

MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

DATE: February 5, 2024

PLACE: Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

SUPERVISORS ATTENDANCE: Beth Birchall, Jay Kreider, Charles Stouff, Kevin Boyer and Ryan Fisher were present.

CALL TO ORDER: Jay Kreider called the meeting to order at 7:00 PM and led with the Pledge to the Flag and a prayer was said.

Executive meetings were held on January 23rd and February 1, 2024, to discuss legal matters with the Township's attorney.

MINUTES & TREASURER'S REPORT

Beth Birchall made a motion, which was seconded by Kevin Boyer to approve the minutes of the January 2, 2024, Supervisors Meeting. The motion passed 5-0.

Beth Birchall presented the Treasurer's Report for the period ending January 31, 2024. A motion was made by Ryan Fisher and seconded by Jay Kreider, to approve the Treasurer's Report. The motion passed 5-0.

Jay Kreider made a motion which was seconded by Kevin Boyer, to approve the bills for payment totaling \$ 82,471.63. The motion passed 5-0.

PRESENTATION

Joe Martinez with the Bank of Bird-in-Hand explained that banks only insure up to \$250,000, FDIC. Any funds over that would not be insured. They offer a program ICS, Insured Cash Sweep, which allows them to move funds in excess of \$250,000 to other banks, to offer the same insurance benefits, along with the rates BBiH offer. The Township would receive one bank statement a month, which would show the banks being used and the funds. For the last 15 months the interest rate has been holding at 3.7%. No cost to use the program, no fees to withdraw funds. After further discussion, a motion was made by Ryan Fisher and seconded by Charles Stouff to set up the ICS account with Bank of Bird-in-Hand. Comments were heard from Duane Sellers, 161 Hilldale Road and Barb Stokes, 888 Hilldale Road.

PUBLIC COMMENT

Duane Sellers 161 Hilldale Road commented on the last snowstorms and that snow mobiles were running on the rail trail. Jim Hearn, 137 Hollow Woods Dr commented as well.

SUPERVISOR'S REVIEW

451 Frogtown Road- Sherman & Walton, Inc. A request was made to release a portion of their Letter of Credit. Upon receiving recommendation from the Township's engineer, Brian Gilbert with Solanco Engineering, a motion was made by Beth Birchall and seconded by Kevin Boyer to release \$44,684.70 and maintain \$4,468.47 which will be held until the final completion and certification is received from the Township's engineer. The motion passed 5-0.

83 Douts Hill Road – Doug Metzler Stormwater Management Plan, prepared by Red Barn Consulting. Doug Metzler presented his SWM plan. Upon review, a motion was made by Beth Birchall and seconded by Jay Kreider to approve the Stormwater Management Plan for 83 Douts Hill Road , Doug Metzler, subject to the following conditions:

1. That the applicant posts financial security, in the amount approved by Rettew Associates and completes the Financial Security Agreement with the Township.
2. That the applicant addresses all comments from the Township engineer, solicitor and Lancaster County Conservation District.
3. That the Agreement Providing for Grant of Conservation Easement and Stormwater

Management Agreement is executed and along with the Stormwater Plan, are recorded at the Lancaster County Recorder of Deeds Office within 30 days, after the release of the plan by the Township and that proof of said recordings are provided to the Township.

The motion passed 5-0.

DEPARTMENT REPORTS:

Road Department: Dave Williams read the report for January.

Week of December 31

Salting. Check roads for icy spots. Empty and wash trucks. Install new no outlet sign on Bethesda Church Rd. E. Patch potholes on dirt portion of Tucquan Glen. Repair tire chains on T-04 and T-91. Clean gutters on Bradys Hill. Install new speed limit signs on Hilldale. Open grate on Pencroft S. Pick up sharpened chain saw chains. Meet with resident about water runoff problems on Pencroft N. Grease T-84. Repair low shoulder areas on Pennsy. Cut trees on emergency trail access. Remove old guide rail posts on Pennsy. Push storm damage trees off right of way on Pennsy. Organize garage area behind salt shed. Plowing and salting.

Week of January 7

Road check. Pressure wash T-91, T-84, T-05 and loader. Open blocked pipes on Nissley and Hilldale. Check roads during heavy rain and high winds. Close Hilldale Rd. due to tree bringing down power lines. Clean up roads from leftover storm damage. Open blocked pipes on multiple roads. Install new speed limit sign on Hilldale. Callout for a tree on Stump. Clean up mud from flooding on Horse Hollow. Clean gutters on Clearview. Put tire chains on Mack. Another callout for a tree on Stump. Salt icy spots. Callout for a tree on Ridge. Close West View due to tree bringing down power lines.

Week of January 14

Callout for tree on Pennsy. Close Pennsy due to power lines on road. Road Check. Repair tire chains. Get trucks and equipment ready for the snowstorm. Plowing and salting for two days. Inspect trucks and equipment in preparation for another snowstorm. Plowing, salting and pushing drifts for two days.

Week of January 21

Pushing drifts. Widen drifted areas with backhoe. Salting icy spots. Spread anti-skid on dirt roads. Pressure wash all trucks and equipment. Clean up storm damaged tree on House Rock. Open snow clogged pipes and drains in anticipation or predicted rain. Take T-05 to shop for repair. Pick up new cutting edge for snowplow on T-90. Measure roads for possible oil and chip project. Take delivery of salt. Callout for tree on Hollow Woods.

