

## **MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS**

**DATE:** March 5, 2012

**PLACE:** Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

**ATTENDANCE:** Duane Sellers, Ted Irwin, Beth Birchall, Richard Drumm, Jr. were present & David K. Wedge was absent.

### **ORDER OF BUSINESS**

**CALL TO ORDER:** Duane Sellers called the meeting to order at 7:02 PM and led the Pledge to the Flag.

### **MINUTES & TREASURER'S REPORT**

Notice was given of an Executive Session which was held on March 5, 2012 to discuss an employee's related item.

*Ted Irwin made a motion, which was seconded by Beth Birchall, to approve the minutes of the February 6, 2012 Supervisors Meeting with the addition of an addendum attached to the February minutes, which will correct the incorrect statement regarding the permitting of greenhouses. The motion passed (4-0).*

Beth Birchall presented the Treasurer's Report for the period ending March 1, 2012. With no questions, *a motion was made by Duane Sellers and seconded by Richard Drumm, to approve the Treasurer's Report. The motion passed (4-0).*

### **GUEST SPEAKER:**

Rep. Bryan Cutler gave an update as to the happenings in Harrisburg. The budget is a top priority. Different programs are being prioritized and budget hearings are going on right now. The State revenue is down  $\pm$  \$5 million, which isn't a surprise given the economic situation. The State Police issue hasn't gone anywhere, because the Governor has purposed to fund a new cadet class as part of his budget proposal. An item that is being discussed is Engineers that Townships use and retainer fees and is it necessary just so that they will be available. This is the only item that is currently effecting municipal government.

### **PUBLIC COMMENT:**

None was heard

### **UNFINISHED BUSINESS**

Mr. Jim Bunting proposed a possible solution to the Clearview Road. Gates were placed to keep people from dumping trash, littering and having parties, etc. He would like to not have the cul-de-sac be located down in the woods, but to place the cul-de-sac where the gate is currently located and vacating the center portion from gate to gate. Water runs from Red Hill Rd. and down Clearview Road and he would like the Township Engineer to find a solution to the water run-off issue. Also, instead of turning over approx. 200' of Clearview Rd. to the abutting landowners, he would like the Township to sell to him, that 200' so he would have access to his property, instead of a right-of-way. Duane Sellers commented that at present, Clearview Road is being surveyed, whether it is vacated or reopened. He asked Mr. Bunting, if they would share, with the Township, a copy of a survey that the Bunting's had done in 1999, of their property. Mr. Bunting asked if a township representative could be appointed, so that when he has any questions, he could speak to them. Ted Irwin agreed to be that representative.

Duane Sellers commented on the vacating process of a portion of Tucquan Glen Road. This road too is in the process of being surveyed. The survey is showing that Tucquan Glen Rd. doesn't extend the whole way to the railroad. The Township solicitor has asked the Board if they want him to send a letter to Norfolk Southern, explaining what the Board is intending to do and to let the railroad decide if they want to be a party to the vacation process or to go with the records, which indicate that the railroad isn't even involved with any portion of Tucquan Glen Road. *A motion was made by Ted Irwin and seconded by Beth Birchall to move forward with not involving Norfolk Southern, since the records don't indicate they have any connection. The motion passed (4-0).*

Duane Sellers commented on the 324 crossover update. There was a meeting on Feb. 29<sup>th</sup> with representatives of KCI's head engineer and LCTA, Roy Baldrige. This meeting was with land owners who would be directly affected by right-of-way issues. Very informative meeting, no opposition was heard. Timeline would be, out for bid late 2012 and constructed taking place in 2013. Comment was heard from Carl Strickler. *A motion was made by Beth Birchall and seconded by Ted Irwin to authorize a signature to KCI's request to conduct an environmental and cultural evaluation for the crossover location. The motion passed (4-0).*

