

MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

DATE: April 6, 2026

PLACE: Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

SUPERVISORS ATTENDANCE: Beth Birchall, Charles Stouff, Kevin Boyer and Ryan Fisher were present. Absent was Jay Kreider.

CALL TO ORDER: Ryan Fisher called the meeting to order at 7:00 PM and led with the Pledge to the Flag and a prayer.

MINUTES & TREASURER'S REPORT

Beth Birchall made a motion, which was seconded by Charles Stouff, to approve the minutes of the March 2, 2026, Supervisors Meeting. The motion passed 4-0.

Beth Birchall presented the Treasurer's Report for the period ending March 31, 2026. A motion was made by Ryan Fisher and seconded by Kevin Boyer, to approve the Treasurer's Report. The motion passed 4-0.

Charles Stouff made a motion which was seconded by Kevin Boyer, to approve the bills for payment totaling \$41,399.86. The motion passed 4-0

2025 AUDITOR'S REPORT:

Teresa Grieshaber presented the auditors' report to the Township for 2025. Absent was Robert Hostetter and Tyler McCardell. Teresa Grieshaber began by reading the Auditor's letter to the Supervisors. She commented that all revenues and expenses were reviewed and confirmed for all fund balances. Procedural recommendations were made, and they encouraged the Township to continue to use the strong audit controls that are in place. Ryan Fisher thanked her for attending and presenting the Auditors' report.

SUPERVISOR'S REVIEW:

865 Marticville Road, Land Development & Stormwater Management Plan. Owner Menno and Rachel Stoltzfus Consultant: William Rogers / AET Consulting Group and Gabrielle Zunner / Chrisland Engineering. As no one was in attendance to present the plan, 865 Marticville Road plan was tabled.

DEP Sewage modules:

998 Susquehannock Drive, owner Aashish Singh and Katherine McCoy. Engineer: Jeremy Kerstetter / Environmental Design Services. This module is for a 2nd Dwelling Unit which has received approval from the Zoning Hearing Board. A motion was made by Beth Birchall and seconded by Charles Stouff to approve the DEP Sewage Module for 998 Susquehannock Drive, Holtwood, PA, owned by Aashish Singh and Katherine McCoy for signing. The motion passed 4-0.

1065 Truce Road, owner is Holtwood Holdings, LLC. Engineer: Jeremy Kerstetter / Environmental Design Services. This plan is for a Holding Tank. A motion was made by Beth Birchall and seconded by Charles Stouff to approve the DEP Sewage Module for 1065 Truce Road, Holtwood, PA, owned by Holtwood Holdings, LLC for a Holding Tank, to sign the application, subject to the following conditions:

1. That a Holding Tank Agreement be completed for recording.
2. That the Lancaster County Planning Commission reviews and approves the modules.

The motion passed 4-0. Comment was heard from Frank Peiffer 59 Creamery Road.

PUBLIC COMMENT

None

DEPARTMENT REPORTS:

Road Department: Report for March was on the counter for everyone to pick up. No questions or comments were heard.

Week of March 1st

Entire township road check. Pick up T-76 tractor from shop. Repair winter plow damaged to yards. Remove a fallen tree from Nissley Road. Treat roads for snow/ice event. Misc. shop work. Replace the steering box on T-84 truck. Received a salt delivery from Eastern Salt Company. Remove a fallen tree from Ridge Drive.

Week of March 8th

Entire township road check. Repair damaged guiderail on Ridge Drive. Take T-83 Ford Escort to Drexel's Auto for repairs. Remove several fallen trees from the rail trail. Wash trucks and equipment. Removed dead tree from Douts Hill Road. Fill potholes on Tucquan Glen and Horse Hollow stone portions. Install new school bus stop ahead sign on Martic Heights Drive. Repair damaged dry hydrant on McKelvey Ln. Clean up rail trail parking area. Repair snowplow damage on Tucquan Glen Road. Remove fallen tree on Songbird Ln. Misc. housekeeping items. LTAP training (Matt)

Week of March 15th

Entire township road check. Remove fallen trees on Tucquan Glen and Hilldale Roads. Misc. storm cleanup. Remove tree on Ridge Drive. Pick up signs from D.E. Gemmill. Repaired pipe crossing on Tucquan Glen Road. Met with multiple contractors regarding chip seal bids. Removed hazardous trees from Douts Hill. LTAP training (Matt).

Week of March 22nd

Entire township road check. Repair outlet of culvert pipe on House Rock Road. Remove hazardous tree from township park entrance. Patch potholes on Nissley Road. Fill holes in the rail trail parking area. Remove, clean and store snow equipment. Drag the rail trail to smooth service. Met with chip seal contractors. Met with Andrey with Talen energy. Dropped the "Keystone Marker" signs off for media blasting.

