

MARTIC TOWNSHIP  
LANCASTER COUNTY, PENNSYLVANIA

**MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS**

**DATE:** March 3, 2014

**PLACE:** Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

**ATTENDANCE:** Duane Sellers, Carl Drexel, Beth Birchall, Ted Irwin and Richard Drumm, Jr. were present.

**ORDER OF BUSINESS**

**CALL TO ORDER:** Duane Sellers called the meeting to order at 7:00 PM and then led with the Pledge to the Flag.

Executive Session was held on February 21, 2014 to discuss employee matters.

**MINUTES & TREASURER'S REPORT**

Beth Birchall made a motion, which was seconded by Carl Drexel to approve the minutes from the February 3, 2014 Supervisors Meeting. The motion passed (5-0).

Beth Birchall presented the Treasurer's Report for the period ending March 1, 2014. With no questions, a motion was made by Carl Drexel and seconded Richard Drumm, to approve the Treasurer's Report. The motion passed (5-0).

**PUBLIC COMMENT:**

No comment was heard

**UNFINISHED BUSINESS**

2013 Township audit has been completed. A report was given by Barb Stokes and Judy Duke, the Township's appointed auditors. Per Barb Stokes, the audit has been completed and the books are in good shape. Carl Drexel thanked them for their service and asked if they might be interested in running for these vacant positions. The positions will need to be appointed again for the 2014 audit, due to the timing of elections.

Lancaster County Conservancy's Mike Bursen updated the Board on Camp Snyder. They will be changing the name to Climbers Run Nature Preserve. They are currently looking for a new tenant. All permit work has been completed. They are planning on renovating the bathrooms and moving the stewardship offices to the lower level of the barn. They will be contacting the township to obtain permits to do this work.

The Capital Improvement account: A motion was made by Carl Drexel and seconded by Ted Irwin to put the \$135,810.36 that the budget was under for 2013, into this new account to begin saving for any future capital improvement projects. The motion passed (5-0). Comment was heard from Barb Stokes as to whether this money will come out of the general fund? Yes it will, per Duane Sellers.

The Planning Commission met on February 20<sup>th</sup> to reorganize and to review the Stormwater Ordinance/ACT 167. In regards to the proposed vacations of portions of Old Pinnacle Road and Bethesda Church Road West, they recommended to the Board of Supervisor's that the proposed vacations are in accordance with the objectives of the formally adopted comprehensive plan.

Vacationing of portions of Old Pinnacle Road and Bethesda Church Road: A motion was made by Carl Drexel and seconded by Richard Drumm to advertise the public hearing for May 6, 2014 for the vacationing of these two portions. The motion passed (5-0).

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330 Hilldale Road: Dennis Shenk gave an update on this rental unit. With the extremely cold temperatures, the oil heat had run out and the pipes broke. The oil tanks have been filled and he has pulled the carpet out to allow the house to dry. Dennis Shenk also provided a list of items that need fixed prior to renting this unit again. Ted Irwin commented that a realistic goal would be to have it ready for rent by May. A motion was made by Duane Sellers and seconded by Beth Birchall to have Shenk Builders proceed with the repairs and to not exceed \$9,000. The motion passed (5-0).

631 Martic Heights Dr.: With still no renter for this property, a motion was made by Carl Drexel and seconded by Beth Birchall to re-advertise for this property. The motion passed (5-0).

Duane Sellers read the Road Department report for February, which had been submitted by Scott Smith, Road Foreman:

- In January there were 5 winter events
- Clearing, grubbing, chipping tree branches, all over the township.
- Shop Maintenance: replace plow cutting edges, repair chains, radiator replacement in IH Dump, weld snow plows, new backhoe tires (front), etc.

Trestle Bridge update: Duane Sellers commented that he has left a voice message with Steve Charles of Conestoga Township but hasn't heard back from him yet. He believes that they are heading for a rebid of the Trestle Bridge work and rejecting the bids received.

Fire Company merger update: Beth Birchall commented that after many years of hard work, sometimes very frustrating and aggravating, the merger between Pequea Fire Company and Rawlinsville is finally complete. A letter has been drafted for the Board members to sign for County Control 911 to formally reassigned Pequea's call signs to Rawlinsville.

Pension: Ted Irwin commented that there is an informational meeting scheduled for March 6<sup>th</sup> with the PSATS Pension Trust representatives, township employees and any Board members who wish to hear more about the new pension plan. He suggested sending a letter to Jim Caldwell and invite him to the meeting, if it is determined that the Township still retains ownership of this annuity. Carl Drexel recommended that the secretary find his file and determine who has ownership of this account. Comment was heard from Barb Stokes that typically if an employee is fully vested and leaves the township, the ownership is turned over to them.

Code Enforcement Officer's Report shows: 3 building permits, 1 zoning permit, 2 Building Use and Occupancy permits were issued in February 2014.

SEO Report shows: no inspections or permits were issued in February 2014.