Mike Rankin gave the road report for the month of February. They have been focusing on Covered Bridge Road. A lot of work and major improvements, done to this road and they still have more to do. Very few calls are coming in. The Road Department has picked up two used power angle plows, which is going to help out when it snows. So far, this winter, we have only needed to use approx. 250 – 300 tons of salt. Although it's been a mild winter, they have still been out several times, making sure the roads are clear and safe for its residents. March is going to be very busy, as he is getting the asphalt, tar and chip and stones bids ready. He would like to see the bid packets be opened at the April meeting. They still have plenty of work on Hilldale Road and Covered Bridge Rd. along with the normal branch and or sign calls that come in. After looking at Hilldale Road, since this is one of the major roads in our township, he will be focusing on it as it is starting to come apart at the seams and focus must remain here. Comment was heard from Duane Sellers regarding the two angled plows that were purchased. The Board had budgeted \$6000 for these items and Mike was able to find both of these plows for only \$2600 and he was able to trade-in a v-box, stainless steel spreader for \$1500.

The Planning Commission met on Feb. 16, 2012. to review the final subdivision plans for Keith Dussinger at Steinman Farm Road & Martic Heights Drive. *A motion was made by Richard Drumm and seconded by Beth Birchall to accept the Planning Commission's recommendations. The motion passed (4-0).*

Beth Birchall commented that the merger committee will be meeting on the 19<sup>th</sup>. Until RVFC tax issues are resolved, no one can really move forward. Comment was heard from Carl Strickler regarding the IRS issue. The fire company was notified that they should hear something by July. Beth Birchall asked if it would help if a township representative would ask to help expedite the issue. The IRS had contacted the fire company and asked if they would be interested in agreeing to the terms that they were a 'for profit organization' for a 6 month period, pay taxes owned on that 6 months and in return, the IRS would wipe the slate clean. Unfortunately the IRS is currently reviewing a lot of 501c3 organizations and that is what is causing the delay. They are making this offer to other organizations, as well, and if they opt to take the deal, this will only bump theirs up. They were told that they are in the final stage. Carl will see that all of the information is given to Gail Stone, their accountant to forward to the secretary so that she can reach out to Rep. Pitt's office.

Zoning Officer's Report shows: 1 new construction, 2 other permits, 3 site inspection & 4 U & O's were issue in February 2012.

The SEO Report shows: 1 perc & probe was done in February 2012.

Duane Sellers commented that this past voting location was changed from the Mt. Nebo Church to the Martic Township Elementary school. The interim Board of Elections went to the Penn Manor School Board and asked about changing polling location to Martic Elementary School. No input was solicited from our poll workers, the Township staff or any input from the citizens of Martic Township. He and Ted

Irwin attended a Commissioner's meeting on Wednesday, Feb. 29<sup>th</sup> and afterwards they had a Board of Elections meeting. The reason there was an Interim Board of Elections, was because the Commissioners were up for reelection. Ted Irwin asked the question, for the reasoning behind the location change. The answer that was given was that Penn Manor must have 3 in-service days and two of them would be on election days. The elementary school only offers 56 parking spaces with 3 handicapped. Because it is an in-service day, staff must report to school, the polling workers must drive there, which leaves 50% of those parking spaces open for the voters. The church has 105 spaces with 3 handicapped and room for another 25-30 cars. It doesn't benefit our township to move the polling location. The location at the school is much smaller than where it previously was located. The Commissioners have decided to hear the arguments at their March 14<sup>th</sup> meeting. The main crux of the matter is that the residents had no say in whether the location needed changed or not. A petition is being circulated for signatures, to have the location moved back to the Mt. Nebo UCC. Comment was heard from Richard Drumm that there is better access at the church than at the school. Also, Ted Irwin commented that the church is centrally located vs. the school which is located at the eastern edge of the township. Comment was heard from Carl Drexel, that when they hung the notice at his business, he asked why the change and he was told the separation of church and state.

