

MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

DATE: November 6, 2023

PLACE: Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

ATTENDANCE: Beth Birchall, Duane Sellers, Carl Drexel, Jay Kreider and Charles Stouff were present.

CALL TO ORDER: Duane Sellers called the meeting to order at 7:00 PM and led with the Pledge to the Flag and a prayer was said.

MINUTES & TREASURER'S REPORT

Beth Birchall made a motion, which was seconded by Jay Kreider, to approve the minutes of the October 2, 2023, Supervisors Meeting. The motion passed 5-0.

Carl Drexel made a motion, which was seconded by Beth Birchall, to approve the minutes of the October 10, 2023, Budget Workshop Meeting. The motion passed 5-0.

Beth Birchall presented the Treasurer's Report for the period ending October 31, 2023. A motion was made by Carl Drexel and seconded by Charles Stouff, to approve the Treasurer's Report. The motion passed 5-0.

A motion was made by Beth Birchall, which was seconded by Carl Drexel to transfer Ginnie Mae General funds, \$77,947.92 to the PLGIT General Fund. The motion passed 5-0.

A motion was made by Beth Birchall, which was seconded by Carl Drexel to transfer Ginnie Mae Capital funds, \$8,872.61 to the PLGIT Capital fund. The motion passed 5-0.

A motion was made by Beth Birchall, which was seconded by Carl Drexel to transfer Ginnie Mae State funds, \$3,050.88 to the PLGIT State fund. The motion passed 5-0.

A motion was made by Beth Birchall, which was seconded by Carl Drexel to transfer Ginnie Mae Trestle funds, \$6,732.09 to the PLGIT Trestle fund. The motion passed 5-0.

Charles Stouff made a motion which was seconded by Jay Kreider, to approve the bills for payment totaling \$154,701.15. The motion passed 5-0. Comment was heard from Kevin Boyer, 10 Ridge Drive and Bill Webber 42 Clearview Rd.

PUBLIC COMMENT:

None was heard.

RAIL TRAIL & 324 CROSSOVER

Carl Drexel stated that the 324 Crossover has been completed, in house. The Road Department moved the pipe 5' and repaved. Beth Birchall is looking into the final cost of the project and will have that information available at the December meeting. Comment was heard from Jim Hearn, 137 Hollow Woods Drive.

DEPARTMENT REPORTS:

Road Department: Dave Williams read the report for October.

Week of October 1st

Clean gutters on Loop. Put stone in gutters on Loop. Cut trees on rental property. Crack sealing on multiple roads. Cut trees with loader on Loop and Horse Hollow. Mowing on multiple roads.

Week of October 8th

Road check. Push fallen trees off Ridge. Open stormwater runoffs on Hilldale. Meet with engineer to review trail crossing repair project. Get rid of underground bees' nest at trail crossing. Cut trees on Magnolia. Equipment maintenance. Cut trees with saw blade on boom mower on Creamery and Old Pinnacle. Pick up rental saw and cut pipe crossings at trail crossing and on Covered Bridge. Mowing on multiple roads.

Week of October 15th

Trail crossing pipe relocation and repaving project 2 days. Pick up pipe for and replace cross pipe on Covered Bridge. Cut trees, excavated and place stone in new stormwater runoff on Wendy. Place 2A on shoulders of new pavement on trail crossing.

Week of October 22nd

Road check. Mowing on Pennsy, Steinman Farm and Nissley. Finish placing 2A on shoulders of trail crossing. Cut trees with saw blade on boom mower on Old River. Cut trees with loader on Camelia. Take delivery of new mowing tractor. Replace 2-way radios in all equipment. Take chain saw chains to shop for sharpening. Repair T-04. Repair light bar on T-84. Cut trees with loader on Lake Aldred. Cut trees on rental property. Pick up and install silt sock on rental property.

Week of October 29th

Road check. inspect T-04 for proper operation of lights and salt spreader and install tire chains. Cut trees on Old Pinnacle, Old Holtwood, New Village and Ridge. Check operation and coverage of new 2-way radios. Install new curve sign on Street. Pick up chain saw chains. Meet with resident concerning sight distance for new driveway on House Rock. Cut trees with saw blade on boom mower on Fox Hollow and Old Holtwood. Pesticide inspection. Perform preventive maintenance on backhoe. Grease T-90 and install winter tires. Put tire chains on John Deere. Put stone in gutter on Deerfield and Four Oaks.

Jay Kreider asked about the new radios. Dave Williams commented that there has not been any problems that they have seen.

Zoning Officer Report: 3 building, 2 zoning permits were issued.

UNFINISHED BUSINESS

Beth Birchall contacted the Bank of Bird-in-Hand about their Internal Cash Sweep (ICS) program. It does require all the Supervisors to sign the document. As there will be two new Supervisors beginning in January, she recommended tabling further discussion until the February 2024 meeting, because the January meeting is the reorganizational meeting.

NEW BUSINESS

A motion was made by Charles Stouff and seconded by Carl Drexel, to advertise that the draft General Budget and the draft State/Liquid Fuels Budget for 2024, is available for public review. The motion passed 5-0.

Resolution 07-06-23 Local Share Grant Account approval. Roll Call vote was taken to ask for \$1,000,000 towards the new Municipal building project. Approval passed 5-0.

Project Design Estimate for RAC P grant. Jim Hearn explained that to apply for the federal grant, RAC P, an engineer's project design estimate must accompany the paperwork. Rettew has submitted the estimate of \$110,350 - \$116,700.

Beginning the permitting process, with regards to the municipal building project. This would include but may not be limited to a stormwater management plan, land development, and a sewage module. As these processes can take up to a year to get approval, a motion was made by Duane Sellers and seconded by Beth Birchall to begin the process. The motion passed 5-0.

324 Steinman Farm Road rental – our rental company has let the Township know that our current renters have given notice that they have purchased a property and will be moving out at the end of

November. Duane Sellers congratulated them on their purchase. He would like to continue renting the property. Charles Stouff recommended selling the property. Comments were heard from Jim Heard, who suggested the Township get it appraised. Bill Webber stated the Township shouldn't sell. Sara Crill, 176 Hilldale Road, asked what the Board's intentions will be for the current Township office building. Duane Sellers stated that this Board doesn't know yet and that decision will be up to a future Board, after the new building project is complete. After discussion, a motion was made by Carl Drexel and seconded by Jay Kreider to have the rental property appraised. The motion passed 5-0.

A motion was made by Beth Birchall and seconded by Duane Sellers to add to the agenda; discussion on uniform companies for the Road Department. The motion passed 5-0.

Beth Birchall stated that she has contacted three different uniform companies for quotes. The township has been using Cintas since 2012 and we have had issues with them charging us for uniforms that we are not getting. Two companies have returned quotes. She will be asking them for samples so that our road crew can see if what they are offering is something they can wear. She would like to table further discussion until the December meeting. Comment was heard from Sara Crill.

The next meeting of the Martic Township Board of Supervisors is scheduled for December 4, 2023, at 7:00 p.m. at the Municipal Building.

There being no further business the meeting was adjourned at 7:40 pm.

Respectfully submitted,

Karen D. Sellers
Martic Township Manager