

MARTIC TOWNSHIP
LANCASTER COUNTY, PENNSYLVANIA

MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

DATE: September 4, 2012

PLACE: Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

ATTENDANCE: Duane Sellers, Beth Birchall, Ted Irwin, Carl Drexel and Richard Drumm, Jr. were present.

ORDER OF BUSINESS

CALL TO ORDER: Duane Sellers called the meeting to order at 7:00 PM and led the Pledge to the Flag.

MINUTES & TREASURER'S REPORT

Beth Birchall made a motion, which was seconded by Carl Drexel, to approve the minutes from the August 6, 2012 Supervisors Meeting. The motion passed (5-0).

Beth Birchall presented the Treasurer's Report for the period ending September 1, 2012. With no questions, a motion was made by Ted Irwin and seconded Richard Drumm, to approve the Treasurer's Report. The motion passed (5-0).

PUBLIC COMMENT:

No public comment was heard.

UNFINISHED BUSINESS

Resolution 09-04-12: 2012-2013 Winter Maintenance Agreement - The Resolution passed by roll-call vote (5-0)

The Planning Commission met on August 16, 2012 to discuss:

The DEP Sewage module plan for Henry Riehl @ 350 Drytown Road and made the recommendation to the Supervisor's for approval. A motion was made by Beth Birchall and seconded by Richard Drumm to approve the plan for signing. The motion passed (5-0).

Final subdivision plan for Doug Metzler @ 83 Douts Hill Road and made the recommendation to the Supervisor's for approval. A motion was made by Carl Drexel and seconded by Beth Birchall to approve the plan for signing. The motion passed (5-0).

Plan requests were submitted by Strausser Surveying regarding the Dussinger subdivisions and Memorandum of Understanding. By a directive from the township solicitor, a motion was made by Carl Drexel and seconded by Ted Irwin to approve the Memorandum of Understanding with Keith D. Dussinger and Paula J. Dussinger for the Steinman Farm project and the Martic Heights project and that the appropriate Township official be authorized to execute the Memorandum of Understanding. I further move that all other matters pertaining to the Steinman Farm project and the Martic Heights project be tabled indefinitely. The motion passed (5-0).

Fire Company's merger update: Beth Birchall commented that the group met on August 20, 2012 to see where the merger stands between Pequea Fire Company and Rawlinsville Fire Company. Rawlinsville Fire Company is still waiting for a resolution with the IRS issue. The township has sent a letter to Congressman Pitts, on behalf of Rawlinsville, to see if he can help to get their 501c3 issue resolved. Congressman Pitts' office has since, sent us a letter stating that they have in fact, been in contact with the IRS and as soon as they hear anything they will be back in touch with us. Carl Drexel commented that the fire company has not heard anything from the IRS since May 2012 and numerous attempts have been made.

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364 Steinman Farm Rd.: Ted Irwin gave an update on the status of the repairs. He has received two bid proposals and is expecting 1 more. He is anticipating making a decision with who to go with, either by the end of the week or no later than the beginning of the next week. He is guessing the work shouldn't take more than 2 weeks to complete.

Zoning Officer's Report shows: 1 new construction, 1 permit renewals, 6 other permits, 5 inspections & 4 U & O's were issued in August 2012.

The SEO Report shows: 1 perc & probe and 3 permits were issued in August 2012.

NEW BUSINESS

August 2012 invoices: Duane Sellers made a motion which was seconded by Richard Drumm to approve the bills with the addition of Z & Z Specialties for \$10,150.00, Buck Hardware for \$11.98, Service Tire Truck for \$2,695.10, Cintas Uniforms for \$31.65, PSATS for \$16.00 and Comcast for \$350.63 which brings the total to: \$101,756.60.

Mike Rankin gave the Road Master's report:

Week ending 8-11

- Make line painting list
- Pickup truck from garage: T-06
- Cut floor out and weld new floor in
- T-02 and T-04 inspection
- Chuck was on vacation this week

Week ending 8-18

- Clear and grub Stump Rd.
- Put interior back in T-07
- Dig out and rock in wash outs on Covered Bridge Rd
- Dig out pipes on Hilldale and Old Holtwood and River Rd
- Filled potholes on Old Holtwood Rd- going down hill toward PP&L

Week ending 8-25

- Ran grader down West View Rd, Sellers Rd and Clearview Rd
- Cut tree on Hilldale Rd
- Took truck for paint
- Worked on plow and chipper
- Plasterer came down and fixed the backhoe
- Kim was on vacation this week

Week ending 9-1

- Cleaned side gutters on Stump Rd
- Mowed road banks
- Pick up broom from Newville yard – turnpike
- Paved Stump Rd

For the month of September they will be backfilling Stump Rd, resetting guiderails, then they plan on getting back to Hilldale Rd. They have several pipes that need replaced, base repair, clearing and grubbing. They still have 2 pipes that need replaced on Steinman Farm Rd. Mike has been in contact with Jim Grube Road Master with Providence Twp about using/renting their Crafcro tar buggy to begin crack sealing with rubber. This is a much better method than the standard oil and chip. Mike also talked with D.E. Gemmel about the line painting to be done. This should happen the 2nd or 3rd week of September. Duane Sellers also commented that at the Southern Lanc. Co. Intermunicipal Council meeting, that it was stated that if water drains from a property owners property, onto the roadway, it is the property owner's responsibility to control the water coming from their land.

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2013 Pension Funds Minimum Municipal Obligation (MMO): A motion was made by Carl Drexel and seconded by Ted Irwin to approve the 2013 MMO. The motion passed (5-0)

2013 Budget discussion: A motion was made by Ted Irwin and seconded by Beth Birchall to advertise for work sessions on Sept. 19th and Oct. 24th, to discuss the budget. The motion passed (5-0)

Personnel Handbook: After discussion, Ted Irwin volunteered to help Beth Birchall with updating the personnel handbook.

Equipment sharing with Providence Township road dept: A motion was made by Duane Sellers and seconded by Carl Drexel to pursue an Intermunicipal agreement with Providence Township, if needed, to share equipment as our Road Master sees fit. The motion passed (5-0).

Municipal software: After discussion it was determined that the secretary, zoning officer and road master define exactly what the township is looking for in municipal software.

SEO pay options: After discussion, Duane Sellers asked that the secretary pull for him a list of the permit totals in the past year, so that he can determine the average for last year and to also add this item again to the October meeting agenda. Comment was heard from Barb Stokes.

Duane Sellers commented that the township received an email from Bob Porterfield regarding the Leach Pits in Fox Ridge, earlier in the day, requesting a release. A motion was made by Duane Sellers and seconded by Beth Birchall to table this request until the October meeting which would allow time for the Township Engineer, Steve Todd, to review the email and make a recommendation to the Board. The motion passed (5-0)

The next meeting of the Martic Township Board of Supervisors is scheduled for October 1, 2012 at 7:00 p.m. at the Municipal Building.

They're being no further business the meeting was adjourned at 8:02 pm by a motion from Beth Birchall.

Respectfully submitted,

Karen D. Sellers
Secretary to the Board of Supervisors
Martic Township