

MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

DATE: April 2, 2012

PLACE: Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

ATTENDANCE: Duane Sellers, Ted Irwin, Beth Birchall, Richard Drumm, Jr. were present & David K. Wedge was absent.

ORDER OF BUSINESS

CALL TO ORDER: Duane Sellers called the meeting to order at 7:00 PM and led the Pledge to the Flag.

MINUTES & TREASURER'S REPORT

Notice was given of a Executive Sessions which were held on March 6 & 9, 2012 to discuss real estate.

Beth Birchall made a motion, which was seconded by Richard Drumm, to approve the minutes from the March 5, 2012 Supervisors Meeting. The motion passed (4-0).

Beth Birchall presented the Treasurer's Report for the period ending April 1, 2012. With no questions, a motion was made by Duane Sellers and seconded by Richard Drumm, to approve the Treasurer's Report. The motion passed (4-0).

PUBLIC COMMENT:

Comment was heard from Steve Lehman of 300 Douts Hill Rd. concerning the correction that was made to the February minutes, regarding his zoning question about greenhouses. Duane Sellers and Beth Birchall both explained that the addendum was discussed at the March meeting, prior to the approval of the February minutes, which would correct the incorrect statement. Ted Irwin explained that this was done only after consulting with the township solicitor and the correction was made according to his directions.

UNFINISHED BUSINESS

Resolution 04-02-12 A – Authorizing the acquisition in lieu of condemnation of a tract of land together with the improvements thereon erected containing .57 acres, more or less, known and numbered as 364 Steinman Farm Road, Pequea, Pennsylvania. *A motion was made by Ted Irwin and seconded by Beth Birchall to approve the resolution. The Resolution passed by roll call vote (3-1) with Richard Drumm opposing.*

2012 Road work bid openings awards:

Surface Treatment (Seal Coat)

Bid Items:	Midland Asphalt		Hammaker East		Martin's Paving	
9849 SY - Fox Hollow Road	\$1.698	\$16,723.60	\$1.298	\$12,784.00	\$1.275	\$12,557.47
5800 SY - Covered Bridge Road	\$1.698	\$9,848.40	\$1.298	\$7,528.40	\$1.275	\$7,395.00
Awarded Bid: Yes or No	No		No		Yes	

A motion was made by Beth Birchall and seconded by Ted Irwin, to award the Seal Coat bid to Martin's Paving. The motion passed (4-0).

Aggregate (stone)

Bid Items:	Martin's Limestone	County Line	Independence	Penny Supply
200 Ton - AASHTO #8 1/2" stone	\$13.84 \$2,768.00	\$12.40 \$2,480.00	\$13.51 \$2,702.00	\$13.20 \$2,640.00
400 Ton - PA-2A Subbase	\$10.84 \$4,336.00	\$10.70 \$4,280.00	\$10.11 \$4,044.00	\$10.20 \$4,080.00
200 Ton - AASHTO #57	\$12.74 \$2,548.00	\$11.40 \$2,280.00	\$11.76 \$2,352.00	\$11.20 \$2,240.00
500 Ton - AASHTO R-4	\$14.84 \$7,420.00	\$14.65 \$7,325.00	\$15.26 \$7,630.00	\$14.85 \$7,425.00
300 Ton - AASHTO R-6	\$10.34 \$5,952.00	\$23.30 \$6,990.00	\$18.01 \$5,403.00	\$19.85 \$5,955.00
300 Ton - AASHTO R-7	\$11.34 \$6,252.00	\$23.30 \$6,990.00	\$20.76 \$6,228.00	\$19.85 \$5,955.00
Awarded Bid: Yes or No	No	No	No	Yes
Bid Items:	Martin's Limestone	County Line	Independence	Penny Supply
500 Ton-Type III Anti-skid sandstone	\$14.51 \$7,255.00	No Bid	No Bid	No Bid
Awarded Bid: Yes or No	Yes			

A motion was made by Beth Birchall and seconded by Duane Sellers, to award the anti-skid sandstone bid to Martin's Limestone and to award the remainder of the stone bids to Penny Supply. The motion passed (4-0).

