

## MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

**DATE:** August 7, 2023

**PLACE:** Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

**ATTENDANCE:** Beth Birchall, Duane Sellers, Carl Drexel, Charles Stouff and Jay Kreider were present.

**CALL TO ORDER:** Duane Sellers called the meeting to order at 7:00 PM and led with the Pledge to the Flag and a prayer was said.

### **MINUTES & TREASURER'S REPORT**

Beth Birchall made a motion, which was seconded by Charles Stouff, to approve the minutes of the July 3, 2023, Supervisors Meeting. The motion passed 5-0.

Beth Birchall presented the Treasurer's Report for the period ending July 31, 2023. A motion was made by Carl Drexel and seconded by Charles Stouff, to approve the Treasurer's Report. The motion passed 5-0.

Charles Stouff made a motion which was seconded by Duane Sellers, to approve the bills for payment totaling \$129,404.35. The motion passed 5-0.

Carl Drexel made a motion, which was seconded by Jay Kreider to pay \$208,694.62 from the State fund (liquid fuels fund), to pay for materials purchased for the 2023 paving project. The motion passed 5-0.

Beth Birchall asked about 330 Hilldale Road, Township's rental that is empty. We are still paying for electricity and there is oil in the tank. After discussion, we will contact the rental administrator to winterize the house.

### **SUPERVISOR REVIEW**

400 House Rock Road – Storm Water Management plan – Lanc Conservancy. Jason Wolfe with C.S. Davidson, Inc. presented the plan. This plan proposes an ADA trail through the Clark Nature Preserve. A motion was made by Beth Birchall and seconded by Carl Drexel, that the Board of Supervisors approve the Storm Water Management plan for 400 House Rock Road, owner is Lancaster Conservancy prepared by C.S. Davidson, Inc. subject to the following conditions:

1. Applicants address all the comments from the township attorney and township engineer.
2. That the applicant posts financial security in the amount of \$582,331.20 and completes the Financial Security Agreement (Escrow Agreement) with the Township.
3. That approval is granted for the NPDES permit from DEP.
4. That the Storm Water Management Agreement is executed and along with the Storm Water Plan, are recorded at the Lancaster County Recorder of Deeds Office within 30 days of the approval of the plan, and proof of said recordings are provided to the Township.

The motion passed 5-0.

### **PUBLIC COMMENT**

None was heard

### **RAIL TRAIL & 324 CROSSOVER**

Susquehanna Mini-Grant for Parking expansion – Jim Hearn stated that we will be adding 40 additional parking spaces, along with 1 additional ADA space, at the Rail Trail parking lot. The grant is an 'in kind work' grant which requires a 50% match. A motion was made by Carl Drexel and seconded by Beth Birchall to approve the in-kind match of \$11,500, which includes the Township's engineering cost for the requested layout drawing. The motion passed 5-0.

A motion was made by Duane Sellers and seconded by Beth Birchall to add to the agenda discussion

of the 324 Crossing and the Township's engineer. The motion passed 5-0.

A motion was made by Duane Sellers and seconded by Beth Birchall that Rettew be substituted for Wilson Consulting Group as the Engineer of record for the Highway Occupancy Permit No. 08109834 with PennDOT for the roadway improvement work on SR 324. I also move that Rettew shall be authorized to act as agent for the Township in order to seek an extension of the permit and to take such other measures as are necessary to ensure compliance with PennDOT requirements. The motion passed 5-0.

### **DEPARTMENT REPORTS:**

**Road Department:** Duane Sellers read the report for July, as Dave Williams, along with the road crew were currently doing storm cleanup.

Week of July 2<sup>nd</sup>

Mow Rail Trail. Widen Pennsy for new asphalt shoulder. Open all grates in Lakewood. Observe July 4th holiday. Cut trees on House Rock. Mow Pennsy. Road check after heavy rain. Cut tree on Clark Hill. Sweep loose stone off of House Rock and Loop. Re-grade Clark Hill. Call out for tree on Fox Hollow.

Week of July 9<sup>th</sup>

Entire week was spent doing storm cleanup and paving on Pennsy.

Week of July 16<sup>th</sup>

Finish paving on Pennsy. Fix washouts on Pencroft North and Tucquan Glen. Sweep loose stone on Creamery and Deer Lane. Clean gutters on Douts Hill and Tucquan Glen. Call out for wires down on Covered Bridge. Open pipe on Lakewood. Sweep loose chips on oil and chip roads. Fix under drain pipe on Oak Glen. Install asphalt curb on Wendy. Drill holes in pipe to be used for Hilldale repair. Mow multiple roads. Boom mow for Strasburg Township.

Week of July 23<sup>rd</sup>

Road check. Mow multiple roads. Saw cut Tucquan Glen for emergency repair. Call out for tree down on Ridge. Install new pipe on Hilldale. Cut tree on Venture. Repair guide rail on Ridge. Measure roads for line painting. Repair pipe failure area on Tucquan Glen. Call out for tree on Pennsy.

Week of July 31<sup>st</sup>

Road check. Meet with resident about stormwater problem on Wendy. Call out for tree down on Old Holtwood. Repair backhoe. Excavate and pave under drain area on Oak Glen. Service T-90 and T-05. Put stone in washout areas on Deerfield. Mowing on multiple roads. Call out for tree down on Pennsy.

