

MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

DATE: January 4, 2021

PLACE: Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

ATTENDANCE: Beth Birchall, Duane Sellers, Carl Drexel, Don Snyder, and John Ulaky were present.

ORDER OF BUSINESS

CALL TO ORDER: Duane Sellers called the meeting to order at 7:00 PM and led with the Pledge to the Flag.

REORGANIZATION

Temporary Chairman: Carl Drexel made a motion, which was seconded by John Ulaky to appoint Beth Birchall as Temporary Chairman. The motion passed 4-0 with Beth Birchall abstaining.

Temporary Secretary: Beth Birchall made a motion, which was seconded by Don Snyder to appoint Karen Sellers as Temporary Secretary. The motion passed 4-0 with Duane Sellers abstaining.

Chairman: Beth Birchall made a motion, which was seconded by John Ulaky to appoint Duane Sellers as Chairman. The motion passed 4-0 with Duane Sellers abstaining.

Vice Chairman: Beth Birchall made a motion, which was seconded by Don Snyder to appoint Carl Drexel as Vice-Chairman. The motion passed 4-0 with Carl Drexel abstaining.

Treasurer: Don Snyder made a motion, which was seconded by John Ulaky to appoint Beth Birchall as Treasurer. The motion passed 4-0 with Beth Birchall abstaining.

Manager/Secretary: Beth Birchall made a motion, which was seconded by Carl Drexel to appoint Karen Sellers as Manager/Secretary. The motion passed 4-0 with Duane Sellers abstaining.

Road Foreman: John Ulaky made a motion, which was seconded by Don Snyder to appoint Dave Williams as Road Foreman. The motion passed 5-0.

Zoning Officer & Building Code Official: A motion was made by Carl Drexel and seconded by Beth Birchall to appoint Dennis Shenk as Zoning Officer and Building Code Official. The motion passed 5-0.

Construction Code Officials: Beth Birchall made a motion, which was seconded by Carl Drexel to appoint Commonwealth Code Inspection Service, Inc as the Construction Code Officials. The motion passed 5-0.

SEO Officer: Don Snyder made a motion, which was seconded by Beth Birchall to appoint Marvin Stoner as the SEO Officer. The motion passed 5-0.

Chairman of the Vacancy Board: Carl Drexel made a motion, which was seconded by Don Snyder to appoint Ryan Fisher as Chairman of the Vacancy Board. The motion passed 5-0.

Mileage reimbursement: Beth Birchall made a motion, which was seconded by Carl Drexel to reimburse mileage at .56 cents/mile as per the IRS notification. The motion passed 5-0.

Emergency Management: Don Snyder made a motion, which was seconded by John Ulaky to appoint Tony Williams for Emergency Management coordinator and Mike Hall and Bill Birchall as his assistants. The motion passed 5-0.

SLCIMC Meeting Representatives: Beth Birchall made a motion which was seconded by John Ulaky, to appoint Duane Sellers as SLCIMC Meeting Representative and to appoint Don Snyder as the alternate representative. The motion passed 3-0 with Duane Sellers and Don Snyder abstaining.

Point of Contact list: John Ulaky made a motion which was seconded by Don Snyder to set the Point of Contact list for 2021 the same as it was for 2020. The motion passed 5-0.

Township Fire Company: Carl Drexel made a motion which was seconded by Duane Sellers to acknowledge and recognize as the Township's fire company, Rawlinsville Volunteer Fire Company. The motion passed 5-0.

Fire Companies Activity Lists: Carl Drexel made a motion which was seconded by Don Snyder to approve Rawlinsville Volunteer Fire Company's 2021 activities list as submitted to the Board. The motion passed 5-0.

A motion was made by Don Snyder which was seconded by Carl Drexel to declare English as the official language for all township business. The motion passed 5-0.

MINUTES & TREASURER'S REPORT

Beth Birchall made a motion, which was seconded by Don Snyder to approve the minutes of the December 7, 2020 Supervisors Meeting. The motion passed 5-0.

Beth Birchall presented the Treasurer's Report for the period ending December 31, 2020. A motion was made by John Ulaky and seconded by Carl Drexel, to approve the Treasurer's Report. The motion passed 5-0.

Duane Sellers made a motion which was seconded by John Ulaky, to approve the bills for payment totaling \$ 44,702.31. The motion passed 4-0 with Carl Drexel abstaining in accordance with Section 1103(j) of the Ethics Act and noted that his public disclosure memorandum is on file in the township office.

SUPERVISOR'S REVIEWS:

Stephen & Tracey Dellinger, Stormwater Management for 65 Raven Crest, have made a request for partial release of their Financial Security. The Township has received notification from Wilson Consulting Group, that a successful stormwater inspection was done and recommends release \$20,844.52 of the posted financial security. The remaining surety, to be released would be, \$5,844.52, once completion of the installation of the channels, site stabilization, one final inspection and the submission of an as-built plan. A motion was made by Beth Birchall and seconded by John Ulaky to release the requested \$20,844.52. The motion passed 5-0.