Asphalt (in-place)

Bid Items:	Highway Materials	Penny Supply	Long's Asphalt
1031 Ton - Hilldale Rd.	\$71.17 \$73,371.61	\$68.00 \$70,108.00	\$73.00 \$75,263.00
990 Ton - Stump Rd.	\$71.40 \$70,681.52	\$68.00 \$67,320.00	\$73.00 \$72,270.00
Awarded Bid: Yes or No	No	No	No

At the recommendation of Mike Rankin, Martic's Road Master, the Board has decided not to accept any bids for Asphalt (in-place.)

Asphalt (placement only)

Bid Items:	Long's Asphalt	Martin's Paving
1031 Ton - Hilldale Rd.	\$8.00 \$8,248.00	\$10.51 \$10,835.81
990 Ton - Stump Rd.	\$8.00 \$7,920.00	\$10.74 \$10,632.60
Awarded Bid: Yes or No	Yes	No

Asphalt - Delivery

Bid Items:	Highway Materials	Independence	Penny Supply
1035 Ton - 19mm 0-0.3 ESALS Hilldale Rd.	\$59.55 \$61,634.25	\$60.34 \$62,451.90	\$55.02 \$56,945.00
990 Ton - 19mm 0-0.3 ESALS Stump Rd.	\$59.55 \$58,954.50	\$60.34 \$59,736.60	\$55.02 \$54,469.80
Awarded Bid: Yes or No	No	No	Yes

A motion was made by Beth Birchall and seconded by Richard Drumm, to award the Asphalt (placement only) to Long's Asphalt and to award the Asphalt - Delivery bid to Penny Supply. The motion passed (4-0).

Asphalt - FOB

Bid Items:	Highway Materials		Independence		Pennsy Supply	
200 Ton - 9.5mm 0-0.3 ESALS	\$60.20	\$12,040.00	\$59.25	\$11,850.00	\$59.50	\$11,900.00
200 Ton - 12.5mm 0-0.3 ESALS	\$56.95	\$11,390.00	\$58.45	\$11,690.00	\$53.15	\$10,630.00
400 Ton - 19mm 0-0.3 ESALS	\$53.50	\$21,400.00	\$52.25	\$20,900.00	\$48.45	\$19,380.00
100 Ton - 25mm 0-0.3 ESALS	\$48.90	\$4,890.00	\$50.75	\$5,075.00	\$47.00	\$4,700.00
Awarded Bid: Yes or No	No		No		Yes	

A motion was made by Beth Birchall and seconded by Ted Irwin, to award the Asphalt FOB bid to Pennsy Supply. The motion passed (4-0).

2012 Municipal grounds mowing bid openings: A memorandum was received and read aloud by Richard Drumm, to be included with these minutes. In an effort to be compliant with the Second Class Township Code Section 3102, Letting Contracts, I, Richard C. Drumm, Jr. will be abstaining from the discussion of and voting on the Municipal Mowing Bid for Martic Township. Tucquan Property Services, LLC in which I am a partner, has submitted a bid for the Municipal Mowing Bid for Martic Township.

2012 Municipal Mowing bid

Name of Company	Mowing	Weed Eating	Total if mowing & Weed eating are done all 26 times:	Awarded: Yes or No
DWD Landscaping & Services LLC *	\$70.00/per time x 26 times	\$25.00/per time x 26 times	\$2,470.00	Yes

* will only charge for times that are mowed and weed eaten.

Tucquan Property Services, LLC	\$95.00/per time x 26 times	\$15.00/per time x 26 times	\$2,860.00	No
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Comment was heard from Barb Stokes of Hilldale Rd. Duane Sellers explained that DWD Landscaping is from New Providence and that our cost, to have one of the roadmen continue to mow, would be \$2,730.00, based on 26 mowings, which doesn't include the fuel and maintenance of our equipment. After discussion, a motion was made by Ted Irwin and seconded by Beth Birchall to award the municipal mowing job to DWD Landscaping & Services LLC. The motion passed (3-0) with Richard Drumm abstaining.

