

MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

DATE November 3, 2025

PLACE Township Building, 370 Steinman Farm Road, Pequea, PA 17565

SUPERVISORS ATTENDANCE

Beth Birchall, Jay Kreider, Charles Stouff, Kevin Boyer, and Ryan Fisher were present.

CALL TO ORDER

Jay Kreider called the meeting to order at 7:00 PM and led with the Pledge to the Flag and a prayer.

MINUTES & TREASURER'S REPORT

Kevin Boyer made a motion, which was seconded by Beth Birchall, to approve the minutes of the October 6, 2025, Supervisors Meeting. The motion passed 5-0.

Charles Stouff made a motion, which was seconded by Kevin Boyer, to approve the minutes of the October 14, 2025, Budget Meeting. The motion passed 5-0.

Beth Birchall presented the Treasurer's Reports for the period ending October 31, 2025. A motion was made by Kevin Boyer and seconded by Ryan Fisher, to approve the Treasurer's Reports. The motion passed 5-0.

Ryan Fisher made a motion, which was seconded by Charles Stouff, to approve the bills for payment totaling \$66,351.97. The motion passed 5-0.

Kevin Boyer made a motion, which was seconded by Ryan Fisher, to approve for payment from the State Fund (Liquid fuels) \$127,742.99 to Allan Myers for material. The motion passed 5-0.

Lancaster Conservancy

Fritz Schroeder President of the Lanc Conservancy, and Brandon Tennis gave an overview of their initiative to develop a Master Plan for the Conservancy's Lancaster River Hills Conservation Area. This consists of 8 nature preserves, across Conestoga and Martic Townships. They are planning on establishing a master plan to align management goals and objectives across the Conservancy's properties and they would like to partner with the Townships to include them in the process. They are forming a steering committee and have requested members of the Board to sit on the committee over the next year to add Martic's input throughout the process. Comment was heard from Duane Sellers, 161 Hilldale Road.

PUBLIC COMMENT

Duane Sellers 161 Hilldale Rd commented on the difference between PennDOT and the municipality when it comes to road work. The Township replaced a bridge on Creamery Road, and it took 3-4 days. A similar project was done around the corner on Martic Heights Dr. by PennDOT and the road was closed for months. The Township was able to do our project for a quarter of the cost vs the PennDOT project. Frank Peiffer, 32 Creamery Road, stated he too was very disappointed and inconvenience with the PennDOT project.

DEPARTMENT REPORTS:

Road Department: Report for October was on the counter for everyone to pick up.

Week of October 5th

Road check. Random CDL drug test for one employee. Clean gutters on Pencroft North and Creamery. Pick up T-05 from shop. Serviced the backhoe. Installed new stop sign on Ridge Rd. Marked Lake Aldred, Maxwell, Stump and Nissley for PA 1-Call notifications for sign replacement and installation. Repaired low shoulder on Creamery Rd. Trimmed around poles, signs and benches on Rail Trail. Mowing on multiple roads.

Week of October 12th

Road Check. Open clogged stormwater runoffs. Took new truck to Cassel for door lettering. Installed new signs on Ridge, Lake Aldred and Maxwell. Took new truck to E.M. Kutz to pick up snowplow and have sideboards installed. Serviced T-90. Cut trees on Bethesda West. Repaired washouts on Wendy Drive Project. Met with Township engineer on Hilddale to look at project to be submitted for LSA grant. Measured roads for 2026 oil and chip project. Mowing on multiple roads.

Week of October 19th

Cut trees with tree cutter on Fox Hollow. Install underdrain on section of Pencroft North in preparation for base repair. Road check. Clean shop. Installed new speed limit signs on Stump. Put stone in washout on Deerfield. Equipment maintenance.

Week of October 26th

Cut trees on Pennsy and Lakewood. Troubleshoot mechanical problem with loader. Installed new battery in chipper. Repaired washout on Deerfield. Installed new stop sign on Drytown. Checked and open pipes and drains in anticipation of predicted heavy rain. Removed appliances from rental property. Marked Stump for line painting. Callout for tree on Pencroft South. Road checks during heavy rain and high wind. Took broom off of tractor. Washed backhoe. Repaired damaged signs from Martic Heights and Creamery intersection. Callout for trees down on Hilddale and Wendy Drive.

