

MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

DATE: February 6, 2023

PLACE: Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

ATTENDANCE: Beth Birchall, Duane Sellers, Carl Drexel, Jay Kreider, and Charles Stouff were present.

CALL TO ORDER: Duane Sellers called the meeting to order at 7:00 PM and led with the Pledge to the Flag.

MINUTES & TREASURER'S REPORT

Beth Birchall made a motion, which was seconded by Jay Kreider, to approve the minutes of the January 3, 2023, Supervisors Meeting. The motion passed 5-0.

Beth Birchall presented the Treasurer's Report for the period ending January 31, 2023. A motion was made by Carl Drexel and seconded by Jay Kreider, to approve the Treasurer's Report. The motion passed 5-0.

Carl Drexel made a motion which was seconded by Charles Stouff, to approve the bills for payment totaling \$386,958.20. The motion passed 5-0.

Beth Birchall made a motion, which was seconded by Carl Drexel, to recess the Board of Supervisor's meeting and to open the Public Hearing on the Southern Lancaster Co Comprehensive Plan – Martic Township. The motion passed 5-0.

PUBLIC HEARING: SOUTHERN LANCASTER COUNTY COMPREHENSIVE PLAN - MARTIC TOWNSHIP

Duane Sellers explained the process that has taken place regarding the updated Southern Lancaster County Comprehensive Plan. He opened the floor for public comment.

No public comment was heard.

Beth Birchall made a motion, which was seconded by Charles Stouff, to close the Public Hearing and to reconvene the Board of Supervisors meeting. The motion passed 5-0.

RESOLUTION 02-06-2023 SOUTHERN LANCASTER COUNTY COMPREHENSIVE PLAN – MARTIC TOWNSHIP passed by roll-call vote, 5-0.

SUPERVISORS REVIEW:

Holtwood, LLC – Solar Development- Lot Add-on Plan presented by Jim Caldwell w/ Rettew. After discussion, Beth Birchall made a motion, which was seconded by Carl Drexel, that the Board of Supervisors grant the waiver requests for Holtwood LLC -Solar Development for their Lot Add-On plan, between numerous properties they own, with those waivers being for: Section 401.A.1 Plan Scale, Section 401.C Existing Features, Section 402.A.4.c.3 Wetland Boundary, Section 305 Review process and Section 306.A.2 Preliminary & Final plan. The motion passed 5-0. A motion was made by Beth Birchall and seconded by Carl Drexel, that the Board of Supervisors approve the Lot Add-On Plan for Holtwood LLC, owners of all the parcels, prepared by Rettew, subject to the following conditions:

1. Applicants complete a Storm Water Management plan for the Holtwood LLC Solar Development project of the Storm Water Management Ordinance.
2. If not already done, then Applicants address the comments and recommendations of the Lancaster County Planning Commission, township attorney and township engineer.
3. Applicants record the final plan for Holtwood, LLC, prepared by Rettew, Inc. which establishes the lot lines.

4. New deeds with a perimeter legal descriptions for the newly created lots and applicants shall provide proof to the Township that the new deeds for the resultant Lots have been recorded.
 5. All required certifications shall be appropriately signed and sealed when the Plan is submitted for signatures to the Township. The motion passed 5-0.
- Comment was heard from Kathy Tevino, 17 Harbor View Drive.

911 Susquehannock Drive – DEP sewage module presented by Tim Trostle with Strausser Engineering. Property owner: Bryan Peterson. After discussion, a motion was made by Beth Birchall and seconded by Charles Stouff, that the Board of Supervisors approve the DEP Sewage Module, for Bryan Peterson, prepared by Strausser Surveying and Engineering, Inc., subject to the following conditions:

1. All comments from the Township's engineer and solicitor, have been addressed.
2. That the Township's Solicitor prepares an operation and maintenance agreement for the applicant to execute.
3. That the applicant obtains a service contract which will involve sampling of the effluent and DEP reporting requirements. The motion passed 5-0.

300 Douts Hill Road – Stormwater Management Plan presented by Tim Trostle with Strausser Engineering. Property owner: Elam Miller. After discussion, a motion was made by Duane Sellers which was seconded by Beth Birchall, to approve the waiver request for Section 307.C.1.a.4. – to allow the applicant to use an 8" pipe. The motion passed 5-0.