Resolution 04-02-12 B – Establishing a policy for the procurement of professional services for the township's non-uniformed employee pension plan. A motion was made by Beth Birchall and seconded by Duane Sellers to approve the resolution. The Resolution passed by roll call vote (4-0). A motion was made by Beth Birchall and seconded by Richard Drumm, to advertise, for the June meeting, for a new pension administrator. The motion passed (4-0). Beth Birchall and Ted Irwin, along with a, yet to be determined, financial adviser/planner will be on a committee, to conduct the preliminary evaluations and to make recommendations for further review by the Board.

Mike Rankin gave the road master's report for the month of March:

Week Ending 3-10-12

- DRAIN TILE ON COVERED BRIDGE RD
- R-4 ROCK AT PIPE ON COVERED BRIDGE RD
- STARTED CLEANING SHOULDERS ON FOX HOLLOW RD - NEEDED A BREAK FROM COVERED BRIDGE RD

Week Ending 3-17-12

- GOT ALL BIDS FOR STONE AND BLACKTOP AND SEALCOATING READY
- FINISHED THE WEEK CLEARING AND GRUBBING ON FOX HOLLOW RD

Week Ending 3-24-12

- FINISHED CLEANING SHOULDERS ON FOX HOLLOW RD-- DONE, READY FOR SEALCOATING
- MILLED THE CHIPPED LIP ON COVERED BRIDGE RD- 2 DAYS WORTH OF MILLING AND CLEANING UP MILLINGS
- BASE REPAIR, 6 TON OF 9.5MM ON TURN DOWN NEAR THE BRIDGE

Week Ending 3-31-12

- FLAGGER TRAINING - WENT WELL
- BASE REPAIR ON COVERED BRIDGE RD
- TOOL SHOPPING- HAND TOOLS FOR THE SHOP- HARBOUR FREIGHT
- DIG OUT AND BASE IN DRIVE ON COVERED BRIDGE RD
- STARTED CLEANING SHOULDERS ON HILLDALE RD, STARTED AT BRADYS HILL RD HEADING SOUTH

For the month of March they were working on all of the roads that they have out for bid, getting them cleared back and cleaned up, doing whatever base repair needs done. The whole objective here is to get these roads in shape that they will be fine for several years to come. It takes time to do a road the right way and achieve the kind of roads the township deserves. For the month of April, they are still working on the roads that weren't done and continue to move along with them so that they can get the contractors in and out with much success to them both. They have had some pipes along Hilldale Road, that have come up and need replaced. They will be addressing these along with other pipes and problems that happen to arise. Also, they are looking at possibly purchasing a dump truck from the state, these are put up for auction around the 3rd week of April, with the townships getting first chance before the public is invited to bid.

Fire merger update: Beth Birchall commented on the fire merger meeting that took place on March 19, 2012. They went over some things and Russ Guthrie will be keeping in touch with the two fire companies, monthly until the next meeting, which is scheduled for May 21st. At that time there should be an update on the 501c3 for RVFC.

The Planning Commission report: No meeting was held in March.

Zoning Officer's Report shows: 1 demo, 1 permit renewal, 4 other permits, 5 site inspections & 2 U & O's were issue in March 2012.

The SEO Report shows: 3 perc & probes, 2 inspections & 1 permit was done in March 2012.