### **NEW BUSINESS**

February 2012 Bills – *Ted Irwin made a motion and was seconded Richard Drumm to approve the bills with the addition of Wilson Consultant for \$13,855.00, Holtwood Supply for \$252.77 and Cintas for \$139.65 for a total of: \$52,580.84. The motion passed (4-0).*

Duane Sellers presented to the Board a list of new cost codes/allocations which gives a better breakdown, from an accounting standpoint, to help in determining the true cost of running the Road Department. In taking the budgeted amount for 2012, because line items have been added, the money allocated to the Road budget has now been broken down accordingly. Ted Irwin commented that over the years, some of our line item budgeted amounts have remained the same, year after year even though we went considerably over or under in some categories. Our budget will be more meaningful now that the categories have been broken down. Beth Birchall commented that this will make her job easier. Comment was heard from Mike Rankin and Richard Drumm. *A motion was made by Ted Irwin and seconded by Richard Drumm to accept the allocations to the budget line items. The motion passed (4-0).*

Mike Rankin commented that he has received 5 quotes, 3 GMC & 2 Fords, for a utility truck. They are all affiliated with CoStars, the state contract. The Penske GMC quote is; \$45,475.00 and the New Holland Ford quote is; \$44,884.24. They include a utility body, plow, transfer tank, strobe lights and heated mirrors. Plain interior with vinyl interior, along with a spray on bed liner. The color would be red. *A motion was made by Beth Birchall and seconded by Ted Irwin to go with the GMC. The motion passed (4-0).*

Proposed Road Work and Stone quantities for 2012:

Paving: Hilldale Rd. – from Tucquan Glen Road to Brady Hill Rd.  
Stump Rd. – from Township line to where we stopped last year - approx. halfway  
Seal coating: Covered Bridge Road and Fox Hollow Road  
Stone: #8 – 200 ton  
2A – 400 ton  
#57 = 2B – 100 ton  
R-4 – 400 ton  
R-7 – 400 ton  
Anti-skid Type III sandstone – 500 ton

*A motion was made by Beth Birchall and seconded by Ted Irwin to accept the proposed road work and stone quantities and to authorize the advertisement for an April bid openings. The motion passed (4-0)*

Auditor's completed the 2011 audit and the auditor's report was advertised in the Lancaster Newspaper on February 24, 2012.

RVFC Fire Police notified the Township that they were asked to help at the Bart Auction on March 3 & 17, 2012 and they helped at the Beiler auction at RVFC on Feb. 25, 2012. *A motion was made by Beth Birchall and seconded by Richard Drumm to accept the information as given. The motion passed (4-0).*

*A motion was made by Richard Drumm and seconded by Beth Birchall to appoint Bill Webber as an alternate to the Planning Commission. The motion passed (4-0)*

Duane Sellers has requested advertising for soliciting bids to mow the municipal grounds. *A motion was made by Beth Birchall and seconded by Ted Irwin to authorize the advertising to solicit bids for mowing. The motion passed (4-0).*

Duane Sellers has stated that he can be the alternate for the Emergency Management regionalization committee, if needed.

*A motion was made by Richard Drumm and seconded by Ted Irwin to send Beth Birchall, Duane Sellers and Karen Sellers to the LCATS annual spring meeting on March 29, 2012. The motion passed (4-0).*

Tom Stahl with the Lanc. Conservancy has requested a township supervisor be appointed to a committee, which he will chair, to discuss issues that arise. *A motion was made by Duane Sellers and seconded by Richard Drumm to appoint Ted Irwin as the Township liaison to be a committee member. The motion passed (4-0).*

*A motion was made by Beth Birchall and seconded by Ted Irwin to pay any certified flaggers that the Township uses, a pay rate of \$13.00/hour. The motion passed (4-0).*

The next meeting of the Martic Township Board of Supervisors is scheduled for March 5, 2012 at 7:00 p.m. at the Municipal Building.

They're being no further business the meeting was adjourned at 8:25 pm by a motion from Beth Birchall.

Respectfully submitted,

Karen D. Sellers  
Secretary to the Board of Supervisors  
Martic Township