

MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

DATE: December 6, 2021

PLACE: Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

ATTENDANCE: Beth Birchall, Duane Sellers, Carl Drexel, John Ulaky and Don Snyder were present.

ORDER OF BUSINESS

CALL TO ORDER: Duane Sellers called the meeting to order at 7:00 PM and led with the Pledge to the Flag.

MINUTES & TREASURER'S REPORT

Beth Birchall made a motion, which was seconded by Don Snyder, to approve the minutes of the November 1, 2021, Supervisors Meeting. The motion passed 5-0.

Beth Birchall presented the Treasurer's Report for the period ending November 30, 2021. A motion was made by John Ulaky and seconded by Carl Drexel, to approve the Treasurer's Report as presented. The motion passed 5-0.

Don Snyder made a motion, which was seconded by Carl Drexel, to approve the bills for payment totaling \$55,898.25, which includes payments for the annual employee health, life, dental and eye insurance. Along with the Township's annual donations to the Library and Conestoga Historical Society. The motion passed 5-0

PUBLIC COMMENT:

None was heard

DEPARTMENT REPORTS:

Road Department: Dave Williams gave the report for November.

Week of October 31st

Road check. Repair wiring on T-04. Repair sign on Crystal. Install new delineators on Tucquan Glen. Check Mack truck for upcoming winter maintenance. Put tire chains on Mack. Straighten shop area. Cut trees with tree cutter on Covered Bridge.

Week of November 7th

Remove logs from tree cutting on Covered Bridge. Clean gutters on Covered Bridge. Repair washed out shoulder on Loop. Repair lights on T-04. Put winter tires on T-90. Wash T-05 & T-90. Take junk metal to scrap yard. Put broom from John Deere tractor away. Install new sign on Rail Trail. Take T-07 to shop for assessment. Blow heavy leaf areas in Lakewood. Cut trees with tree cutter on Covered Bridge.

Week of November 14th

Remove logs from tree cutting on Covered Bridge. Clean gutters on Covered Bridge. Remove logs blocking pipe on Magnolia. Get snowplow for T-90 out of storage. Take T-90 to shop for inspection. Make brackets for flashing lights at new 4-way stop. Check John Deere for upcoming winter maintenance. Install snowplow and chains on John Deere. Repair hydraulics on T-84. Install spreaders on T-90 & T-84. Cut trees with tree cutter on Clark Hill.

Week of November 21st

Road check. Repair parking lot light. Fix washout on Clark Hill. Cut tree and blow heavy leaves off of Crystal. Help Providence Township with paving project. Blow heavy leaves off of multiple roads. Pick up

cutting edge for T-90 snowplow. Do oil change and service on chipper. Take delivery of anti-skid. Clean gutter on Hilldale. Reshape dirt section of Westview. Observe Thanksgiving holiday.

Week of November 28th

Road check following high wind. Cut trees on Magnolia and Street. Open pipe inlet on Pencroft South. Clean gutter Douts Hill. Take T-90 to dealer for warranty repair. Arrange equipment in buildings for upcoming winter maintenance. Install new road sign on Old River. Pick up T-07 from shop. Pick up T-90 from shop. Take T-91 to Reading for installation of new snowplow.

Jay Kreider, 22 Quail Run, asked about the sale of the 2000 International truck. Dave Williams explained that the Township has reached out the approved buyer to let him know the offer to sell has been rescinded. He has not gotten back to the Township. He also took the truck to a different garage, who then diagnosed that the air chargers needed changed. It is now running great. To have it pass inspection, the frame must still be welded. Hopefully it will make it another 2-3 years until new trucks are available. Regarding the 2023 Peterbilt that the Township had placed an order for and now Peterbilt would like us to cancel the order and replace for another one with higher fees. Dave Williams has been contacted by the sales representative, who said that if we cancel our current order and reorder, we should maintain our place in the orders and not be put behind the other 25 orders they have received. Also, he asked for something in writing from Peterbilt, stating that the reason we are being asked to cancel our current order and place a new one, is due to COVID. This might help to allow us to use the American Rescue Funds to pay for the new up-charge. Comment was heard from Frank Peiffer, 59 Creamery Road, as to why we think we need a new truck. As was already explained, there comes a time when you have to weigh the repair costs against the replacement costs.

Zoning Officer Report: 8 building and 1 zoning permits were issued; along with 6 Use and Occupancy and 5 Certificate of Use permits.

Sewage Enforcement Officer Report: 1 perc and probe, 1 septic permit and 1 inspection was done.

Rail Trail / Trestle Bridge

John Ulaky commented on the proposed steel repairs. The pack rust is being removed and is going well. 75% of the bridge is done. By the end of the week, we should know if there will need to be more steel repairs made. Mark Wilson is currently checking with DCNR to get additional funding if necessary. Build projects always have surprises. The contractor has been good to work with, keeping everyone in the loop with communications. As this is John's last official meeting as a supervisor, Carl Drexel asked him if he would be interested in being appointed as the Township's liaison for the Trestle bridge project. He stated he would consider it and let us know, but he does like to see projects through to the end.