NEW BUSINESS

March 2012 invoices – *Ted Irwin made a motion and was seconded Richard Drumm to approve the bills with the addition of Cintas uniforms for \$31.65, which brings the total to: \$22,636.66. The motion passed (4-0).*

FINS' requested an approval on a waiver for the well isolation distance at 147 Crystal Drive. Bob Finley w/ FINS, explained that the system is failing and needs to be replaced. Due to the lot size, the maximum distance away from the well would only be 46', instead of the required 100'. A letter was received from Marvin Stoner, Martic's SEO, who also agrees that he doesn't feel that there shouldn't be a problem in locating the new septic system within the 100' perimeter. Mr. Finley explained that filters will be placed in both the septic and the well as additional precaution and protection. Ted Irwin commented that this is an unusual recommendation. *A motion was made by Duane Sellers and seconded by Richard Drumm, to approve the isolation waiver, based on the letter of recommendation made by our SEO Marvin Stoner. The motion passed (4-0).*

Military MOST (Military Outreach Support Team): A meeting was held on March 13, 2012. Some items of discussion were sending care packages, flying little American flags, hanging pictures of those who are actively serving at the municipal building and just offering support to anyone who might need it. *A motion was made by Duane Sellers and seconded by Beth Birchall to honor and recognize Martic's men*

and woman who are actively serving, by displaying their pictures on a meeting room wall. The motion passed (4-0)

2012/2013 MOU with the Lancaster County Conservation District: *A motion was made by Beth Birchall and seconded by Richard Drumm to approve the authorization to sign the 2012/2013 MOU with the Lanc. Co. Conservation District. The motion passed (4-0).*

PNC direct deposit: Beth Birchall gave an update to the Board that PNC would charge between \$25-\$45 dollars a month as fixed charges, with the addition of \$.35/per item, to operate direct deposit. She made the recommendation not to go with the direct deposit.

Township health insurance update: Beth Birchall commented that the township received notice that our health insurance will be increasing by 12%, for the upcoming year. After discussion, *a motion was made by Beth Birchall and seconded by Ted Irwin, to stay with Capitol Blue Cross, for the Township's health insurance provider for the 2012-2013 year. The motion passed (4-0)*

Rail Trail grants: Duane Sellers commented that he was contacted by Providence Township, regarding a grant opportunity they are applying for. It would be for the work to be done on the rail trail. They have agreed to be the lead on this grant and invited Martic & Conestoga to join with them. It is a dollar for dollar grant through DCNR. Martic Township and Conestoga Township jointly own the trestle bridge and need to make it safe, i.e. fencing, redecking, etc., to be able to opened it up to the public. Wilson Engineering has already established an estimate to complete for \$283,300, with half being \$141,500. Since we own it with Conestoga, we would each be responsible for matching the grant money, at \$70,825. This money would come from the Trestle fund account that Martic & Conestoga has already established. Comment was heard from Kevin Boyer, 10 Ridgeview Drive. *A motion was made by Beth Birchall and seconded by Ted Irwin, to allocate \$70,825 as a cash match for the grant request through Providence Township and with Conestoga Township. The motion passed (4-0).*

Notice was given that the municipal office would be closed Thursday, April 5, 2012, in observance of Good Friday.

Ted Irwin commented on the rental property at 631 Martic Heights Drive, in regards to the sewage issues. Marv Stoner was asked to inspect and to give his opinion. He recommends at this time to pump that system on a regular basis, possibly every 8-9 months, for maintenance purposes. If the township would ever need to put in a new system, the only location would be east of the property and this would require pumping everything uphill. The most cost effective solution, for the time being, is to have regular pumping.

Beth Birchall commented to the Board, in order to purchase 364 Steinman Farm Road, she is making the recommendation to use funds that have been set aside for investment. She explained that our advisor at Wells Fargo has been sitting on some funds, because he can't find anything with a good rate to invest it in. After discussion, *a motion was made by Beth Birchall and seconded by Duane Sellers to use the funds that were allocated for, but are not currently invested in Ginnie Mae accounts. The motion passed (4-0).*

The next meeting of the Martic Township Board of Supervisors is scheduled for May 7, 2012 at 7:00 p.m. at the Municipal Building.

They're being no further business the meeting was adjourned at 8:32 pm by a motion from Beth Birchall.

Respectfully submitted,

Karen D. Sellers
Secretary to the Board of Supervisors
Martic Township