Week of March 29th

Entire township road check. Clean storm drains throughout township. Flagger training for Matt, Justin and Caleb. Wash and clean remaining equipment. Met with chip seal contractor. Seeded and strawed yard area at 631 Martic Heights rental. Looked at stop sign sight issue at Tucquan Glen and Martic Heights Drive. Pesticide applicator test for Justin and Caleb. Opened and reviewed chip seal bids. Employee reviews.

2026 Seal Coat bid results:

Russell Standard \$179,389.07

Martin Paving \$171,435.86

Midland Asphalt \$161,626.90

Asphalt Industries \$172,849.76

After discussion, a motion was made by Kevin Boyer and seconded by Beth Birchall to award the Seal Coat contract to Midland Asphalt. The motion passed 4-0.

2026 proposed equipment rental and operator for road projects, was discussed. A motion from Ryan Fisher and seconded by Charles Stouff was made to approve sending the advertisement to LNP with a proposed bid award to take place at the May 4, 2026, meeting. The motion passed 4-0.

2026 proposed Paving project, which will be partially paid for with the Community Development Block Grant, was discussed. A motion from Ryan Fisher and seconded by Charles Stouff was made to approve sending the advertisement to LNP with a proposed bid award to take place at the May 4, 2026, meeting. The motion passed 4-0.

2nd Ford F350 utility truck quote: Matt Sipel explained that this truck would be similar to the first truck we ordered, but this will not be a crew cab and will have an 8' bed. After discussion a motion was made by Beth Birchall and seconded by Kevin Boyer to order and purchase the second utility truck. The motion passed 4-0.

Matt Sipel asked the Board if they would like to purchase extended warranties for both utility trucks. This would be an additional 8 year/100,000 miles and would cover everything. The cost would be an additional \$2,000/each. A motion was made by Charles Stouff and seconded by Beth Birchall to purchase the extended warranty coverage for both new utility trucks. The motion passed 4-0.

A motion was made by Ryan Fisher and seconded by Charles Stouff to allow Matt Sipel to take the 2-day certification course for the Dirt and Gravel Road program. The motion passed 4-0. There is no cost associated with the certification and once done, Martic can apply for Dirt & Gravel Road grants for road projects.

Ryan Fisher asked about the Stop sign, sight issue at Tucquan Glen Road and Martic Heights Drive, which was mentioned in the Road report. Matt Sipel has spoken to the homeowner about the trees. She was going to speak to her husband and would get back to Matt with what they planned to do with the trees.

The dry hydrant on McKelvey Lane was damaged by a car. The road crew has repaired it, and the fire company was going to test it. Comment was heard from Matt Watson, RVFC.

Zoning Officer Report: 3 building permits and 9 zoning permits were issued.

UNFINISHED BUSINESS

631 Martic Heights Dr – Lower Roof Replacement. Ryan Fisher explained that the Board approved this repair last year, however the company who was awarded the job failed to show up. They also later stated that they would not be able to do the job. Cooks Landing Construction was the second lowest bidder and when they were contacted, they agreed to hold their quote from last year. A motion was made by Beth Birchall and seconded by Kevin Boyer to award the roof job to Cooks Landing for \$8,400. The motion passed 4-0.

NEW BUSINESS

Resolution 04-06-26 for the RCAP funding reserve. With the municipal building project, the Township was awarded a matching grant for \$3.5 million. One of the requirements of the grant was that the Township approve a Resolution reserving the funds for the build project. A motion was made by Ryan Fisher and seconded by Beth Birchall to approve the Resolution. The motion passed 4-0.

Doug Metzler has applied for a rezoning of his property at 83 Douts Hill Road. He is planning on preserving the property with the Lancaster County Ag Preserve. A motion was made by Beth Birchall and seconded by Charles Stouff to recognize and accept the application. And to authorize the Township's attorney to create the rezoning Ordinance and set June 1, 2026, to hold the Public Hearing and adopt the Ordinance. The motion passed 4-0.

Brandon Reiff has expressed interest in leasing the Township's farmland again, for the next growing season. A motion was made by Beth Birchall and seconded by Kevin Boyer to allow Brandon Reiff to plant corn in the field and set the lease amount to \$1,000. The motion passed 4-0.

59 Den Mar Drive Enforcement action – An enforcement was sent to the owners at 59 Den Mar Drive to clean up the numerous unregistered vehicles and junk. A motion was made by Beth Birchall and seconded by Kevin Boyer to ask our attorney to continue with the enforcement action which will go to the Magistrate's office. The motion passed 4-0.

RAWLINSVILLE FIRE COMPANY

Beth Birchall stated that the fire company installed a security system, but when they checked their insurance, it did not change their premium. Also, the annual Mud Sale is this weekend.

The next meeting of the Martic Township Board of Supervisors is scheduled for May 4, 2026, at 7:00 p.m. at the Municipal Building.

There being no further business, the meeting was adjourned at 7:30 pm, by a motion from Charles Stouff and seconded by Kevin Boyer. The motion passed unanimously.

Respectfully submitted,

Karen D. Sellers
Martic Township Manager