

## **MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS**

**DATE:** November 1, 2021

**PLACE:** Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

**ATTENDANCE:** Beth Birchall, Duane Sellers, Carl Drexel, John Ulaky and Don Snyder were present.

### **ORDER OF BUSINESS**

CALL TO ORDER: Duane Sellers called the meeting to order at 7:00 PM and led with the Pledge to the Flag.

### **MINUTES & TREASURER'S REPORT**

Carl Drexel made a motion, which was seconded by Beth Birchall, to approve the minutes of the October 4, 2021, Supervisors Meeting. The motion passed 5-0.

Beth Birchall made a motion, which was seconded by John Ulaky, to approve the minutes of the October 12, 2021, Budget Workshop. The motion passed 5-0.

Beth Birchall presented the Treasurer's Report for the period ending October 31, 2021. A motion was made by John Ulaky and seconded by Don Snyder, to approve the Treasurer's Report as presented. The motion passed 5-0.

Beth Birchall made a motion, which was seconded by Don Snyder, to transfer \$132,378.88 from Ginnie Mae General fund to the PLGIT General fund. The motion passed 5-0.

Beth Birchall made a motion, which was seconded by Carl Drexel, to transfer \$5,789.43 from Ginnie Mae Capitol fund to PLGIT Capitol fund. The motion passed 5-0.

Beth Birchall made a motion, which was seconded by Carl Drexel, to transfer \$9,853.62 from Ginnie Mae State fund to PLGIT State fund. The motion passed 5-0.

Beth Birchall made a motion, which was seconded by Carl Drexel, to transfer \$6,677.47 from Ginnie Mae Trestle fund to PLGIT Trestle fund. The motion passed 5-0.

John Ulaky made a motion, which was seconded by Don Snyder, to approve the bills for payment totaling \$40,783.54, which includes payments for rock salt, workers comp insurance and the feasibility study. The motion passed 4-0 with Carl Drexel abstaining in accordance with Section 1103(j) of the Ethics Act and noted that his public disclosure memorandum is on file in the township office.

### **SUPERVISOR'S PLAN REVIEW:**

1550 Rawlinsville Road – Robert Porterfield Subdivision plan. A motion was made by Beth Birchall and seconded by John Ulaky, that Martic Township grant the waiver request of Plan Processing made by Strausser Surveying & Engineering, Inc. as the subdivision will be in Providence Township; and to defer to the Providence Township Board of Supervisors the full plan review only and thereafter be returned to Martic Township for final signatures. The motion passed 5-0.

### **PUBLIC COMMENT:**

Susan Eshleman, Quarryville Library director, gave the annual update on the Library and spoke about several of the programs taking place at the library.

## **DEPARTMENT REPORTS:**

**Road Department:** Dave Williams gave the report for October.

Week of October 3<sup>rd</sup>

Call out for tree on Ridge Rd. Take debris from burn pit to landfill. Pick up tire and new wheel stud for Ford 6600 mowing tractor. Take T-91 to Cassel for door lettering. Road check. Two days with tree cutter on Steinman Farm and Covered Bridge. Drop off T-84 for door lettering and pick up T-91. Haul logs away from tree cutting. Fix low shoulder on Steinman Farm. Loosen up leftover salt. Call out for missing stop sign on Nissley. Investigate report of damage from large truck on Tucquan Glen.

Week of October 10<sup>th</sup>

Pick up mowing tractor from shop. Pick up T-84 from Cassel. Clean gutters on House Rock. Mow Hilldale and New Village. Take T-05 to shop for inspection. Road check. Take T-91 to Reading for new spreader installation. Repair fuel pump at shop. Install new doorknob on shop entrance door. Put spreader on T-06 and check for proper operation.

Week of October 17<sup>th</sup>

Repair broken frame support T-04. Cut tree on Old River. Clean loose stone off of roadway on Creamery. Pick up T-91 from Reading. Take T-05 to shop for ignition switch repair. Cut trees on Rail Trail. Pick up parts for and repair mower. Pick up T-05 from shop. Mill and pave Magnolia intersection. Pave water runoff area on Wendy Dr. Pave gutter on Hilldale. Patch dirt section of Tucquan Glen. Call out for tree on Pennsy.