OLD BUSINESS

Adoption of the 2022 Budgets: General Fund and Liquid Fuels. A motion was made by Beth Birchall and seconded by Carl Drexel, to adopt the 2022 General Fund budget in the amount of \$1,191,750. The motion passed 5-0. A motion was made by Beth Birchall and seconded by Carl Drexel, to adopt the 2022 Liquid Fuels/State fund in the amount of \$397,157. The motion passed 5-0.

Rental: 631 Martic Heights Drive – door replacement. Clarification has been received on a quote that was provided from Rhoads Property Services, LLC, through our rental management company, to replace 2 exterior doors, including the frame/jam, on rear of house with 2 new pre-hung doors, like the existing doors, including hardware, for a cost of \$1,400.00. The new doors will be steel doors. After discussion a motion was made by Duane Sellers and seconded by John Ulaky to replace the doors for \$1,400, but only if they are also insulated doors. And if not, to get a quote on insulated doors. The motion passed 5-0.

Feasibility Study follow up steps: Carl Drexel stated doing nothing is not an option. John Ulaky commented that every year it is only going to cost the Township more money to either repair or replace. Beth Birchall is in favor of moving ahead with a new building for both the office and garages. Charles Stouff and Jay Kreider, Township's newly elected supervisors have visited the facility. Charles

asked if it could wait until things get better. Jay Kreider commented on the serious structural problems that he saw. He stated to try and repair the many items, would be throwing good money away. He feels that he is being entrusted to do what is best for the Township and what we currently have will not last 25 years. Duane Sellers stated he would like to begin the process and see what the costs will be. This includes land development, storm water facilities, and engineering fees, not just the cost of building. This process is not going to happen quickly as the planning process takes time. The Township started, many years ago, a fund for Capital Projects and has been placing money into it. The Feasibility Study has been on the website, and Carl Drexel stated that he has not heard from anyone either for or against a build project. Frank Peiffer stated that he hasn't seen any updating in the current facility. Duane Sellers stated we have been fixing problems for years, such as the office furnace that was just repaired again for another \$1,000. Beth Birchall asked Mr. Peiffer why the Board, he was on it, purchased the land where the new building would be placed. He stated as an investment. She thanked him for that Boards forward thinking when they purchased it, as the current Board will not need to also be looking for land to build on, which would be an added cost. Comments were heard from: Sara Crill, 176 Hilldale Road, Brian Anastasio, 44 Creamery Road, Elam Miller, 300 Douts Hill Road. After much discussion, a motion was made by Beth Birchall and seconded by Don Snyder to move forward with the East Drumore plans. The motion passed 5-0.

NEW BUSINESS

2022 Employee Compensation: A motion was made by John Ulaky and seconded by Beth Birchall to grant a 3% wage increase to Full time road workers and the Road Foreman, to take effect January 1, 2022. The motion passed 5-0.

A motion was made by Beth Birchall and seconded by Carl Drexel to give the Township's Manager/Secretary and Zoning Officer a 3% wage increase, to take effect January 1, 2022. The motion passed 4-0, with an abstention from Duane Sellers, due to a conflict of interest.

A motion was made by Carl Drexel and seconded by Don Snyder to give the Township's part-time employees a 3% wage increase, to take effect January 1, 2022. The motion passed 4-0, with an abstention from Beth Birchall, due to a conflict of interest.

A motion was made by Duane Sellers and seconded by Carl Drexel, to approve the 2022 Consent Agenda items for Appointments and Township business, to take effect January 1, 2022, as presented to the Supervisors. The motion passed 5-0.

Consent Agenda items:

- Legal Counsel – Morgan, Hallgren, Crosswell & Kane
- Engineering Firm – Wilson Consulting Group, PC
- Depositories for Township funds – BB&T, PLGIT, Fulton Bank & Wells Fargo
- All Township Monthly Meetings Times & Dates – the same as 2021
- Martic Township observed Holidays
- LC Earned Income Tax Bureau Reps – Ryan Strohecker/Manor Twp
Alternate: Ed Arnold/Millersville Borough
- Pension Plan Administrator – PSATS
- Reappointment of Zoning Hearing Board member: Laura Finberg
- Reappointment of Planning Commission alternate member: Terry McDonald
- 2022 Municipal Mowing – DWD Landscaping

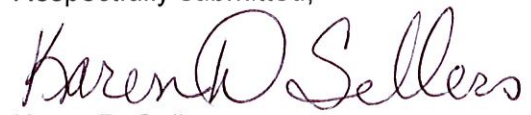
PSATS Boot Camp program for newly elected Supervisors. Permission to have Jay Kreider and Charles Stouff attend the course. December 9, 2021, February 5, and February 12, 2022, at the Eden Resort. Cost – PSATS Member's Fee: \$169.00/each. A motion was made by Beth Birchall and seconded by Don Snyder to send the newly elected Supervisor's to the PSATS Boot Camp. The motion passed 5-0.

Duane Sellers presented Certificates of Appreciation and thanked both John Ulaky and Don Snyder for their service to Martic Township as Supervisors.

There being no further business the meeting was adjourned at 8:30 pm.

The next meeting of the Martic Township Board of Supervisors is scheduled for Monday, January 3, 2022, at 7:00 p.m. at the Municipal Building, for the Reorganizational meeting.

Respectfully submitted,

A handwritten signature in dark ink that reads "Karen D. Sellers". The signature is written in a cursive style with a large, prominent "K" and "S".

Karen D. Sellers
Martic Township Manager