

MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

DATE: April 4, 2022

PLACE: Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

ATTENDANCE: Beth Birchall, Duane Sellers, Carl Drexel, Jay Kreider, and Charles Stouff were present.

CALL TO ORDER: Duane Sellers called the meeting to order at 7:00 PM and led with the Pledge to the Flag and a prayer was said.

MINUTES & TREASURER'S REPORT

Beth Birchall made a motion, which was seconded by Carl Drexel, to approve the minutes of the March 7, 2022, Supervisors Meeting. The motion passed 5-0.

Beth Birchall presented the Treasurer's Report for the period ending March 31, 2022. A motion was made by Carl Drexel and seconded by Jay Kreider, to approve the Treasurer's Report. The motion passed 5-0. A motion was made by Carl Drexel and seconded by Charles Stouff to move from Ginnie Mae General Fund \$65,212.24 to the PLGIT account. The motion passed 5-0. A motion was made by Carl Drexel and seconded by Charles Stouff to move from Ginnie Mae State Fund \$29,121.86 to the PLGIT state fund. The motion passed 5-0. A motion was made by Carl Drexel and seconded by Charles Stouff to move from Ginnie Mae Capital fund \$7,987.42 to the PLGIT Capital fund. The motion passed 5-0.

Charles Stouff made a motion which was seconded by Carl Drexel, to approve the bills for payment totaling \$42,595.63. The motion passed 5-0.

RAIL TRAIL:

Trestle Bridge update – Jenn Leibig and Bob Urban with JD Eckman spoke on the continuing progress of the bridge rebuild. Things are going well. Back on schedule. Girders will be the next step. Bridge may be completed in August, but the trail work won't be done. Railings are in design.

324 Crossover update – Carl Drexel stated that both he and Jim Hearn, met with Rep Bryan Cutler to discuss help with funding. PennDOT does require a Highway Occupancy permit. A motion was made by Beth Birchall and seconded by Jay Kreider to have Wilson Consulting Group begin working on the HOP and pay their fee of \$1,500. The motion passed 5-0.

2021 AUDITOR'S REPORT:

Present were Robert Hostetter, Judy Duke and Lori Eshleman, Martic's elected auditors. Robert Hostetter read the Auditor's letter to the Supervisors. He commented that all revenues and expenses were reviewed, and they confirmed fund balances. Some procedural recommendations were made, and they encouraged the Supervisors, Manager and Treasurer to continue to consistently use the strong audit controls that are in place. Duane Sellers stated on behalf of the Supervisors, his appreciation to the Auditors commitment to conduct a thorough review of the Townships records. Comment was heard from Steven Fisher 96 Creamery Road.

PUBLIC COMMENT:

None was heard

PLAN REVIEWS:

1741 Rawlinsville Road – Matthew and Kelly Wiker LC Agriculture Preserve Board provided notice of the Wiker's intent to place their property into the LC AG Security Area. Beth Birchall made a motion, which was seconded by Carl Drexel to acknowledge receipt of the Declaration and to opt for the 180-Day Procedure. The motion passed 5-0.

DEPARTMENT REPORTS:

Road Department: Dave Williams read the report for March.

Week of February 28th-Road check. Cut trees on Old Holtwood and Westview. Empty salt out of all trucks. Wash trucks. Repair stop sign on Drytown. Investigate wire on road on House Rock. Look over pedestrian crossing at 324 and Red Hill. Go to quarry and get cold patch. Patch Bethesda and Tucquan Glen. Patch Horse Hollow and dirt section of Tucquan Glen. Clean up loose stone on Maple Springs. Clean gutters on Douts Hill and Loop. Cut trees with tree cutter on township lot and Stump Rd. Service backhoe. Repair chipper. Grind stump on township lot.

Week of March 6th-Cut trees with tree cutter on Stump Rd. Check roads after high wind. Meet with Frogtown Rd. resident concerning driveway problem. Put stone in low shoulder area on Harbor View, Take GMC to shop for recall. Check roads for icy spots. Clean garage and break room. Check roads for drainage issues during rain event. Open blocked pipes and grates. Pick up parts for T-05. Put plows on T-90 and T-06. Plowing and salting.

Week of March 13th-Plowing and salting. Push drifts. Cut fallen trees from storm on multiple roads. Check roads for icy spots and drifts. Remove drifted snow from McKelvey. Remove drifted snow from Nissley and Pencroft N. intersections. Pick up, repair and reinstall road name sign on Nissley. Wash T-90. Cut trees two days with tree cutter on Stump Rd. Pick up parts for and repair T-05. Change knives in chipper. Take old knives to shop for sharpening.

