

MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

DATE: April 2, 2018

PLACE: Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

ATTENDANCE: Beth Birchall, Duane Sellers, Carl Drexel, John Ulaky and Don Snyder were present.

ORDER OF BUSINESS

CALL TO ORDER: Duane Sellers called the meeting to order at 7:02 PM and led with the Pledge to the Flag.

MINUTES & TREASURER'S REPORT

Don Snyder made a motion and was seconded by Carl Drexel to approve the minutes of the March 5, 2018 Supervisors Meeting. The motion passed 5-0.

Beth Birchall presented the Treasurer's Report for the period ending April 1, 2018. A motion was made by John Ulaky and seconded by Don Snyder, to approve the Treasurer's Report. The motion passed 5-0.

Don Snyder made a motion which was seconded by Carl Drexel, to approve the bills for the payment of the March invoices totaling \$ 36,361.51. The motion passed 5-0

2017 AUDITOR'S REPORT

Daphne Hathaway, Chairman of the Auditor's introduced Barb Stokes and Judy Duke, the elected auditors for Martic Township. She presented to the Supervisors the 2017 Auditor's report. They conducted the audit where they reviewed all revenues and expenses, confirmed fund balances and was happy to report that sound accounting controls are in place. They made some procedural recommendations. They encouraged the Supervisors, Secretary and Treasurer to continue to consistently use the strong audit controls that are in place. Duane Sellers thanks the Auditors for their commitment and time spent in conducting this task.

PLANNING COMMISSION/SUPERVISORS:

The Martic Township Planning Commission met on March 15th to review the Stormwater plan of Wilmer Johnson, 1035 River Road.

The Township was granted an extension for the review of this plan, by Brian Masterson, Register, until June 4, 2018. Duane Sellers acknowledged the Township did receive the letter.

OTHER BUSINESS – PUBLIC COMMENT:

Barb Stokes 888b Hilldale Road commented on the Township's excellent newsletter that she received.

Lydia Martin, LC Conservancy, submitted to the Supervisor's a letter of support request for a grant that they have applied for at the Climber's Run property. Daphne Hathaway 152 Old Holtwood Road commented that she is on an educational committee and has been to Climber's Run, she highly recommends the Township support this program. This is an outreach for kids and adults which introduce them to the outdoors. LCC currently has a relationship with Penn Manor and Solanco SD. A motion was made by Don Snyder and seconded by John Ulaky to sign the letter of support. The motion passed 5-0.

UNFINISHED BUSINESS

Comp time and carry over vacation: Beth Birchall commented that she has researched and government

employees are allowed to have comp time. After discussion, a motion was made by Beth Birchall and seconded by Don Snyder to add to the Personnel Policy, Comp Time and Carry over Vacation policy sections. The motion passed 5-0.

Rail Trail Committee: Jim Hearn provided to the Supervisor's a draft Sponsorship program form for approval. The form has on it benches, mile markers, trail maps, etc. for people to indicate how they wish to financially help. A motion was made by Beth Birchall and seconded by John Ulaky to approve the form for distribution. The motion passed 5-0.

Road Department:

Todd Simone read the report for March 2018:

3/1 – He met with a forester. Road Bids were opened. Wind Storm cleanup.

3/2 – 3 Men, 12pm-5pm 1 Man 8 pm-12:30 am.

3/5 - 3/8 – Storm cleanup. Trucks ready. Sign repair. 5 loads Salt + 5 loads Anti skid delivered.

Snow 3/7/18 5 Men, 5 Trucks 5am - 4pm. Unload trucks. P/U T05, Tire repair. T83 Insp. Pass.

3/12-3/16 – Fixed washout on Rail Trail. Tree clean up. Snow/Ice 3/13/18 3 Men, 3 trucks

3:30am- 8am. T06 repair for inspection. Start fence on rail trail. Sinkhole repair. Sign work.

LCATS meeting 7-10am 2 men. No charge.

3/19 - 3/23 – Horse Hollow Rd. repair. T06 repair. Pothole repairs. Trucks ready. Chain work.