Municipal Sale: Western 8' Plow had a winning bid amount of \$1,649.00. A motion was made by Charles Stouff and seconded by Ryan Fisher to approve the sale of the Western 8' plow. The motion passed 5-0.

Municipal Sale: Cutting Edges had a winning bid amount of \$21.00. A motion was made by Charles Stouff and seconded by Ryan Fisher to approve the sale of the Cutting Edges. The motion passed 5-0.

Dave Williams stated that line painting will be done the week of November 10 and the Base repair is scheduled to be done November 11-12 by Long's.

Zoning Officer Report: 10 building, 4 zoning permits were issued.

UNFINISHED BUSINESS

None was heard

NEW BUSINESS

2026 Budgets (General and State Funds) advertisement: A motion was made by Charles Stouff and seconded by Kevin Boyer to advertise for the adoption of the 2026 Budgets, both the General and State Funds. The motion passed 5-0.

Christina Musselman of 3 Fern Trail asked the Board of Supervisors to consider prohibiting any Short-Term Rentals in residential districts, specifically developments. Ryan Fisher explained how the Zoning Hearing Board works. He explained that Martic has updated the Short-Term Rental Ordinance twice already, making it very clear and concise. Applicants may always ask for a variance if something on their property does not meet the requirements, such as what happened in their development. Beth Birchall stated that the Zoning Hearing Board needs to hear from the neighboring property owners as to whether they are in favor of or against the proposed STR. The neighbors' opinions are always taken into consideration during these kinds of hearings.

A Well/Septic Isolation Agreement has been received from Robert M Kline and Sandra D Kline, 20 St. Francis Way. A motion was made by Beth Birchall and seconded by Charles Stouff to approve the Well/Septic Isolation Agreement for 20 St. Frances Way, Holtwood. The motion passed 5-0.

Rawlinsville Fire Company has requested that Martic Township sponsor their Local Share Account Grant application for a new squad truck. Jim Hearn 137 Hollow Woods Drive explained that the RVFC would be applying for an LSA grant through DCED for \$50,000, which if they receive the funds, it would be put towards the purchase of a new squad truck. Unfortunately, DCED only allows municipalities to apply for these grants, therefore he is asking permission to have the grant, applied for and issued to Martic Township on behalf of the fire company. Comment was heard from Duane Sellers and Carl

Drexel, 725 Martic Heights Drive. After discussion, a motion was made by Jay Kreider and seconded by Charles Stouff to sponsor this application request. The motion passed 5-0. As the grant application includes a resolution, a roll call was called for by Jay Kreider to approve Resolution 11-03-25 and passed 5-0.

364 Steinman Farm Rd (rental) – Fence encroachment from the neighboring property at 358 Steinman Farm Rd. The owner of the property was sent a letter on August 18, 2025, from the Township's attorney, asking the owner to remove the encroachment. Nothing was heard from them, so the Township went ahead and had Rettew place property line markers on the line. This initiated a response from the property owner who, on November 3, 2025, emailed the Township that they disagreed with our survey and planned on having their own survey done. After discussion a motion was made by Jay Kreider and seconded by Beth Birchall to have our attorney send them another letter, giving them a deadline of December 1, 2025. The motion passed 5-0. Comment was heard from Duane Sellers.

631 Martic Heights Drive (rental) – Roof quotes

5 quotes have been received.

Cooks Landing - \$8,400

Greenawalt Roofing - \$13,028.63

B & S Roofing - \$5,500

Diversified Roofing - \$ 23,789

Smuckers Roofing - \$17,210

A motion was made by Ryan Fisher and seconded by Charles Stouff to accept the quote from B & S Roofing. Comment was heard by Duane Sellers. The motion passed 5-0.

The next meeting of the Martic Township Board of Supervisors is scheduled for December 1, 2025, at 7:00 pm at the Township office.

There being no further business, the meeting was adjourned at 8:15 pm by Beth Birchall and Jay Kreider. The motion passed 5-0.

Respectfully submitted,

Karen D. Sellers
Martic Township Manager