Week of March 20th-Road check. Clean up damage caused by snow plowing on multiple roads. Chip brush from tree that came down during storm on Hilldale. Wash all trucks. Repair hydraulic leak on T-04. Install new alert sign on Tucquan Glen. Change snow plow cutting edge on T-84. Repair and reinstall speed limit sign on Fox Hollow. Meet with Long's Asphalt and EK Services to look at paving project. Meet with Martin's to look at seal coating project. Pick up parts for T-05 repair. Attend Lancaster County Conservation Low Volume Paving and Dirt & Gravel Road Workshop. Open pipe on Street. Spread millings and 2A on Westview. Repair road name sign on Drytown. Welding repairs on T-04 and T-05.

Week of March 27th-Road check due to high winds. Install new speed limit sign on Bethesda W. Grease T-04. Change air filter T-04. Repair loader tire. Pick up parts for and repair tarp on T-90. Meet with Asphalt Industries and Russell Standard to look at seal coating project. Meet resident on Deer Ln. about possible new driveway installation. Remove old logs from shop lot. Check condition of Rail Trail after winter. Put stone in washed out shoulder on Hilldale. Service Ford 6610 mowing tractor. Replace battery in Ford Tiger mowing tractor. Grease T-84. Bid opening for paving and seal coating projects. Troubleshoot Ford Escort station wagon. Remove tree from road with loader on Hilldale.

Carl Drexel asked about the Dry Hydrant on McKelvey Lane. Dave Williams reported that he finally received some answers for the installation. He plans on moving forward with it once the ground dries out.

Proposed 2022 Road work: Bid packets received were opened and read on Thursday, March 31, 2022.

Paving:

Dave Williams wanted to remind the Board that we bid only for Paving (in-place) and this year the Township will purchase the asphalt. With the amount of tonnage and the current oil index, we are looking at an additional \$128,276.00. We may purchase the asphalt tax free, which is a savings. Long's Asphalt: \$89,897.60 E.K. Services, Inc.: \$83,097.30 After discussion, a motion was made by Beth Birchall and seconded by Carl Drexel to conditionally approve the 2022 Paving project to E.K.

Services once we receive positive references. If we don't get them, then to award the Paving to Long's Asphalt. The motion passed 5-0.

Oil & Chip: As discussed, the oil index has gone up, therefore the oil and chip estimate was lower than the bid amounts. Bids were received from Martin Paving, Inc. \$72,943.65, Asphalt Industries, Inc. \$73,593.00, and Russell Standard \$75,324.60. After discussion a motion was made by Beth Birchall and seconded by Jay Kreider to except Martin's Paving, Inc. at \$72,943.65, and to use some of the ARP funds towards the payment. The motion passed 5-0.

Dave Williams reported that he has applied for a Local Share Account grant through DCED for a new truck. We will not know if we receive the funds until later in the year and have until 2025 to spend it on a truck. One of the requirements was to pass an Authorized Official Resolution which was done by Roll Call vote – 5-0.

A request has been made to add a School Bus – Stop Ahead safety sign at the Martic Heights Amish School. Even though Martic Heights Drive is a state roadway, we are responsible for making the request, providing the signage, posting, and maintaining the signs. A motion was made by Duane Sellers and seconded by Carl Drexel to send PennDOT a letter. The motion passed 5-0.

Zoning Officer Report: 13 building, and 7 zoning permits were issued.

Sewage Enforcement Officer Report: 1 perc and probe and 2 permits was issued.

UNFINISHED BUSINESS

American Rescue Plan funds (ARP) Resolution 04-04-22: A resolution of the Board of Supervisors of Martic Township providing for the supplemental appropriations for the 2022 Budget. The resolution passed by Roll Call vote: 5-0. Duane Sellers stated that the results of the March 17 ARP Budget meeting was that funds we currently received would be distributed between the accounts: RVFC Capital, employees, fuel, paving, sealcoat, equipment, road work, LEMSA, RVFC, Library, Kitchen Cupboard, Martic Pantry and the Trestle Bridge, as needed.

NEW BUSINESS

None

ADDITIONAL TO THE AGENDA

A motion was made by Duane Sellers and seconded by Beth Birchall to add to the agenda the March 15th Minutes – American Rescue Plan Fund Budget. The motion passed 5-0.
A motion was made by Beth Birchall and seconded by Jay Kreider to approve the March 15th Minutes. The motion passed 5-0.

It was announced that an Executive Session would be held directly after the meeting, to discuss Employee matters.

There being no further business the meeting was adjourned at 7:55 pm.

The next meeting of the Martic Township Board of Supervisors is scheduled for May 2, 2022, at 7:00 p.m. at the Municipal Building.

Respectfully submitted,

Karen D. Sellers
Martic Township Manager