Week of January 28

Take delivery of salt. Road check. Put stone in low shoulder on Tucquan Glen. Cut tree on Tucquan Glen. Meet with paving contractor to look at possible paving project roads. Pick up supplies. Spread 2A on dirt section of Tucquan Glen and Horse Hollow. Grease backhoe. Repair backhoe. Preventive Maintenance on loader. Clean shop. Meet at Rail Trail parking lot to review parking lot expansion project. Install new speed limit sign on Tucquan Glen.

2024 Proposed Road work:

Paving: Tucquan Glen Rd (between Pencroft Dr N and Hilldale Rd) and Tucquan Glen Rd (between Hilldale Rd to the dirt road portion) The Township will be doing the bidding as we have the past couple of years, by only bidding the placement of the asphalt, the Township will purchase the asphalt because we are tax exempt. A comment was heard from Bill Webber 42 Clearview Rd, who would like the Township to consider going back to how we bid the work in the past, which included the contractor purchasing the asphalt with taxes. Jim Hearn asked if we could put bids out both ways. After discussion, a motion was made by Beth Birchall and seconded by Jay Kreider to advertise for the paving bids and approve at the March meeting and bid it for the placement only.

The motion passed 5-0.

Seal Coat: Bethesda Church Rd W (between Crystal Dr and River Rd), Clark Hill (2 portions: between River Rd and House Rock Rd and House Rock Rd and Sellers Rd) and Sellers Road (between Clark Hill Rd and Bridge Valley Rd). Beth Birchall asked about Pennsy Road, which was paved last year and

typically you seal coat 1-2 years after a paving to protect the road. After discussion, a motion was made by Beth Birchall and seconded by Kevin Boyer to advertise for the seal coat bids, which includes Pennsy Road and approve at the March meeting. The motion passed 5-0.

Zoning Officer Report: 8 building and 2 zoning permits were issued.

UNFINISHED BUSINESS

None

NEW BUSINESS

330 Hilldale Road – Asbestos Abatement. A motion was made by Beth Birchall and seconded by Charles Stouff to accept the proposed asbestos abatement from Baxter Environmental Group, Inc. for \$7,249.00 to remove the asbestos from 330 Hilldale Road, prior to the demolition of the buildings. The motion passed 5-0.

364 Steinman Farm Road – Declaration of Restrictions. A motion was made by Charles Stouff and seconded by Kevin Boyer to approve the proposed Deed Restrictions for 364 Steinman Farm Road. The motion passed 5-0. These Deed Restrictions will be recorded at the Lancaster County Recorder of Deeds office, by our attorney.

Auctioneer for the Sale of 364 Steinman Farm Road – After receiving proposals from auctioneers, a motion was made by Jay Kreider and seconded by Kevin Boyer to authorize Jessica Shaub Meyer to hold an auction to sell 364 Steinman Farm Road. The motion passed 5-0.

Resolution 02-05-24 Authorizes the sale by auction of the Township-owned property identified as 364 Steinman Farm Road and authorized the Chairman or Vice Chairman to execute documents. The resolution passed by Roll-Call vote 5-0.

Brandon Reiff, 311 Frogtown Road, has asked the Board for permission to plant the Township's field in corn. He understands that if the Township needs to break ground for the new municipal building project; that he could lose crops. After discussion, a motion was made by Jay Kreider and seconded by Beth Birchall to allow him to plant the field for a lease amount of \$1,000. The motion passed 5-0.

Martic Township has received a notice from the Lancaster County Ag Preserve Board to add 71 Frogtown Road, owned by Darlene L. Hart. The Board recognized that the notice was received.

Jay Kreider asked permission to get prices for a small audio speaker system for the meeting room. Many times, it is difficult to hear what is being said. He thought that maybe it could be something that would be transferred to the new building when it is done. Comment was heard from Duane Sellers, the Municipal build liaison, that stated that the cost would be prohibitive for a future build. Depending on how long it takes for the new building to go up, the system could be outdated. A new building would include a sound and audio system because emergency management would need it for any drills that take place. Elam Miller, 300 Douts Hill Rd also commented. Jay Kreider will gather information for a small system for our current meeting room.

The Zoning Officer has requested permission to attend the PA Assoc of Zoning Officials seminar – April 14, 2024, at Hershey Lodge for continuing education credits. The fee would be \$125.00. A motion was made by Jay Kreider and seconded by Beth Birchall to allow him to attend this seminar. The motion passed 5-0.

The new Zoning Hearing Board member, Ryan Anastasio, has requested permission to attend a virtual meeting, being held by PSATS, on February 20, 2024, for a cost of \$55.00. A motion was made by Beth Birchall and seconded by Charles Stouff to allow him to attend this virtual meeting. The motion passed 5-0.

Employee's New Year Eve holiday is an approved holiday, unfortunately due to the fact that it falls on a different day every year it is difficult to plan. Beth Birchall asked the Board for permission to make the New Year Eve holiday a floating holiday as a permanent change to the Employee handbook. A motion

was made by Beth Birchall and seconded by Ryan Fisher to approve the change. The motion passed 5-0.

The next meeting of the Martic Township Board of Supervisors is scheduled for March 4, 2024, at 7:00 p.m. at the Municipal Building.

There being no further business the meeting was adjourned at 8:25 pm.

Respectfully submitted,

Karen D. Sellers
Martic Township Manager