A motion was made by Duane Sellers and seconded by Carl Drexel, to approve the Storm Water Management Plan for Elam Miller, 300 Douts Hill Road, conditioned that the applicant posts financial security, in the amount of \$55,072.60; and completes the Financial Security Agreement (Escrow Agreement) with the Township. And that the Storm Water Management Agreement is executed and along with the Storm Water Plan, are recorded at the Lancaster County Recorder of Deeds Office within 30 days of the approval of the plan and that proof of said recordings are provided to the Township. The motion passed 5-0.

1485 Holtwood Road, Spencer and Dhari Glass, Stormwater Management plan, request for partial release of their posted Financial Security. Brian Gilbert with Solanco Engineering Associates, having conducted a successful stormwater management inspections, has recommended releasing \$32,580.62 of the posted Financial Security. Carl Drexel made a motion which was seconded by Charles Stouff to reduce the Financial Security for Spencer & Dhari Glass, 1485 Holtwood, Road, by \$32,580.62, which will establish the new amount, to be retained and is equal to \$43,011.91, which includes the 10% contingency factor. The motion passed 5-0.

PUBLIC COMMENT:

None was heard.

RAIL TRAIL:

Jim Hearn, Rail Trail committee chair stated that 3 benches have been donated by the Lanc Co Solid Waste Management Authority (LCSWMA). They have been ordered and we should be getting them in March.

March 25th will be a Trail Clean-up day. Penn Manor Honor Society students will be helping out.

A historical sign for the Trestle Bridge is being designed.

The southern end townships are planning an Enola Low Grade trail meeting to discuss rules for the trail so that they are consistent from one township to the other. One topic will be E-bikes.

He and Lydia Martin are looking into grant opportunities for the 324 Crossover Bridge.

Parking seems to keep filling up. He is looking into expanding parking.

Carl Drexel commented on a final on the Trestle, which was held with JD Eckman rep, Wilson and Martic. Regarding the additional Fencing at the bridge for safety, Martic is still waiting on a final invoice.

Jim Hearn obtained quotes to mow around the Martic trail entrances, on both sides of 324. DWD Landscaping & Services LLC quoted \$60.00/ every other week, which includes weed whacking around

signs. Stoney Lane Lawn Care quoted \$150.00/ every other week. A motion was made by Carl Drexel and seconded by Beth Birchall to have DWD mowing the trail entrance on both sides of 324, every other week. The motion passed 5-0.

DEPARTMENT REPORTS:

Road Department: Dave Williams read the report for January.

Week of January 1st

Observe New Year's Day. Road check. Take T-05 to shop. Pick up and install silt sock for Horse Hollow Road Project. Wash backhoe and T-90. Grease backhoe. Repair lights outside of Township Office. Pick up T-05 from shop. Cut trees on Tucquan Glen. Clean break room and shop. Horse Hollow Road Project.

Week of January 8th

Check roads for icy spots. Horse Hollow Road Project. Meet with Messick's salesman about new tractor and mower. 2 hours helping Strasburg Township. Install speed limit sign on Nissley. Repair stop sign on Tucquan Glen. Spread 2A on Tucquan Glen. Spread 2A on Horse Hollow. Wash T-05 and T-84. Remove chains and spreader from T-84.

Week of January 15th

Road check. Clean gutters on Bethesda Church West, Pinnacle, Street, Creamery and Horse Hollow. Pesticide Webinar. Repair oil leak on backhoe. Seed and mulch all areas on Horse Hollow disturbed during project. Meet with multiple property owners about trees needing to be cut. Cut trees on Raven Crest. Open grates on all roads in Lakewood. Repair light in shop. Put chains and spreader on T-84. Road check during heavy rain. Wash T-90.

Week of January 22nd

Salting. Replace faucet in shop bathroom. Install large rocks on both sides of new wall on Horse Hollow. Cut trees on Horse Hollow, Hollow Woods and Douts Hill. Meet with estimator from Long's Asphalt. Get trucks ready for predicted snow. Salting. Patch potholes on Pennsy. Measure Tucquan Glen for possible Dirt and Gravel Road Project. Check roads for icy spots. Wash T-06, T-05 and T-90. Check roads due to high winds.

Week of January 29th

Road check due to high winds over the weekend. Take scrap metal to scrapyard. Pick up parts for backhoe. Patch potholes on dirt sections of Tucquan Glen, Westview and Horse Hollow. Patch potholes on Tucquan Glen and entrance to Township Office. Clean gutters on Sellers. Salting. Check roads for icy spots. Cut trees on Sellers, Bethesda West and Pencroft South. Clean up flower beds around Township Office. Check condition of pipes on multiple roads. Open pipes on Hilldale and House Rock. Wash T-84 and T-90

Horse Hollow Road update: This project is complete. Martic just received the final grant payment from the Lanc Co Conservation District, which will pay for this project.

