

MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

DATE: March 2, 2026

PLACE: Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

SUPERVISORS ATTENDANCE: Beth Birchall, Charles Stouff, Kevin Boyer and Ryan Fisher were present. Absent was Jay Kreider.

CALL TO ORDER: Ryan Fisher called the meeting to order at 7:00 PM and led with the Pledge to the Flag and a prayer.

MINUTES & TREASURER'S REPORT

Beth Birchall made a motion, which was seconded by Kevin Boyer, to approve the minutes of the February 2, 2026, Supervisors Meeting. The motion passed 4-0.

Beth Birchall presented the Treasurer's Report for the period ending February 28, 2026. A motion was made by Kevin Boyer and seconded by Charles Stouff, to approve the Treasurer's Report. The motion passed 4-0.

Charles Stouff made a motion which was seconded by Kevin Boyer, to approve the bills for payment totaling \$104,772.75. The motion passed 4-0

SUPERVISOR'S REVIEW:

Martic Township owned properties, Lot Line Changes/adjustments. The first step in moving forward with the future municipal complex is to adjust the property lines for compliance. Adam Johnson with Rettew presented the plan to the Board.

After discussion a motion was made by Beth Birchall and seconded by Ryan Fisher to grant the waiver request from the Subdivision and Land Development Ordinance, Section 401.B.14 to list all prior recorded plans, for the municipality owned properties which include 370 Steinman Farm Road, 364 Steinman Farm Road, 631 Martic Heights Drive, 330 Hilldale Road and the parcel known as the farm field. The motion passed 4-0.

A motion was made by Beth Birchall and seconded by Kevin Boyer to approve the Lot Line Changes for the municipality owned properties including, 370 Steinman Farm Road, 364 Steinman Farm Road, 631 Martic Heights Drive, 330 Hilldale Road and the parcel known as the farm field conditioned on: new deeds are created with the perimeter legal descriptions for all parcels and, along with the Lot Line Change plan, are recorded at the Lancaster County Recorder of Deeds. The motion passed 4-0.

A request has been made by William Napier and Nicole Napier to release their posted Financial Security for the Stormwater Management project located at 425 Red Hill Road. A letter has been received from Adam Johnson with Rettew, who has been to the site and deemed it complete. A motion was made by Beth Birchall and seconded by Charles Stouff to approve the release of the Financial Security of \$50,189.70 for the Napier Stormwater Management project at 425 Red Hill Road. The motion passed 4-0.

PUBLIC COMMENT

None

DEPARTMENT REPORTS:

Road Department: Report for February was on the counter for everyone to pick up.

Week of February 1st

Entire township road check. Spot salting and plowing. Misc. shop work. Take T-97 to Lancaster Freightliner for warranty work. Take T-76 tractor to Alternative Tractor for service and repairs. Met with auditor for yearly equipment inventory check. Service T-95 tractor.

Clean rental driveway at 364 Steinman Farm Road. Snow event with multiple days of plowing drifts and treating roads.

Week of February 8th

Entire township road check. Plowed and treated drifted snow on McKelvey Lane. Service T-84 truck. Repair spreader on T-99 truck. Misc. shop work. Service T-91 truck. Clear intersection of snow and ice at Route 372 & Bethesda Church Rd.

Week of February 15th

Entire township road check. Spot salting. Dead tree removal and right of way trimming on Pennsy and Nissley roads. Replaced air dryer on T-84 truck. Delivered documents to Henry Riehl Jr regarding the Camelia Lane cul-de-sac dedication.

Week of February 22nd

Snow event with multiple days of plowing and treating roads. Replaced cutting edge on T-97 truck. Misc. truck repairs. Measure roads for chip seal bid packet. Took T-76 John Deere to Hunsberger tractor for repairs. Remove several fallen trees from storm in Lakewood Estates. Wash and clean snow removal equipment.

2026 proposed Seal Coat was discussed. A motion from Kevin Boyer and seconded by Ryan Fisher was made to approve sending the advertisement to LNP with a proposed Seal Coat bid award to take place at the April 6, 2026, meeting. The motion passed 4-0.

Matt Sipel told the Board that he is registered to take two LTAP classes in March with no fee associated with them. Also, the whole road department crew is scheduled to take flagger training later in the month.

Camelia Lane cul-de-sac update: Matt Sipel has hand delivered the agreements to the property owner, Henry Riehl, Jr. for completion. Once they are back and recorded, the Board may adopt a Resolution accepting the dedication of the second cul-de-sac.

Matt Sipel anticipates asking the Boards permission, at the April meeting, for the Old Pinnacle Road paving project, which will be paid for from the Community Development Block Grant that we have been awarded. Also, he plans on putting out to bid for the Equipment rental again.

Ryan Fisher asked if we have received additional information about purchasing a second utility truck or something similar. Matt Sipel will work on that and have it for the April meeting. Further discussion of a second service truck was tabled until the April meeting.

Zoning Officer Report: 1 building permit was issued.

UNFINISHED BUSINESS

None

NEW BUSINESS

631 Martic Heights Drive (rental) needs a new heat-pump for the upstairs. We have received 3 quotes to replace that unit. After discussion a motion was made by Charles Stouff and seconded by Kevin Boyer to approve the Groff's Heating quote of \$7,950 to replace the heat pump at 631 Martic Heights Drive. Comment was heard from Jim Hearn at 137 Hollow Woods Drive. The motion passed 4-0.

364 Steinman Farm Road (rental). At a previous meeting it was discussed to try and sell the property. The Township has attempted two auctions in the past with only receiving a very low bid. Then the pipes burst last winter, and major repairs had to be made to repair the damage. Now that the property line has been corrected to make the house compliant with setbacks, the Board can pursue trying to sell

the property again. The only other option available to the Township, per the 2nd class Township code, is by sealed bids. After discussion a motion was made by Beth Birchall and seconded by Charles Stouff to hold a sealed bid opening at the May 4, 2026, Supervisors meeting. The motion passed 4-0. Comment was heard from Matt Sipel.

A proposal has been received from Professional Design and Construction group for the Municipal Complex for the Final Design and Construction Management services. Ryan Fisher noted that two items were left off the proposal that he would like to see added. Security system and a compression air system. Continued discussion will take place at a later Supervisors' meeting, giving PDC time to give us an updated proposal.

Road Department uniforms: Beth Birchall stated that we have been having problems with UniFirst not receiving the uniforms that we are being invoiced for. She and Karen Sellers met with the UniFirst representative earlier in the day and hopefully the issues we have been having are now be resolved.

LCATS Spring meeting/dinner will be held on March 31, 2026, at no cost for Supervisors, secretaries and managers. Beth Birchall and Karen Sellers will both attend.

RAWLINSVILLE FIRE COMPANY- event recognitions:

RVFC Fire Police has been asked to help at the Robert Fulton Fire Company mud sale on April 4, 2026.

RVFC Fire Police has been asked to help at the Refton Fire Company mud sale on June 27 and their Cycle & Semi Show on August 29, 2026.

The next meeting of the Martic Township Board of Supervisors is scheduled for April 6, 2026, at 7:00 p.m. at the Municipal Building.

There being no further business, the meeting was adjourned at 7:30 pm, by a motion from Beth Birchall and seconded by Kevin Boyer. The motion passed unanimously.

Respectfully submitted,

Karen D. Sellers
Martic Township Manager