

MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

DATE: January 7, 2019

PLACE: Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

ATTENDANCE: Beth Birchall, Duane Sellers, Carl Drexel, Don Snyder and John Ulaky were present.

ORDER OF BUSINESS

CALL TO ORDER: Duane Sellers called the meeting to order at 7:00 PM and led with the Pledge to the Flag.

REORGANIZATION

Temporary Chairman: Don Snyder made a motion, which was seconded by John Ulaky to appoint Beth Birchall as Temporary Chairman. The motion passed 4-0 with Beth Birchall abstaining.

Temporary Secretary: Carl Drexel made a motion, which was seconded by Don Snyder to appoint Karen Sellers as Temporary Secretary. The motion passed 5-0.

Chairman: Carl Drexel made a motion, which was seconded by John Ulaky to appoint Duane Sellers as Chairman. The motion passed 4-0 with Duane Sellers abstaining.

Vice Chairman: Beth Birchall made a motion, which was seconded by John Ulaky to appoint Carl Drexel as Vice-Chairman. The motion passed 4-0 with Carl Drexel abstaining.

Treasurer: Don Snyder made a motion, which was seconded by Carl Drexel to appoint Beth Birchall as Treasurer. The motion passed 4-0 with Beth Birchall abstaining.

Manager/Secretary: Carl Drexel made a motion, which was seconded by Don Snyder to appoint Karen Sellers as Manager/Secretary. The motion passed 4-0 with Duane Sellers abstaining.

Road Foreman: Beth Birchall made a motion, which was seconded by John Ulaky to appoint Todd Simone as the Road Foreman. The motion passed 5-0.

Zoning Officer & Building Code Official: Carl Drexel made a motion, which was seconded by Don Snyder to appoint Dennis Shenk as the Zoning Officer. The motion passed 5-0.

Construction Code Officials: Beth Birchall made a motion, which was seconded by Carl Drexel to appoint Commonwealth Code Inspection Service, Inc as the Township's Construction Code Officials. The motion passed 5-0.

SEO Officer: A motion was made by Beth Birchall which was seconded by Don Snyder to appoint Marvin Stoner as our SEO Officer at a \$4000/annual salary. The motion passed 5-0.

Legal Council: Carl Drexel made a motion, which was seconded by Beth Birchall to appoint Morgan, Hallgren, Crosswell and Kane as the Township Legal Council. The motion passed 5-0.

Engineer Firm: Don Snyder made a motion, which was seconded by Carl Drexel to appoint Wilson Consulting Group, PC as the Township Engineer. The motion passed 5-0.

Emergency Management: Carl Drexel made a motion, which was seconded by Don Snyder to appoint Tony Williams for Emergency Management coordinator and Mike Hall and Bill Birchall as his assistants. The motion passed 5-0.

Chairman of the Vacancy Board: John Ulaky made a motion, which was seconded by Carl Drexel to appoint John Lahr as Chairman of the Vacancy Board. The motion passed 5-0.

Vacancies/Expired Terms: Beth Birchall made a motion which was seconded by Carl Drexel to reappoint Laura Finberg as a Zoning Hearing Board member. The motion passed 5-0. Michael Miller has submitted his resignation as the alternate Zoning Hearing Board member. Carl Drexel made a motion which was seconded by Don Snyder to accept Mike Miller's resignation. The motion passed 5-0. Carl Drexel made a motion, which was seconded by Beth Birchall to appoint Ryan Fisher as the alternate Zoning Hearing Board member. The motion passed 5-0. Beth Birchall made a motion which was seconded by John Ulaky to reappoint Shawn Lehman, to the Planning Commission. The motion passed 5-0. Don Snyder made a motion, which was seconded by Carl Drexel to reappoint Jessica Voci to the Planning Commission. The motion passed 5-0.

Depositories for Township Funds: Beth Birchall made a motion, which was seconded by John Ulaky to use PLGIT, BB&T, Citizens Bank, Fulton Bank, Sovereign Bank, Wachovia and Wells Fargo, for depositing Township Funds. The motion passed 5-0.

