

## **MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS**

**DATE:** June 6, 2016

**PLACE:** Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

**ATTENDANCE:** Beth Birchall, Duane Sellers, Carl Drexel, Charley Braught, Jr. and Don Snyder were present.

### **ORDER OF BUSINESS**

**CALL TO ORDER:** Duane Sellers called the meeting to order at 7:02 PM and led with the Pledge to the Flag.

### **MINUTES & TREASURER'S REPORT**

Beth Birchall made a motion and was seconded by Charley Braught to approve the minutes of the May 2, 2016 Supervisors Meeting. The motion passed 5-0.

Beth Birchall presented the Treasurer's Report for the period ending June 1, 2016. With no questions asked, a motion was made by Charley Braught and seconded by Don Snyder, to approve the Treasurer's Report. The motion passed 5-0.

### **OTHER BUSINESS – PUBLIC COMMENT:**

Tina Virgil 178 Fox Hollow Road commented on an ordinance that she said Conestoga Township passed. She claimed this ordinance would help to keep pipeline compression stations out of the township. She also stated that if a compression station is not in Conestoga it will have to be in Martic. Duane Sellers commented that the proposed compression station affiliated with the Atlantic Sunrise pipeline is supposed to be south of Martic. He also stated that the Board hasn't seen the proposed ordinance, so he will see that they get a copy and it can be discussed at the July meeting. Comment was heard from Barb Stokes 888B Hilldale Road.

### **UNFINISHED BUSINESS**

Holtwood Park update: Duane Sellers commented on the LNP article that announced that Talon Energy was sold to Riverstone Holdings for \$5.2 billion. Per LNP, Talen may shop for a better offer for 40 days. Congressman Pitt's office shared FERC documents that clearly showed that this parcel of ground was no longer included. Carl Drexel met with the past land manager of the park who said it wasn't used as much as everyone thought. The park and pool were originally for the Holtwood employees and their families and later opened up to the public. Brookfield representatives met with Duane Sellers and Carl Drexel and stated that they want to be a good neighbor.

Grader/mower trade-in for a new John Deere tractor/boom mower/plow/broom/snow-blower, revised agreement. Clarification was deemed necessary, after it was determined that the terms of the approved agreement in May, regarding the grader portion, stated that it would be sold to Sadsbury Township for \$95,000. When in fact it should have read Sadsbury Township would pay Martic \$45,000 and Martic would then get a \$50,000 credit from Stephenson for the grader Sadsbury was trading in. The final, approved total would remain the same at \$91,883. A motion was made by Carl Drexel and seconded by Don Snyder to accept the revised agreement with Stephenson Equipment. The motion passed 5-0.

364 Steinman Farm Road update: The Township did receive from the insurance company a settlement check for \$41,750.25. Along with the settlement, Mammoth Restorations submitted a quote to do the rebuild for \$49,602.19. Carl Drexel asked why a check was sent to the township already. Comment was heard from Justin Doutrich w/ LNP, who stated that his 'day job' is working as an insurance adjuster and this is common practice to send the initial check, but if any complications arise during the rebuild, the

insurance company needs to be notified immediately and they will make adjustments as necessary. If the Board decided to seek other quotes, a decision wouldn't take place for another month and we have displaced tenants who are living in a hotel. Beth Birchall made a motion which was seconded by Don Snyder that the Board of Supervisors authorize Mammoth Restoration to repair the fire-damaged property owned by the Township located at 364 Steinman Farm Road based upon Mammoth's estimate of repairs dated May 24, 2016, subject to such documentation and requirements as are deemed advisable by the Chairman of the Board of Supervisors and the Township Manager, which would also include a directive to pay on file with Selective for any supplemental claims. Comment was also heard from Barb Stokes 888B Hilldale Road and Tina Virgil. The motion passed 5-0.

Road Department:

Tim Kiehl read the road report for May:

- The week of May 1: Mowing, set up signs for detour while they worked on Hilldale Rd portion. He spoke with Scott Lehman our PennDOT rep regarding Martic Forge Loop Rd and what publications demonstrate the specs used to pave that road. Pub 408, sections 309 and 409.
- The week of May 8: Portion of Hilldale Rd closed to do base repair to roadway, prior to oil & chipping. Filled wheel ruts, curbing repair
- The week of May 15: Continued with prep for oil & chipping. Base repair paving on Short Rd & Hilldale road (by Rt 324)
- The week of May 22: checked roadways, mowing, oil & chipped small sections.
- The week of May 29: Mowing, oil & chipped small sections.

Brian Resh 1153 Marticville Road asked if the stormwater issue is complete and was the township going to do anything more? Tim Kiehl commented that yes since it was paved to PennDOT specs. Scott Lehman is with PennDOT in Harrisburg.

Zoning Officer Report shows: 7 building permits, 7 stormwater management permits, 5 zoning permits, 2 building use and occupancy and 3 zoning certificate of use permits were issued in May.

