated that Daphne Hathaway, elected Auditor is not going to run again for office, as her term is up after this year. Beth Birchall stated that Lori Eshleman has indicated to her that she plans on running for this vacant position.

Duane Sellers stated he and Carl Drexel have been meeting with Bob May from LEMSA on ambulance response times in the Township. He has a preliminary plan of what a sub-station would look like. Duane works with a gentleman who would be willing to donate his time to draw something up on CAD. Also, LEMSA has been accredited again. They are 1 of 150 ambulances in the United States and 1 of 5 who have been issued the Gold standard.

Lydia Martin, PA Trails Advisory committee commented that Jim Hearn, Martic's advisory committee chairman notified her that Martic Township has been awarded \$2,000 from the Lancaster Bicycle Club. John Ulaky stated that Mr. Hearn has applied for 2 grant applications.

Victor Ressler- 817 Susquehannock Drive and RVFC president stated that the fire company had applied for a Fence permit for on the fire company property. The fee amount is \$45.00, and he asked the Board if they would consider waiving that fee. A motion was made by Carl Drexel and seconded by John Ulaky to waive the \$45.00 Township fee for the Fence permit. The motion passed 5-0.

The next meeting of the Martic Township Board of Supervisors is scheduled for April 1, 2019 at 7:00 p.m. at the Municipal Building.

There being no further business the meeting was adjourned at 7:45 pm with a motion by Beth Birchall and seconded by Don Snyder.

Respectfully submitted,

Karen D. Sellers
Martic Township Manager