Week of October 24<sup>th</sup>

Road check. Mow all Route 372 and Martic Township Road intersections for visibility concerns. Take delivery of 4 loads of salt. Repair lights on T-04. Meet Conservancy to discuss erosion concerns on Tucquan Glen. Repair all tire chains in preparation for upcoming winter season. Take chainsaw chains to be sharpened. Clean up shop. Fix low shoulder area on Tucquan Glen. Check roads for trees and limbs following strong winds. Push tree tops off Old Holtwood with backhoe. Put tire chains on T-04. Change fuel filter on T-84. Call out for tree on Lakewood Drive

Dave Williams commented on the Peterbilt truck order. This is a legally binding contract through CoStars. Peterbilt has asked the Township to withdraw the contract, as the prices have gone up. Dave Williams has reached out to CoStars to talk to someone and is still waiting to hear back from them. He has also spoken to PSATS to see if the difference in price could be paid with the ARPA funds, as the increase is due to COVID. At this time, it is not allowed, however the rules keep changing so keep it in mind.

**Zoning Officer Report:** 5 building and 4 zoning permits were issued; along with 2 Use and Occupancy and 0 Certificate of Use permits.

**Sewage Enforcement Officer Report:** 1 perc and probe and 1 inspection were done.

### **Rail Trail**

Carl Drexel, commented on the Route 324 crossing design and the approach proposal. John Ulaky, Jim Hearn, Rail Trail committee chair and himself met with Mark Wilson on site to discuss the matter. The proposal includes the engineered design for the 324 walkway crossings. Once the Trestle bridge is finished and the crossings in place, the westerly portion of the trail can then be opened to the public. Comment was heard from Jim Hearn and John Ulaky. After discussion, a motion was made by John Ulaky and seconded by Don Snyder to approve the 324 Crossing Design – Trail Approach proposal for \$12,500. The motion passed 5-0.

Trestle Bridge change order: John Ulaky explained that JD Eckman has submitted some changes to the original rebuild plans for the Trestle Bridge. Most of these items will be for preventative maintenance and stated that we have one shot to get this right, while the beans are exposed. A proposed cost savings would be to eliminate the proposed wooden catwalk, which no one could ever

access, and bridge inspections can now be done with a drone. Also, it has been determined that some of the steel, which was originally thought we would need, will not be needed, therefore offering another cost savings. After discussion, it was determined the John Ulaky should reach out to Wilson Consulting Group for another meeting to discuss the proposed changes. Comment was heard from Jim Hearn.

### **UNFINISHED BUSINESS**

Dave Williams mentioned the truck we tried to sell on Municibid twice and then received a call from a gentleman who was interested in the truck. Since the Board approved selling the truck to Chris Allen at their September 7<sup>th</sup> meeting, both Dave Williams and Karen Sellers have had no luck in contacting him. A couple of emails and phone calls have been attempted; however, Mr. Allen does not respond to the emails and his voice mailbox is full and you cannot leave him a message. A motion was made by Don Snyder and seconded by Beth Birchall to rescind the offer to sell the truck to Mr. Allen, due to a lack of communication. The motion passed 5-0.

### **NEW BUSINESS**

A motion was made by Duane Sellers and seconded by John Ulaky, to advertise that the draft General Budget for 2022, is available for public review. The motion passed 5-0. A motion was made by Carl Drexel and seconded by Don Snyder to advertise that the draft Liquid Fuels Budget for 2022 is available for public review. The motion passed 5-0.

American Rescue Plan funds – suggested uses. Carl Drexel stated that Jim Hearn provided two suggestions for the use of the ARPA funds that the township has received. One is for the Penn Manor Education foundation and the other would be for providing more internet access across Martic to underprivileged homes. He stated that there are different organizations around that know who needs assistance and where they live and whether they have internet service. John Ulaky stated that he also knows that you can use the funds as a match towards another DCNR grant which could be used on the rail trail. After discussion, it was suggested that Jim Hearn gather contact information for those organizations so that the township could keep it in a file for possible use.

330 Hilldale Road – a quote was provided from Rhoads Property Services, LLC, through our rental management company, to replace 4 existing wooden floor support posts plus 1 additional support post with steel jack posts set on precast concrete footers and raising the first story floor as close to its original level as possible. A motion was made by Duane Sellers and seconded by John Ulaky to have Rhoads Property Services, LLC do the work for \$1,000. The motion passed 5-0.

631 Martic Heights Drive – a quote was provided from Rhoads Property Services, LLC, through our rental management company, to replace 2 exterior doors, including the frame/jam, on rear of house with 2 new pre-hung doors, like the existing doors, including hardware, for a cost of \$1,400.00. Discussion was had as to whether these proposed doors are just wood or a more cost effective composite material? The Board would like to see the quote for 2 exterior composite doors which are weather resistance and cost effective in the long run. The discussion was tabled until the management company gets us this price.

It was noted that Election day is the next day and that everyone should plan on getting out to vote.

There being no further business the meeting was adjourned at 8:03 pm.

The next meeting of the Martic Township Board of Supervisors is scheduled for Monday, December 6, 2021, at 7:00 p.m. at the Municipal Building.

Respectfully submitted,

Karen D. Sellers  
Martic Township Manager