

## **MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS**

**DATE:** February 4, 2013

**PLACE:** Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

**ATTENDANCE:** Duane Sellers, Carl Drexel, Beth Birchall, Ted Irwin and Richard Drumm, Jr. were present.

### **ORDER OF BUSINESS**

**CALL TO ORDER:** Duane Sellers called the meeting to order at 7:20 PM and led the Pledge to the Flag.

### **MINUTES & TREASURER'S REPORT**

Carl Drexel made a motion, which was seconded by Beth Birchall to approve the minutes of the January 7, 2013 Supervisors Meeting. The motion passed (5-0).

Beth Birchall made a motion, which was seconded by Richard Drumm to approve the minutes of the January 23, 2013 Work Session. The motion passed (5-0).

Beth Birchall presented the Treasurer's Report for the period ending February 1, 2013. With no questions, a motion was made by Duane Sellers and seconded by Carl Drexel, to approve the Treasurer's Report. The motion passed (5-0). Comment was heard from Duane Sellers that the Township funds are just under \$5 million and that is with the equipment upgrades that the road department made in 2012.

### **OTHER BUSINESS – PUBLIC COMMENT:**

Comment was heard from Carl Strickler, Chief of RVFC he asked if the Board received his comments on the proposed 109 Hilldale Rd. subdivision. Duane Sellers said yes they did.

Bill Webber asked about the status of the Clearview Rd. vacation. Duane Sellers commented that at the time this portion has been put on hold, because the Township has other road portions to vacate that are more pressing. Once these roads are vacated, the Township will readdress the Clearview Road portion.

### **UNFINISHED BUSINESS**

Eric Imboden with Troup 88, asked permission from the Board to place bat boxes in the Martic Township Park, for his Eagle Scout project. He gave a presentation to the Board regarding the benefits of bats and their declining numbers. After discussion, a motion was made by Beth Birchall and seconded by Richard Drumm to allow the bat boxes to be placed in the township park and to also reimburse him the cost of the materials. The motion passed (5-0).

Lt. Gibble with the PA State Police gave the annual police report for Martic Township. Martic's incident statistics is down from 1,100 in 2011 to only 809 in 2012. There have been no major issues or incidents to report for Martic. Lt. Gibble stated that if anyone has any problems, they are not to hesitate in contacting the police; that that is what they are there for. Duane Sellers thanked Lt. Gibble and the state police with the help we received regarding the Tucquan Glen area and the illegally parking issues. Lt. Gibble commented that the Lancaster County Conservancy never did get back to him with the maps that he requested.

Road Master's Report: Mike Rankin gave the road report for the month of January: They tried to focus on cutting trees back. They had some breakdowns and used some of that time getting caught up with normal routine maintenance. They were out several times salting and even had the plows on. After each

storm event they have every piece of equipment and truck brought into the shop and gone over to make sure they are as ready for the next storm. They picked up the new plow from Valk and it works great.

#### Straight salt vs. Pre mix:

During the one storm there was about 1 - 1.5" of snow. They had a nightmare of a time because temps were low. They beat PennDot and another adjoining township out for the initial round of salt. However, after salting they put the plows on to try and get off what they could and it really didn't work in their favor. After seeing the state and other neighboring township roads (He took a drive checking the roads) He noticed everyone else had wet roads while ours were still snow covered and slippery. The difference was they use straight salt while we used a 50/50 mixture of salt and anti-skid (sandstone). He then sent everyone out again for another round, but he then dumped his load and went with straight salt, it worked! It was cutting through the mess they had. They started at 2 pm and finished at 11:30 pm and the roads were pretty hairy with more than enough salt mixture down. He talked with the state and several other townships about what they use, except for the southern townships, everyone else uses straight salt. Plus the other guys were all done around 6:30 or 7 pm vs our 11:30 pm nightmare. Monday morning brought the same kind of weather so, he loaded all our trucks with straight salt and they knocked it out of the park compared to using the premix. The goal is to get to blacktop as soon as they can and as cheaply as they can. He believes they should be taking a look at this as a way to better help the residences and be more cost effective in doing so; they actually used less straight salt than pre-mix. After discussion, it was decided to let the Road Master monitor the temperatures and make the call as to whether or not straight salt would be needed or to use the 50/50 mix.