Martic Forge Parking / River Road: Duane Sellers commented that Dave Williams had contacted PennDOT on the parking issues along River Road at Martic Forge. Further clarification was received. The NO PARKING signs are unenforceable. The rep at PennDOT did a 5 year study and there have been no accidents. PennDOT does allow parking along their roadways. It is illegal to park over the white line, which is enforceable by the Pa State Police. With the new information, a motion was made by Charles Stouff and seconded by Beth Birchall to remove the NO PARKING signs along River Road at Martic Forge. The motion passed 5-0.

564 Marticville Road – a complaint was received from Carolyn Welling regarding speeding along the stretch of Marticville Road in front of her house. It was noted that speeding is an issue throughout Martic, as well as everywhere, people do not want to slow down. As this is a state roadway, the only thing Martic can do is to reach out to the PA State Police and make them aware of the situation.

**Zoning Officer Report:** 12 building, 8 zoning permits were issued.

### **UNFINISHED BUSINESS**

None was heard

### **NEW BUSINESS**

PennDOT Winter maintenance agreement for 2023-2023. The Township would be responsible for

plowing and salting, as needed, on Martic Heights Drive. A motion was made by Beth Birchall and seconded by Jay Kreider, to approve the 2023-2024 Winter Maintenance agreement with PennDOT. The motion passed 5-0.

The Township phone service is through Comcast. For three phones, the township pays an average of \$314.72/month. The Township's current IT company is PNTR Computer & Networking Services, LLC. He can offer a cloud hosted service, that if the internet goes down, the phones will ring to a secondary source, such as a smartphone. The monthly cost would be \$130.98/month for three phones. There would be a cost of \$1,034.94 to purchase the phones and licensing and hosting. He provided a list of businesses and townships that are currently using this system. After discussion, a motion was made by Beth Birchall and seconded by Charles Stouff to switch the Township phones to PNTR. The motion passed 5-0. Comment was heard from Ryan Fisher, 161 Martic Heights Drive.

Laserfiche is a municipal record keeping system. Cloud based with 2 tiered graduated security system. Everything is encrypted and a backup is done every 6 hours. This system would save every file that the Township has and is required to keep. Several townships have been using it for many years to store their documents. The annual subscription license for 100 gb cores - \$600/per person per year. A motion was made by Beth Birchall and seconded by Carl Drexel to purchase two cores, one for the treasurer and one for the manager. The motion passed 5-0.

Lancaster Co Assoc. of Twp Supervisors will be having the annual dinner meeting. A motion was made by Carl Drexel and seconded by Beth Birchall to pay the fee of \$18.00/per person to attend. The motion passed 5-0. Charles Stouff, Carl Drexel and Beth Birchall will attend.

PSATS Regional Forum, to be held at the Lancaster Eden Resort on September 13, 2023. The cost to attend is \$99/per person (members fee). A motion was made by Carl Drexel and seconded by Duane Sellers to allow Jay Kreider, Charles Stouff and Beth Birchall to attend the Forum. The motion passed 5-0.

Rawlinsville Vol Fire Company police have been asked by the Borough of Quarryville to help them at the Solanco Fair Parade on Wednesday, September 20<sup>th</sup> (rain date is Thursday, September 21<sup>st</sup>) to help with traffic control. This notice was recognized for the purpose of our worker's comp insurance policy.

Duane Sellers made a motion, which was seconded by Carl Drexel to add to the agenda the Road Dept Pressure Washer discussion. The motion passed 5-0. After discussion, it was decided that more information will be needed from Dave Williams, therefore this item was tabled until the next meeting.

Duane Sellers made a motion, which was seconded by Beth Birchall to add to the agenda the municipal build project update. The motion passed 5-0.

Jim Hearn explained that they met with Senator Scott Martin to discuss the federal RCAP grant. We will be awarded 1 million from this funding, however since the cost of the project went up, we will be asking for an additional 3.5 million when it opens up again. They will be meeting soon with Rep Bryan Cutler to discuss our plans and to see if he can offer any assistance for funding. Jim Hearn also explained that both he and Lydia Martin have been exploring several avenues for grants, which included the Lanc Co Commissioners and their ARPA funding. He will be contacting the County to see when that will be taking place. Duane Sellers explained that the build project could be done in phases, such as doing the earthwork, storm water management first and then possibly the build afterwards. They are still pulling together funding sources. Because Martic Township is growing, with more people using our roadways, and the cost of repairs and equipment rising, the Township has to do something as our current facility is outdated and out of compliance with federal and state regulations. Comments were heard from Ryan Fisher, who asked Charles Stouff if his friend was going to make a presentation to the Board. Charles Stouff stated at this point he is waiting to see if the Township can get the funding for the project. Larry Consylman 644 Martic Heights Dr stated he is against using grant funding as it is too politically connected, and it is also using taxpayers' money. Jay Kreider asked Mr. Consylman that when he is speaking to people about the new build, is he also letting them know it will include an ambulance bay for the betterment of the community? Kevin Boyer, 10 Ridgeview Drive stated that the

consensus is not against a new building.

The next meeting of the Martic Township Board of Supervisors is scheduled for September 5, 2023, at 7:00 p.m. at the Municipal Building.

There being no further business the meeting was adjourned at 8:45 pm.

Respectfully submitted,

Karen D. Sellers  
Martic Township Manager