Regular Monthly Meeting time and dates: Carl Drexel made a motion, which was seconded by John Ulaky to hold the monthly Board meetings on the first Monday of each month in 2019 except in September when the meeting will be held on the first Tuesday and Organize again on January 6, 2020, all to begin at 7:00 pm. Work Sessions scheduled for Sept 17 and October 15, 2019 to begin at 6:30 pm. Zoning Hearing Board will meet the second Thursday of the month (if needed) to begin at 7:00 pm. The Planning Commission will meet the third Thursday of each month (if needed) to begin at 7:00 pm. Auditors will meet the first Tuesday in January 2020 to begin at 7:00 pm. The motion passed 5-0.

Township Holidays: Beth Birchall made a motion, which was seconded by John Ulaky to approve the 2019 Township Holiday List and the Floating Holiday will now be on Thursday, December 26. The motion passed 5-0.

2019 Employee compensation schedule: John Ulaky made a motion, which was seconded by Beth Birchall to increase the Road Workers, full-time and part-time, Manager and the Zoning Officer's pay by 3%. The motion passed 3-0 with Duane Sellers and Beth Birchall abstaining.

Mileage reimbursement: Beth Birchall made a motion, which was seconded by Carl Drexel to reimburse mileage at 58 cents/mile as per the IRS notification. The motion passed 5-0.

SLCIMC Meeting Representatives: John Ulaky made a motion which was seconded by Carl Drexel, to appoint Duane Sellers as SLCIMC Meeting Representative and to appoint Don Snyder as the alternate representative. The motion passed 5-0.

Lancaster County Earned Income Tax Bureau Representatives: Carl Drexel made a motion, which was seconded by Don Snyder to appoint Ryan Strohecker of Manor Twp and to appoint Ed Arnold of Millersville Borough as the alternate. The motion passed 5-0.

Municipal & Zoning Office hours: Carl Drexel made a motion which was seconded by Don Snyder to set the Municipal Office hours as Monday through Thursday 8:00 a.m. - 1:00 p.m. The motion passed 5-0. Don Snyder made a motion which was seconded by John Ulaky to set the Zoning Office hours to be by appointment only. The motion passed 5-0.

Township Fire Company: John Ulaky made a motion which was seconded by Carl Drexel to acknowledge and recognize as the Township's fire company, Rawlinsville Volunteer Fire Company. The motion passed 5-0.

Fire Companies Activity Lists: John Ulaky made a motion which was seconded by Carl Drexel to approve Rawlinsville Volunteer Fire Company's 2019 activities list as submitted to the Board and to include Wednesday evening trainings to the list. The motion passed 5-0.

Pension Fund Admin: Beth Birchall made a motion which was seconded by Carl Drexel to appoint PSATS as the Township pension fund administrator. The motion was passed 5-0.

Point of Contact list: Carl Drexel made a motion which was seconded by Beth Birchall to set the Point of Contact list for 2019 the same as it was for 2018. The motion passed 5-0.

2019 Municipal mowing: Carl Drexel made a motion which was seconded by Don Snyder to have DWD Landscaping do the municipal property mowing for 2019 at a rate of \$95/per time. The motion passed 5-0.

A motion was made by Beth Birchall which was seconded by Don Snyder to declare English as the official language for all township business. The motion passed 5-0.

MINUTES & TREASURER'S REPORT

Beth Birchall made a motion and was seconded by John Ulaky to approve the minutes of the December 3, 2018 Supervisors Meeting. The motion passed 5-0.

Beth Birchall presented the Treasurer's Report for the period ending January 1, 2019. A motion was made by John Ulaky and seconded by Don Snyder, to approve the Treasurer's Report. The motion passed 5-0. Comment was heard from Todd Simone, Road Foreman that the grant money the township received from William's should be '0' as this was paid.

John Ulaky made a motion which was seconded by Don Snyder, to approve the bills for payment totaling \$ 107,130.62. The motion passed 4-0 with Carl Drexel abstaining in accordance with Section 1103(j) of the Ethics Act and noted that his public disclosure memorandum is on file in the township office.

PLANNING COMMISSION/SUPERVISOR'S REVIEW:

The Planning Commission met on December 20, 2018 and reviewed the Lot Add on/ Line change plan for 90 Martic Heights Drive and 23 Fern Trail and reviewed the two proposed ordinance amendments.