Mike Rankin also commented that it is time to think about upgrading the township chipper. Duane Sellers suggested that Road Master schedule demonstrations of the chippers he was looking at and then report back to the Board.

Regarding the electric issue at the shop/garage Mike met with Jim Montgomery and Rick Blevins from PP&L to discuss the shop electrical issues. From all standpoints, Rick and Jim both agreed that they should put a transformer on the pole on Martic Heights Dr. by the rental unit's mailbox and run an underground cable to the shop and to place a new meter base on the shop wall. The township would dig the trench from the pole to the shop; 39" deep and place a 4" conduit. Then backfill with stone dust, 1 foot deep above the conduit. Then they would also place 2 - 1.5" conduits in the trench for cable and phone before they backfill. At this point Jim will contact PP&L for an inspection then when the township pays the \$1210.00 PP&L invoice, they can proceed with a work order to come install the transformer and run their cable. Jim will then hook up the new electric service to the shop. Jim Montgomery's invoice will be around \$1500.00. A motion was made by Beth Birchall and seconded by Richard Drumm to pay PP&L their proposed fee and to pay Jim Montgomery his estimated fee to do the electric work at the township garage. The motion passed (5-0). Duane Sellers also noted that these fees do not include the replacement cost of the damaged heater and light.

#### 2013 Proposed Road Work:

Paving: Horse Hollow Rd.  
Old Pinnacle Rd. – Old Holtwood Rd. to Street Rd.  
Hilldale Rd. – Brady's Hill Rd. to Martic Heights Dr.  
Venture Dr.  
Tucquan Glenn Rd. (possibly) – Pencroft N. to Hilldale Rd.

Seal Coating: Stump Rd.  
Hilldale Rd. – Tucquan Glen Rd. to Brady Hill Rd.  
Pencroft Drive N.

A motion was made by Beth Birchall and seconded by Carl Drexel to authorize the advertising of the proposed 2013 road work. The motion passed (5-0). A motion was made by Beth Birchall and seconded by Richard Drumm to authorize the Road Master and secretary to open the received bid packets on April 1 @ 9:00 am, but to have the Board approve the winners at their April 1<sup>st</sup> meeting at 7:00 pm. The motion passed (5-0).

CS-Graphx permit manager software: After discussion, a motion was made by Ted Irwin and seconded by Carl Drexel, to accept the software proposal of \$16,000 and to charge it to capital purchases for the building. The motion passed (5-0).

Comcast Cable Franchise agreement: A motion was made by Beth Birchall and seconded by Duane Sellers to advertise jointly with Conestoga Twp and Providence Twp. and to share the advertising costs. The motion passed (5-0).

Wilson Consulting has submitted their proposals to survey the proposed portions of Old Pinnacle Road and Bethesda Church Rd. which the Board is seeking to vacate. A motion was made by Duane Sellers and seconded by Carl Drexel to sign the proposals. The motion passed (5-0).

Carl Strickler, RVFC, spoke concerning the merger. He has requested that the BOS submit a letter to the Lancaster Countywide Communications (911), on behalf of RVFC, which would allow him permission to access all pertinent information for both RVFC and PVFC. Thus allowing him to prepare and establish proper criteria for emergencies. Beth Birchall questioned if this should be done prior to the merger taking place? Carl explained that this work needed to be done and in place so that when the merger takes place, everything is lined up and ready to go. A motion was made by Ted Irwin and seconded by Carl Drexel to send the requested letter to County Control. The motion passed (5-0). Beth Birchall asked that the secretary to contact Russ Guthrie to make sure that this is the correct procedure and to have him also check on the Resolutions that Matt Crème was to be providing to each fire company for their upcoming meetings.

Regarding the township's donation to LEMSA, Beth Birchall requested that this be tabled until the March meeting until she could do some further checking into how they are funded.