February 2014 invoices: Duane Sellers made a motion which was seconded by Richard Drumm to approve the bills with the addition of Cintas for \$36.98, Susquehanna Truck for \$14.20, E.M. Herr for \$134.40, Metzler & Johnson for \$74.82, Stoner for \$333.33 and Drexel's for \$150.50 which brings the total to: \$ 120,922.65. The motion passed (4-0) with Carl Drexel abstaining in accordance with Section 1103(j) of the Ethics Act and noting that his public disclosure memorandum will be kept on file in the township office.

**NEW BUSINESS**

PPL land transfer of PVFC property to the Township: Beth Birchall commented that she had been in contact with Ken Lytz, PPL Real Estate Specialist regarding the land transfer of the PVFC property from PPL to the Township. Comment was heard from Barb Stokes, that this has been discussed on and off for years with PPL's Barry Acker. At that time there were no stipulations placed on the land transfer. According to the email that Beth Birchall has received, PPL now needs a specific letter of intent from the

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Township stating the specific public use it has planned for this property, e.g. park, playground, etc. All costs and fees associated with the transfer must be paid by the Township. The deed must state the intended use and if the use were to change, PPL must give its approval for such a change. If the Township found that it no longer could use the property for a public purpose, the ownership of the property would revert back to PPL. PPL also requested that new lease be drawn up between PPL Holtwood, LLC and the PVFC, noting the name change from PA Power and Light Company to PPL Holtwood, LLC. Beth Birchall recommended to the Board to not renew the lease, in light of the merger and to not agree to the Land Transfer terms. Duane Sellers stated that he feels they should offer the Township the same deal they do the Lanc Co Conservancy. Ted Irwin commented that he feels that the property is more of a liability than an asset, taking into consideration its proximity to the river. Comment was heard from Kevin Miller, Dave Walters & Carl Strickler, regarding the PVFC equipment still being stored there. Dave Walters stated that all equipment should be out of the building within 2 months. Kevin Miller will cancel the electric, phone/internet and fuel however he can't cancel the fuel, until the trucks are removed from the building. Tanks are rented and full of fuel. All the buildings are owned by Pequea Fire Company they only leased the ground. A motion was made by Beth Birchall to contact PPL that the Township doesn't want the land transfer and they are not going to renew a lease because the buildings will be vacated by the end of April. Motion died for a lack of a second. Fire Company personnel suggested waiting until the next meeting to decide because they may have everything out sooner. A motion was made by Carl Drexel and seconded by Richard Drumm to table the decision until the April meeting. The motion passed (5-0). Dave Walters asked if the Township would be willing to pay the utility bills for the two months that RVFC might have it. After determining that money was left from the original money set aside to help facilitate the merger, a motion by Beth Birchall and seconded by Carl Drexel, to pay the electric and fuel bills. The motion passed (5-0). Kevin Miller will handle switching over the name and address on the accounts to the Township. Barb Stokes thanked all of the fire company personnel for their many years of dedication and service to the community.

Flagger training for the Road Department will be held on April 17, 2014 at Enck's Custom Catering. A motion was made by Beth Birchall and seconded by Ted Irwin to allow the Road Department to attend this training. The motion passed (5-0).

LCATS spring meeting is scheduled for March 31, 2014 at the Four Seasons Complex. A motion was made by Duane Sellers and seconded by Carl Drexel to allow Beth Birchall, Duane Sellers, Carl Drexel and Karen Sellers to attend this annual meeting. The motion passed (5-0).

2014 Municipal mowing: A motion was made by Ted Irwin and seconded by Carl Drexel to advertise and rebid the municipal mowing for 2014. The motion passed (5-0).

Pesticide classes: After discussion, a motion was made by Carl Drexel and seconded by Ted Irwin to require our full-time road crew take the pesticide classes and become certified. The motion passed (5-0).

The Board recessed into Executive Session at 8:27 pm to discuss employee matters.

Duane Sellers resumed the meeting at 9:28 pm. stemming from the Executive Session; a motion was made by Ted Irwin and seconded by Beth Birchall to permanently layoff Kim Harris. The motion passed (5-0).

A motion was made by Beth Birchall and seconded by Carl Drexel to return Scott Smith to his road worker position at his road worker rate plus 2% increase approved by the board in January, 2014. The motion passed (5-0).

A motion was made by Duane Sellers and seconded by Carl Drexel to advertise for a fulltime Road Master for Martic Township. The motion passed (5-0).

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A motion was made by Carl Drexel and seconded by Beth Birchall to appoint the Township Board of Supervisors Chairman to have authority to hire and fire only after the consensus of the board, after an executive meeting. The motion passed (5-0).

A motion was made by Richard Drumm and seconded by Duane Sellers to authorize Bill Webber to be Interim Road Foreman, at \$23.94 per hour, until a permanent Road Master is hired. At the time a permanent Road Master is hired, Bill's rate will return to \$22.94 per hour. The motion passed (5-0).

The next meeting of the Martic Township Board of Supervisors is scheduled for March 26, 2014 at 7:00 p.m. at the Municipal Building for a Work Session.

They're being no further business the meeting was adjourned at 9:30 pm.

Respectfully submitted,

Karen D. Sellers  
Secretary to the Board of Supervisors  
Martic Township