Lot Add on-line change plan for 90 Martic Heights Dr. (Frey) and 23 Fern Trail (Metzler): Adam Westgate w/ David Miller Associates, LLC explained to the Board the plan. 90 Martic Heights Dr. (Frey) is selling a portion of the property to Benjamin & Velma Metzler, 23 Fern Trail. After discussion, Beth Birchall made a motion, which was seconded by Carl Drexel to approve the waiver requests for: Section 401.C.1 Existing features, based on the kind of plan proposed.

Section 401.B.16[15] boundary: based on the kind of plan proposed.

Section 401.A.1 Plan Scale: to provide commonly used scale between 20-100' to the inch. Based on the plan proposed this scale would not show the project lots on one sheet. Therefore, they proposed a scale of 150' to the inch. The motion passed 5-0.

Beth Birchall made a motion, which was seconded by Carl Drexel that the Board of Supervisors approve the Lot Add-On plan, between Estate of Frey, 90 Martic Heights Drive & Benjamin and Velma Metzler, 23 Fern Trail, prepared by David Miller/Associates, Inc. subject to the following conditions:

1. Applicant shall provide to the Township proof that deeds for Resultant Lots 1 & 2 have been recorded within 30 days after the release of the Plan for recording.
2. All required certifications shall be appropriately signed and sealed when the Plan is submitted for signatures to the Township. The motion passed 5-0. Comment was heard from Keith Kauffman 215 Frogtown Road regarding the effects of this plan on Clean and Green and taxes.

Storm Water Management plan for 76 Tucquan Glen Road, John and Anne Parson: Jim Henke w/ Pioneer Management Associates, explained to the Board the plan. The Parson's would like to build on this vacant, 8 acre lot. DEP had approved the plan, however the Parson's decided to downsize the project, which required it to go back to DEP for re-approval. They are still awaiting the decision of DEP. After discussion, Carl Drexel made a motion which was seconded by Beth Birchall to approve the waiver request for Section 307.C(1)(a)[4] – minimum pipe diameter of 15" , based on flow rates and the fact that overflow can be controlled by downstream stormwater controls. Also to grant the waiver request for Section 403.I.5 – all features within 200 feet, because the area of critical importance for off-site area is

shown on the off-site discharge map. The motion passed 5-0. Carl Drexel made a motion, which was seconded by Beth Birchall to approve the Storm Water Management Plan for John and Anne Parson at 76 Tucquan Glen Road, Holtwood, PA, conditioned that the Storm Water Management Agreement is executed and along with the Storm Water Plan, are recorded at the Lancaster County Recorder of Deeds office and that proof of said recordings are provided to the Township. Also, that the applicants post Financial Security, in the amount of \$59,716.27; and complete the Performance Guarantee agreement (Escrow Agreement) with the Township and also conditioned on DEP's re-approval. The motion passed 5-0.

Storm Water Management – 225 Magnolia Drive, Jonathan D. Kloppmann has made a request for release from the remaining financial security for his Storm Water Management plan in the amount of \$1,685.80. Wilson Consulting Group has provided a letter to the Township recommending release of the remaining funds as everything has been completed and the as-built plan is compliant with the storm water plan. A motion was made by Don Snyder and seconded by John Ulaky to release \$1,685.80. The motion passed 5-0.

Storm Water Management – 331 Red Hill Road, Drumore Estates LLC. William Regitz, owner of Drumore Estates has made a request for the partial release from his financial security for his Storm Water Management plan. Wilson Consulting Group has provided a letter to the Township recommending partial release of the funds in the amount of \$71,613.30 which would leave \$76,023.20 to cover the remaining portions of the project that have yet to be completed. A motion was made by Beth Birchall and seconded by Carl Drexel to release \$ 71,613.30 for the Drumore Estates Storm Water project. The motion passed 5-0.

AMBULANCE UPDATE: Bob May with Lancaster EMS gave an update on the Ambulance situation in Martic Township and surrounding townships. As of December 1, they began running from the Conestoga ambulance building. They are there, 12/7. Looking forward, they would like to move south, possibly the Marticville area. He has a meeting schedule with Penn Manor to discuss possibly something around the middle school. General challenges they are facing, reimbursement, treat and release and staffing. The industry is in trouble. Carl Drexel commented on the SVEMS membership. Lancaster EMS honored SVEMS membership until 12/31/18. Unfortunately it is a loss for people who bought into SVEMS. Obama-care has hurt them because even though more people are insured, the deductibles are too high. Richard Rachor, 24 Covered Bridge Road asked if the Township could do anything to get his SVEMS money back. Bob May stated that there is nothing anyone can do, because when you send in your money that is a donation to them. Lancaster EMS offers a 'ride along' program, where anyone may ride along for the day, if you think you may be interested in this as a career or just to see what they do. Additional comment was heard from Victor Ressler w/ RVFC and Keith Kauffman.