Beth Birchall commented on the money that the Township has and which needs to be invested. For years the township has invested in Ginnie Mae's which are mortgages that the government has deemed something the Township may invest in. Unfortunately, due to the current real estate market, there is no return on our investments. Beth Birchall was asked, after the Jan. 23 meeting to check into short term CD's. A 3 month CD is 0.15% and a 6 month CD is 0.20%. After discussion, a motion was made by Ted Irwin and seconded by Carl Drexel to leave the money where it is and by March, they will be able to invest with PLGIT. The motion passed (5-0).

631 Martic Heights Dr.- Regarding the continued sewage issues that the Township has at this property, it was determined that the next time there is a septic problem, the secretary should contact Bill Webber to look into. He can also be showed how to clean the filter on this system, for future reference.

Planning Commission Report: no meeting was held in January 2013.

Zoning Officer Report shows: 1 new construction, 1 home occupation, 2 site inspections & 2 U & O were issue in January 2013.

The SEO Report shows: 1 complaint inspection & 2 permits were issued in January 2013.

### **NEW BUSINESS**

January 2013 Bills – Duane Sellers made a motion which was seconded Richard Drumm to approve the bills with the addition of Cintas for \$31.65, Susquehanna Truck for \$559.28 and Marv Stoner for \$333.00, for a total of: \$ 29,458.61. The motion passed (4-0) with Carl Drexel abstaining; referencing his abstention that is attached to the January 2013 minutes.

Randy Moyer, PPL – Holtwood Site Supervisor, has requested that the Township select a new representative for the Holtwood Public Advisory Committee. A motion was made by Duane Sellers and seconded by Richard Drumm to appoint Beth Birchall as the Township representative. The motion passed (5-0).

A motion was made by Duane Sellers and seconded by Beth Birchall to give permission to Mike Rankin and Kim Harris to attend the Pest Manager's school on March 5, 2013 from 7:30 am to 4:00 pm which earns them credits towards their pesticide licenses. The motion passed (5-0).

After discussion on future grant opportunities, Duane Sellers recommended that we begin gathering information. He will speak to Mark Wilson, Martic's engineer, to find out more about grants and what steps would need to take to apply for any future grants. March 6<sup>th</sup> is a webinar on the Grant process, Ted Irwin said he would attend this webinar and report back to the Board at the April meeting.

A motion was made by Duane Sellers and seconded by Beth Birchall to forward to the Township solicitor our emergency managements request to setup a Facebook page which would have Martic's name on it. The Board would like for our solicitor to determine if the Township could be held liable, if someone gets the wrong information from Facebook. The motion passed (5-0).

Duane Sellers requested permission to keep the SLCIMC, treasurer's files at Martic's office. And to also have the bank statements sent to Martic with his name on them. A motion was made by Ted Irwin and seconded by Carl Drexel to allow this. The motion passed (4-0) with Duane Sellers abstaining.

After discussion, Beth Birchall and a guest will attend the Rawlinsville Volunteer Fire Company banquet on March 9, 2013.

The board recognized that the RVFC police will be helping at the Bart Fire Company sale on March 2<sup>nd</sup> & 16<sup>th</sup>, 2013.

Duane Sellers made a motion, which was seconded by Carl Drexel to authorize the Township Solicitor to forward the proposed Agreement concerning the vacation of the portion of Old Pinnacle Road located between Old Holtwood Road and New Village Road, to the MT Planning Commission and the LC Planning Commission for review and recommendations in accordance with the provisions of the PA Municipalities Planning Code. The motion passed (5-0).

Ted Irwin made a motion, which was seconded by Beth Birchall to forward the changed and updated Personnel Policy on to the solicitor for review and then to make available to the Board for approval. The motion passed (5-0).

Duane Sellers made a motion, which was seconded by Beth Birchall to have the Township Solicitor, advertise for the proposed Amended Sewage Disposal System Ordinance for consideration and possible enactment at a meeting of the Board of Supervisors. The motion passed (5-0).

The next meeting of the Martic Township Board of Supervisors is scheduled for March 4, 2013 at 7:00 p.m. at the Municipal Building.

They're being no further business the meeting was adjourned at 9:15 pm by a motion from Beth Birchall.

Respectfully submitted,

Karen D. Sellers  
Secretary to the Board of Supervisors  
Martic Township