Dolphin Georgetown, LLC, Stormwater Management for 130 Creamery Road, have requested a partial release of their Financial Security. The Township has received notification from Wilson Consulting Group, that a successful stormwater inspection was done and recommends release of \$11,998.00 of the posted financial security. The remaining surety, to be released would be, \$1,333.11, once completion of site stabilization and submission of an as-built plan are received. A motion was made by Don Snyder and seconded by John Ulaky to release the requested \$11,998.00. The motion passed 5-0.

PUBLIC COMMENT:

None was heard.

DEPARTMENT REPORTS:

Road Department: Dave Williams read the report for December.

Week of Dec. 6:

Roads checked Pipes opened on: Deer Lane, Tucquan Glen Rd. Gutters cleaned on: Pencroft N., Hilldale Rd, Bradys Hill, Pencroft S and Magnolia, Dead tree removed: Hilldale Rd
New road signs: Red Hill Rd, Martic Heights Dr., Rail Trail: checked, installed new Trail Closed sign
2021 Road projects: measurements recorded, Truck inspections

Week of Dec. 13:

Prepared trucks and loader for snow event: plows, chains, Plowing and salting two snow events
Tree: Wendy Lane

Week of Dec. 20:

Snow clean up: pushed snow back, cul-de-sac (backhoe), Salted icy spots, Fixed truck chains
Salt spinner fixed: Mack, Plow fixed: Peterbilt, Snow removed from inlets: heavy rain event
Debris clean up: Pencroft Dr N, Repair air compressor, T-07, Gutters cleaned: Martic Hghts Dr.
Christmas

Week of Dec. 27:

Roads checked, salted icy spots (multiple days), Gutters cleaned: Pencroft Dr N, Tucquan Glen, Magnolia Dr., Tucquan Glen shoulder fixed. Met with Stevenson Equipment about new truck info.
Picked up parts and repaired backhoe and T-07. Took plows off trucks and loaded with salt in
Preparation of freezing rain event. Salt roads. New Year's holiday.

The Board was presented with a grant application for Dirt and Gravel Roads, which Dave Williams would like to apply for the repair work on Horse Hollow Road, where the roadway is falling into the creek. After discussion, a motion was made by John Ulaky and seconded by Don Snyder to submit the paperwork for the grant. The motion passed 5-0.

Dave Williams brought to the attention of the Board, the drainage/icing issues we are having on Martic Heights Drive. This is the only road that we winter maintain for PennDOT. He had to take our backhoe out to try and open up the culvert, that PennDOT doesn't maintain. This is costing the Township more expense if we have to put down more product, when a simple maintenance during the summer months would solve the problem. After discussion, Dave Williams will contact the new PennDOT supervisor, Bill Davis, to request a meeting to discuss the problem.

Dave Williams has received a quote for a new truck. It is approximately \$145,000. Duane Sellers stated he would like to see us continuing to upgrade our equipment. After discussion, Dave Williams will continue to get more information on a replacement vehicle.

Zoning Officer Report: 2 building, 3 zoning permits were issued; along with 4 Use and Occupancy permits.

Sewage Enforcement Officer Report: 1 investigation

UNFINISHED BUSINESS

Rail Trail crossing / Route 324: Carl Drexel and John Ulaky, shared a copy of the proposed addition to a Spring newsletter, regarding the proposed temporary 4-way Stop signs, to be located at 324 & Red Hill Rd. The Township has already decided to put off bidding the Trestle bridge, until we hear whether more grant funding has been received. After discussion, we will aim for a spring newsletter to be put out in March. Carl Drexel commented that the Shared Use Path Crossing agreement that PennDOT presented to the Township will not work for us. Don Snyder made a motion, which was seconded by John Ulaky, to have the Township's solicitor begin reworking the SUP agreement and if he has any questions, he may contact Jim Hearn for information. The motion passed 5-0.

NEW BUSINESS

RVFC annual information: Carl Strickler, Chief, presented to the Board the 2020 total call numbers. There were 313 incidents, along with training and chicken bar-b-ques. No Mud Sale was held, due to COVID. The County has changed radio systems again and they had to purchase new handhelds, which cost them ~ \$20,000. Now there are 5 different channels, which he must monitor.

A new municipal facility discussion was tabled until the February meeting.

The Board of Auditors will meet on Tuesday, January 5, 2021 at 7:00 pm at the Municipal Building for their Organizational meeting.

The next meeting of the Martic Township Board of Supervisors is scheduled for February 1, 2021 at 7:00 p.m. at the Municipal Building.

There being no further business the meeting was adjourned at 8:20 pm.

Respectfully submitted,

Karen D. Sellers
Martic Township Manager