OTHER BUSINESS – PUBLIC COMMENT:

Victor Ressler – RVFC president gave a brief update that their last fundraiser drive is up from the past fund drives. They are also looking for business sponsors for the Mud Sale. He has flyers to hand out to businesses. The Township will post one on the outside board and hand out to anyone who stops by. He will give the fire company's annual report at the February Supervisor's meeting.

Richard Rachor, 24 Covered Bridge Road, complained about the storm water run-off from his neighbor's farm. Todd Simone will take a look at it.

UNFINISHED BUSINESS

Zoning Ordinance amendment: Per the discussion at the June 4, 2018 Supervisor's meeting, the Township's solicitor has provided a draft Zoning Ordinance amendment for consideration. A motion was made by Beth Birchall and seconded by Don Snyder to authorize the advertisement for the Zoning Ordinance amendments. The motion passed 5-0.

Storm Water Ordinance amendment: Per the discussion at the December 3, 2018 Supervisor's meeting, the Township's solicitor has provided a draft Storm Water Ordinance amendment for consideration. A motion was made by Carl Drexel and seconded by Don Snyder to authorize the advertisement for the Storm Water Ordinance amendments. The motion passed 5-0.

Road Department:

Todd Simone read the report for December 2018:

- 12/3-12/6- Equipment repairs, water/ice issue on Clark Hill, Shop work, Water/ice on Pencroft Rd N. Salt delivered (total salt purchased in 2018 = 400 tons)
- 12/10-12/14- Equipment repairs, water/ice on Loop Road N. Cleaned shop and yard, stone delivery, shoulder and inlets cleaned on Tucquan Glen Rd, Bradys Hill Rd, and Hilldale Road
- 12/17-12/20- Sign work, water issue follow-ups, equipment repaired and services, shop work
- 12/26-12/31- Yard clean up, scrap run, inventory, tree work on Old Pinnacle Road, sign work.

They are planning on beginning the stoning project on the dirt portion of Tucquan Glen Road this week. The Township received grant money from the Lancaster County Conservation District to pay for the project.

Municibid update:

1995 International Dump truck – high bid: \$5,050.00 A motion was made by Beth Birchall and seconded by John Ulaky to approve the sale of the 1995 International truck at \$5,050. The motion passed 5-0.

Valk fixed blade plow, currently out of service: high bid: \$705.00 A motion was made by Beth Birchall and seconded by Don Snyder to approve the sale of the Valk fixed blade plow at \$705. The motion passed 5-0.

He would like to list the old truck broom and skid steer snow blower on Municibid, permission was granted.

Stump Road culvert pipe: Partner with Donegal Trout Unlimited to replace with a trout friendly structure. This discussion was tabled until the February meeting.

Zoning Officer Report shows: 2 building and 1 zoning permits, along with 1 certificate of use and 3 use and occupancy permits were issued in December.

The SEO Report shows: 1 inspection and 1 sewage permit was issued in December.

NEW BUSINESS

Wells Fargo information for Ginnie Mae accounts: Beth Birchall provided to the Board copies of accounts that might need their consideration in the future. After discussion, as she is able to create this chart for the Board, she will provide a year-end report for the Board or whenever the Board asks for one.


Beth Birchall commented that Todd Simone has one remaining day of vacation from 2018. He has asked to carry it over into 2019. A motion was made by Beth Birchall and seconded by Don Snyder to allow him to carry over the 1 vacation from 2018. The motion passed 5-0.

The Board of Auditors will meet on Wednesday, January 8, 2019 at 7:00 pm at the Municipal Building for their Organizational meeting.

The next meeting of the Martic Township Board of Supervisors is scheduled for February 4, 2019 at 7:00 p.m. at the Municipal Building.

There being no further business the meeting was adjourned at 8:40 pm.

Respectfully submitted,



Karen D. Sellers
Martic Township Manager