Creamery Road Pipe replacement update: Dave gave a brief history of the process, to try and get the state permit. Wilson Consulting group has offered to refile for this permit, at no cost to the Township, as they originally filed for the wrong permit. Originally, we were looking at replacing the pipe with a 60" plastic pipe, however he has been notified by Wilson that the plastic pipe would not allow for proper coverage. Therefore, the options are either a metal pipe, which would cost \$17,125.94 or a concrete pipe, which would cost \$23,507.92. It was discussed that the metal pipe would not last and therefore we should go with the concrete pipe. Jim Caldwell with Rettew asked how much coverage Wilson was proposing, because if we were allowed more coverage on top, maybe the permit would allow the plastic pipe. Dave Williams would check with Wilson. Also, Jim Caldwell, once the permit application is complete and prior to submitting, would review the application for completeness. Comment was heard from Bill Birchall, 303 Tucquan Glen Road and Bill Webber, 42 Clearview Road regarding the type of pipe to use.

Dirt & Gravel Road grant: Dave Williams is considering applying for another D&G grant for pipe work on Tucquan Glen Road, dirt portion. He may apply if we do not need permits from the state.

2023 Proposed Road Work:

Dave Williams presented the proposed road work for 2023. After discussion, a motion was made by Carl Drexel and seconded by Beth Birchall to advertise to seal coat portions of Steinman Farm Road, Street Road, Tucquan Glen Road and Douts Hill Road. The motion passed 5-0.

A motion was made by Carl Drexel and seconded by Charles Stouff, to advertise to do base repair and pave Pennsy Road. The motion passed 5-0.

2024 Peterbilt: Dave Williams received a quote for a 2024 Peterbilt. For the truck only, the cost estimate is \$134,173.00. We would need to order it now, to be delivered in 2024. He had applied for a state grant last year, however the meeting to decide on recipients, keeps being delayed. It is currently scheduled for March. A motion was made by Duane Sellers and seconded by Beth Birchall to place the order for the 2024 truck. The motion passed 5-0.

2000 Int'l 2554 4x2 truck: This is the truck we tried to sell on Municibid in 2020. It is out of inspection, has no power and can not be used for plowing. The estimated cost for repairs is \$4000. After discussion, a motion was made by Duane Sellers and seconded by Jay Kreider to try and resell it on Municibid. Comment was heard from Bill Webber.

Zoning Officer Report: 7 building, 6 zoning permits were issued.

Sewage Enforcement Officer Report: no permits issued.

UNFINISHED BUSINESS

None was heard

NEW BUSINESS

Laura Finberg resigned from her position on the Zoning Hearing Board. A motion was made by Charles Stouff and seconded by Beth Birchall to appoint Donna Rineer as the replacement Zoning Hearing Board member. The motion passed 5-0.

Zoning Hearing Board members pay rate: The current pay rate for the Zoning Hearing Board members is \$25/meeting. The manager has checked with surrounding Townships as to what they pay their members. Some pay per meeting; some pay per hearing. After discussion a motion was made by Carl Drexel and seconded by Beth Birchall to pay our Zoning Hearing Board members, beginning January 1, 2023, \$40/per hearing, per night. The motion passed 5-0. Comment was heard from Bill Birchall and Mellissa Anderson, 43 Deerfield Drive.

Zoning Hearing Board members request to attend a seminar given by PSATS on the Duties of a Zoning Hearing Board. To be held on March 28, 2023, at a cost of \$55 members rate/per person. A motion was made by Duane Sellers and seconded by Charles Stouff to send Ryan Fisher, Donna Rineer and Bill Birchall to this seminar. The motion passed 5-0.

Zoning Officer – requested to attend continuing education classes.

April 23, 2023 PAAZO Spring Forum \$125.00

A motion was made by Carl Drexel and seconded by Beth Birchall to send the Zoning Officer to this continuing education seminar. The motion passed 5-0.

Road Department – requested to attend the PSATS Flagger training and certification on March 7, 2023. A motion was made by Duane Sellers and seconded by Beth Birchall, to send Matt Siple and Brandon Reiff and to pay the \$55.00/each membership fee. The motion passed 5-0.

The next meeting of the Martic Township Board of Supervisors is scheduled for March 6, 2023, at 7:00 p.m. at the Municipal Building.

There being no further business the meeting was adjourned at 8:35 pm.

Respectfully submitted,

Karen D. Sellers
Martic Township Manager