

MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

DATE December 1, 2025

PLACE Township Building, 370 Steinman Farm Road, Pequea, PA 17565

SUPERVISORS ATTENDANCE

Beth Birchall, Jay Kreider, Charles Stouff, and Kevin Boyer were present. Ryan Fisher was absent.

CALL TO ORDER

Jay Kreider called the meeting to order at 7:00 PM and led with the Pledge to the Flag and a prayer. It was noted that the Township has received resignations from Justin McCracken and Dave Williams. Matt Sipel has been promoted to the Road Foreman position.

MINUTES & TREASURER'S REPORT

Kevin Boyer made a motion, which was seconded by Charles Stouff, to approve the minutes of the November 3, 2025, Supervisors Meeting. The motion passed 4-0. Beth Birchall and Kevin Boyer will both plan on being part of the Lanc Conservancy steering committee for the planned Lancaster River Hills Conservation Area.

Beth Birchall presented the Treasurer's Reports for the period ending November 30, 2025. A motion was made by Kevin Boyer and seconded by Jay Kreider, to approve the Treasurer's Reports. The motion passed 4-0.

Kevin Boyer made a motion, which was seconded by Charles Stouff, to approve the bills for payment totaling \$72,523.25. The motion passed 4-0.

Charles Stouff made a motion, which was seconded by Kevin Boyer, to approve for payment from the State Fund (Liquid fuels) \$55,981.04. The motion passed 4-0.

PUBLIC COMMENT

Victor Ressler – RVFC President stated that the Township needs to reschedule the DCED meeting that was previously cancelled by them, due to the budget not having been passed. After discussion, a motion was made by Charles Stouff and seconded by Kevin Boyer to plan on rescheduling the meeting for January 20, 2026, at 7:00 pm at the fire house and advertise for the meeting. The motion passed 4-0.

DEPARTMENT REPORTS:

Road Department: Report for November was on the counter for everyone to pick up.

Week of November 2nd

Take T-99 to shop to reprogram PTO. Road check. Fix low shoulders on Pencroft South and Street. Clean up fallen trees on Pencroft South and Street. Meet with Long's Asphalt to mark out base repair project roads. Replace entrance door on shop. Cut trees with loader on Drytown and Old Holtwood. Repair stop sign on Bethesda East. Clean up limbs and fallen trees on all roads after high winds. Repair loader.

Week of November 9th

Fix low shoulders on Drytown and Old Holtwood. Take T-90 to shop for service work. Base repair project for 2 days. Road check after high winds. Cut trees in Lakewood. Take T-99 to shop for repair of leak. Cut fallen tree on Drytown. Repair stop sign on Street. Repair side shields in dump box on T-91. Line painting. Call out for possible oil spill on West View.

Week of November 16th

Entire township road check. Remove downed trees on Tucquan Glen Road. Pick up T-99 from River's Truck Center. Removed leaves from road cutters and crates on Douts Hill, Loop, Horse Hollow and all roads in Lakewood. Miscellaneous building tasks.

Week of November 23rd

Road check. Installed spreaders and plows on equipment. Had new rear tires installed on T-90 dump truck at Roadstar. Miscellaneous building tasks. Take recyclables to the transfer station. Clean various grates throughout the township. Miscellaneous housekeeping items.

Matt Sipel began getting prices on a toolbox. He has checked different vendors and found that the best price, due to a promotion, is Cornwell products. After discussion, a motion was made by Jay Kreider and seconded by Beth Birchall to purchase the toolbox and not spend more than \$12,000. The motion passed 4-0. Comment was heard from Victor Ressler.

A request to add a school bus 'Stop Ahead' sign, across from 588 Martic Heights Drive, alerting drivers of the bus stop at 578 Martic Heights Drive, has been received. After discussion, a motion was by Jay Kreider and seconded by Charles Stouff, to send a letter to PennDOT. The motion passed 4-0.

Quotes have been received for trash collection service for the Twp office and garage waste. After discussion, a motion was made by Charles Stouff and seconded by Kevin Boyer, to have Cauler collect the trash from the township office and garage with the 4 yard/by weekly option. The motion passed 4-0.

Zoning Officer Report: 5 building and 2 zoning permits were issued.

UNFINISHED BUSINESS

2026 Budgets:

A motion was made by Charles Stouff and seconded by Kevin Boyer to adopt the 2026 General Budget as posted. The motion passed 4-0.

A motion was made by Beth Birchall and seconded by Kevin Boyer, to adopt the 2026 State Budget as posted. The motion passed 4-0.

1063 Hilldale Road Enforcement compliance follow-up. A motion was made by Jay Kreider and seconded by Charles Stouff, to ask the Township's attorney to contact Judge Mankin's office to stop the enforcement action. The motion passed 4-0. Comment was heard from Dennis Shenk, Martic Zoning Officer.

NEW BUSINESS

DEP sewage module for the new Amish school at 865 Marticville Road requires the Township's signature. A motion was made by Beth Birchall and seconded by Kevin Boyer to approve the sewage module for 865 Marticville Road to be signed by the Township. The motion passed 4-0.

A motion was made by Beth Birchall and seconded by Jay Kreider, to provide the Township employees with a 3% raise, effective January 1, 2026. The motion passed 4-0.

Beth Birchall explained that the Rawlinsville Fire Company has requested that the Township recognize the new Liability Release Form that they will be using. After much discussion, comment was heard from Victor Ressler that he would like to discuss this request at the next RVFC meeting. A motion was made by Jay Kreider and seconded by Beth Birchall to table this discussion until we hear back from the fire company. The motion passed 4-0.

A motion was made by Jay Kreider and seconded by Kevin Boyer, to approve the Consent Agenda items for Appointments and Township business, to take effect January 1, 2026, as presented to the Supervisors. The motion passed 4-0.

Consent Agenda items:

Legal Counsel – Morgan, Hallgren, Crosswell & Kane

Engineering Firm – Rettew

Sewage Enforcement Officer – Duane Truax, Rettew

Depositories for Township funds – Bank of Bird-in-Hand, PLGIT, Fulton Bank & Wells Fargo

All Township Monthly Meetings Times & Dates – the same as 2025

Martic Township observed Holidays

LC Earned Income Tax Bureau Reps: Ryan Strohecker/Manor Twp,

Alternate: Ed Arnold/Millersville Borough
Pension Plan Administrator – PSATS
Reappointment of Zoning Hearing Board member: Melissa Anderson
Reappointment of Planning Commission member: Ethan Smith (Alternate)
Grant writers: Jim Hearn and Lydia Martin
Emergency Management appointees: Mike Hall & Bill Birchall
2026 Municipal Mowing – DWD Landscaping

The next meeting of the Martic Township Board of Supervisors is scheduled for January 5, 2026, at 7:00 pm at the Township office.

There being no further business, the meeting was adjourned at 8:00 pm by Beth Birchall and Kevin Boyer. The motion passed 4-0.

Respectfully submitted,

Karen D. Sellers
Martic Township Manager