The SEO Report shows: 1 perc and probe, 1 inspection and 1 septic permit were issued in May.

May 2016 invoices: Don Snyder made a motion which was seconded by Beth Birchall, to approve the bills for payment totaling \$ 27,521.86. The motion passed (4-0) with Carl Drexel abstaining in accordance with Section 1103(j) of the Ethics Act and noting that his public disclosure memorandum is on file in the township office. Barb Stokes asked what the Vector Securities payment was for. The office door buzzer and release need replaced.

## **NEW BUSINESS**

Employee uniform policy: It has come to the attention of the township that the Road Department is not consistently wearing the uniforms. They are high-viz, and the townships goal is to keep our road crew as safe as possible, while working along the roadways. A motion was made by Beth Birchall and seconded by Carl Drexel to add to the Personnel Policy: From Memorial Day through Labor Day, yellow, high-viz tee-shirts, supplied by Cintas, will be noticeably worn by all regularly scheduled members of the road crew during normal working hours. From Labor Day through Memorial Day, yellow, high-viz buttoned shirts, supplied by Cintas, will be noticeably worn by all regularly scheduled members of the road crew, during normal working hours. Any deviation from the schedule would need approval from the Board of Supervisors. The trousers, supplied by Cintas, are optional. If the Board becomes aware that these guidelines are not being followed, disciplinary action will be taken as follows: 1<sup>st</sup> offense – verbal warning issued by the immediate supervisor and Board of Supervisors notified. 2<sup>nd</sup> offense – written warning issued by the immediate supervisor and Board of Supervisors notified. 3<sup>rd</sup> offense – could result in termination of employment. The motion passed 5-0.

330 Hilldale Road – Tenant's have made a request for a month/month lease in anticipation of them purchasing a property. They have begun the search to purchase a property and their current lease is for 1 year and goes through December 2016. Duane Sellers commented that it is very commendable of them to notify the Board with this much notice. A motion was made by Don Snyder and seconded by Beth Birchall to ask for a 60 day notice and if they are still here after December 2016, to switch their lease to monthly but still require a 60 day notice. The motion passed 5-0.

The men's restroom has had a leak for some time. The stopper was removed several years ago because it broke. The manager asked Shenk Builders to provide a quote to fix and replace. The quote was for both restrooms to remove current sinks and replace both with a vanity, sink and hardware. After discussion it was determined that there was no need for this much renovation. A motion was made by Charley Braught and seconded by Beth Birchall to not accept the proposal but to get the leak fixed and to have new shut-off valves put in. The motion passed 5-0.

The Worker's Comp notices and recognitions: The RVFC Auxiliary: A food sale on June 11

Barb Stokes requested that the auditors be emailed the approved minutes after each meeting.

Lydia Martic with the LC Conservancy thanked the RVFC and the Board for attending their program on May 17 at Climbers Run, the new education center.

Joe Carr 212 Pinnacle Road and LEMSA. He commented on the miss use of 911 by people who hike on the Conservancy property and then get lost or are too lazy to hike back out. They call 911 to have the fire company and ambulance pick them up. A genuine emergency is one thing, but someone who just claims to be lost is something else. Dave Walters 477 Martic Heights Dr and RVFC also commented on the man-power and equipment it takes when these calls come in. It is very labor intensive. The state of PA doesn't allow fire companies to bill for its services and the ambulance can only bill if someone goes by ambulance to the hospital. Most times, people sign-off from going to the hospital, so they then can't be billed. Tina Virgil asked if some kind of ordinance could be drafted. Duane Sellers recommended LEMSA contact both Senator Smucker and Rep Cutler's offices to see if they may be able to help.

Tim Kiehl commented on the budget amounts and asked the Board if he may go over in certain areas, due to the repairs that still need to be done, prior to the paving and oil/chip projects. Comment was heard from Barb Stokes who said that when the paving is done and if they don't use as much product some of the money can be made up there. She also said that as an auditor and former Supervisor, you may go as high as 10% over in any budgeted category without adjusting the budget. Tim Kiehl also told the Board that pipe/stream permits will need to be applied for on McKelvey Lane. The township's engineer is who measures and submits to DEP. Based on the current budget, Duane Sellers suggested waiting until 2017 to authorize the engineer to work on this application. Charley Braught reminded the Board that if they implement a lease to own for equipment, this could help the budget numbers. Don Snyder made a motion, which was seconded by Beth Birchall to have Tim Kiehl purchase the necessary pipes for Steinman Farm Road. The motion passed 5-0. Charley Braught commented that we need to budget correctly in the future, so that we don't get in this situation again.

The next meeting of the Martic Township Board of Supervisors is scheduled for Tuesday, July 5, 2016 at 7:00 p.m. at the Municipal Building.

They're being no further business the meeting was adjourned at 8:34 pm.

Respectfully submitted,

Karen D. Sellers  
Martic Township Manager