Sign repair. Snow event: 4 Men, 4 Trucks 12pm-5pm, 6 Men, 6 Plows, 9pm Tues-11:30pm

Weds. 3/22- 3 Men, 3 Trucks, 5:30AM - 2PM.

3/26 - 3/29 – Clean office and Shop. Clean out trucks. Chain repair. Check all fluids and trucks.

Met with a forester for proposal. T06 inspection Pass. Flagger training: 4 men 8am-12pm.

4 re-certified.

Sickman's Mill Bridge (Frogtown Road West) will be closed April 16, 2018- July 16, 2018

He has received one proposal for the Martic Twp Park Management Plan, 2 more to come.

He has signed for a grant from the LC Conservation District for the Tucquan Glen Road, gravel portion.

Anti-Skid discussion: The Township did advertise for bids for anti-skid, however none were received last month. The Township has a good supply and he feels that the Township could possibly get through next year (2018-2019) with what we have. Our purchasing amount is always under the bidding threshold.

Zoning Officer Report shows: 7 building and 12 zoning permits, along with 1 Use & Occupancy and 3 Certificate of Use permits were issued in March.

The SEO Report shows: 1 sewage permit was issued in March.

NEW BUSINESS

Short-term rentals: AirBnB, VRBO, etc.: Duane Sellers stated that it has come to the Township's attention that many municipalities are dealing with property owners who are renting out properties, on a short-term basis. In many cases, the property owner doesn't reside on the property. The Township checked with other Lancaster County townships, as to how they are handling safety concerns and permitting. Some township's are looking into passing a stand-alone ordinance addressing issues such as inspections, permitting and code compliance. Still others are passing amendments to their Zoning Ordinance, which 'beef's up' their current ordinance, requiring that the Zoning Hearing Board review and possibly grant special exceptions. Penn Township provided a draft Ordinance that they are planning on passing at their next meeting. John Ulaky asked how they are different than apartments.

Lydia Martin, LC Conservancy commented that she knows of two, already in Martic, one at Tucquan Glen and the other by the river in Pequea. Carl Drexel commented that he is in favor of property owners finding a way to make some money. Duane Sellers has concerns as to what the Township's liability would be if a guest would get hurt and nothing was in place. Victor Ressler RVFC president commented that he feels the Board should at the very least; require smoke detectors, extinguishers, sprinkler system. Denny Shenk, ZO commented that we just received an application by someone who intends to renovate the old Pequea Fire Company building into a residence for VRBO guests. Additional comments were heard from Todd Simone, John Lahr 699 Martic Heights Dr. and Bill Birchall 303 Tucquan Glen Rd. After discussion, a motion was made by Beth Birchall and seconded Don Snyder to have the solicitor give their opinion on this subject including any potential issues for the Township. The

motion passed 5-0.

330 Hilldale Road rental, Furnace and Oil tank replacement: The furnace stopped working in February during an extremely cold event. The property management group was contacted and they had someone come out to fix it. It was noted that the furnace is very old and is time to be replaced. It was also noted that the oil tank should be replaced as well. A few years ago, during the annual maintenance cleaning, Groff's told the Township that we should consider replacing that unit. After discussion, a motion was made by Beth Birchall and seconded by John Ulaky, to contact Groff's and the Osborne Team to solicit quotes to replace both the furnace and the oil tank. The motion passed 5-0.

RVFC notices:

Fire Police: will be assisting at the Robert Fulton mud sale on April 7, 2018.

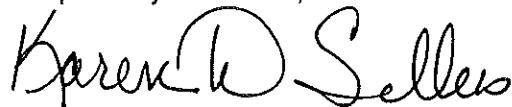
Auxiliary: food sale on May 5th at 83 Scotland Road, Quarryville.

A reminder that the RVFC mud sale will be held on April 14th.

The next meeting of the Martic Township Board of Supervisors is scheduled for May 7, 2018 at 7:00 p.m. at the Municipal Building.

There being no further business the meeting was adjourned at 8:02 pm with a motion made by Beth Birchall and seconded by Don Snyder.

Respectfully submitted,

A handwritten signature in black ink that reads "Karen D. Sellers". The signature is written in a cursive style with a large, prominent "K" and "S".

Karen D. Sellers

Martic Township Manager