

MARTIC TOWNSHIP
LANCASTER COUNTY, PENNSYLVANIA

MINUTES OF THE MARTIC TOWNSHIP BOARD OF SUPERVISORS

DATE: August 6, 2012

PLACE: Township Building, 370 Steinman Farm Road, Pequea, Pa. 17565

ATTENDANCE: Duane Sellers, Beth Birchall, Ted Irwin and Richard Drumm, Jr. were present. Absent was Carl Drexel.

ORDER OF BUSINESS

CALL TO ORDER: Duane Sellers called the meeting to order at 7:00 PM and led the Pledge to the Flag.

MINUTES & TREASURER'S REPORT

Beth Birchall made a motion, which was seconded by Richard Drumm, to approve the minutes from the July 2, 2012 Supervisors Meeting. The motion passed (4-0).

Beth Birchall presented the Treasurer's Report for the period ending August 1, 2012. With no questions, a motion was made by Duane Sellers and seconded Richard Drumm, to approve the Treasurer's Report. The motion passed (4-0).

PUBLIC COMMENT:

No public comment was heard.

UNFINISHED BUSINESS

Municipal Auction: Beth Birchall made a motion which was seconded by Ted Irwin to approve the Municipal sale of both the 1988 International S-1600 Dump Truck w/ plow for \$4,300.00 and the 1985 Ford 5610 tractor w/ 60" Tiger Rotary mower for \$ 8,300.00. The motion passed 4-0.

Resolution 08-06-12: Authorizing the Township to enter into an agreement of sale with the PA Commonwealth Dept. of Transportation and to execute related documents concerning the realignment of Marticville Road (Route 324) was done by roll call vote 4-0.

PennDOT's signature request: A motion was made by Duane Sellers and seconded by Beth Birchall to approve PennDOT's request for signatures for the Route 324 realignment project. The motion passed 4-0.

Comcast Cable Franchise: A motion was made by Beth Birchall and seconded by Ted Irwin to proceed with the Cohen Law Firm to negotiate the Comcast Cable Franchise renewal agreement, subject to Conestoga and Providence townships also proceeding. The motion passed 4-0.

Mike Rankin gave the Road Master's report:

For the month of August we are planning on getting back to Hilldale Rd. We have some more clearing and grubbing to do on it and some pipe replacement too. Then we can move forward with base repair. We still have 2 pipes that need replaced on Steinman Farm Rd. This will be done sometime this fall, Longs Asphalt will be in to pave Stump Rd. Then we will have the line painters in to paint, we are currently on a 4 year cycle for line painting throughout the twp. We will be taking care of the day to day activities also. We worked with Conestoga Twp; they were over to help start the clearing and grubbing on Stump Rd. This was a plus for both townships. We hope to grow this relationship with them. During the closure of Hilldale Rd, we had a 'Road Closed Ahead' sign stolen. This sign and tri-pod cost \$180 to \$200 to replace. These signs are put out for the safety of the road department and the motoring public, this I cannot stress enough. Any information on this would be greatly appreciated. We should have the tandem axle truck back from paint next Monday or Tuesday, and we will send the single axle up next, I

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was told it would be no problem to have it done for our September meeting. Comment was heard from Shawn Lehman.

Winter Maintenance Agreement: Ted Irwin made a motion, which was seconded by Beth Birchall to approve the Road Master's recommendation of dropping Susquehannock Dr., Red Hill Rd. and Frogtown Road West for winter maintenance and to only keep Martic Heights Drive. The motion passed 4-0. Comment was heard from John Strosser.

2012 auditor's discussion: After discussion, Ted Irwin made a motion to have the auditing firm conduct the township audit for one more year; however the motion died for a lack of a second.

Lancaster Co. Conservancy meeting update – Tucquan Glen: Ted Irwin commented that the Conservancy is planning on color coding the trails, which will be reflective paint that will aide in nighttime rescue searches. There are volunteers working weekends to help redirect visitors to other Conservancy owned properties, once the parking has reached its maximum number. They are planning on painting lines on the parking lot to help with parking. They are also planning on tallying the number of cars that park at Tucquan Glen, so that an estimate can try and be established.

Emergency Management Regionalization update: The draft agreement is currently with each township's attorney for review. Since Providence Township is providing the location and Martic Township is taking care of the accounting, Pequea Township has said they will take care of the legal expenses. A motion was made by Duane Sellers and seconded by Ted Irwin to allow Pequea Township to handle the legal expenses for the EOC Regionalization Agreement. The motion passed 4-0.

364 Steinman Farm Rd. – Dennis Shenk has provided a list of repairs for the rental property, which would bring it up to code, for a tenant to live in. A motion was made by Ted Irwin and seconded by Duane Sellers to get a few phone quotes and if the work is under the \$10,000 limit, to grant Ted Irwin authority to proceed with the repairs. The motion passed 4-0.

364 Steinman Farm Rd. – Duane Sellers commented on the rent amount of several other properties in the area. A motion was made by Duane Sellers and seconded by Richard Drumm to set the rent @ \$1000.00/month and if needed to include a pet clause, which would make the tenant responsible for the cost of any and all repairs to the property that is contributed to pet damage. Also the tenant would be responsible to have a professional extermination and/or fumigation done, if necessary. The monthly rental for the pet clause has yet to be determined. The motion passed 4-0. Comment was heard from Shawn Lehman. Also, the secretary will contact the township attorney to write up the lease agreement.

Zoning Officer's Report shows: 1 new construction, 2 permit renewals, 5 other permits, 5 inspections & 1 U & O's were issued in July 2012.

The SEO Report shows: 3 inspections, 1 perc & probe and 2 permits were issued in July 2012.

NEW BUSINESS

July 2012 invoices – Ted Irwin made a motion which was seconded by Richard Drumm to approve the bills with the addition of Cintas Uniforms for \$31.65, Frontier for \$249.88 and Triangle for \$132.00 which brings the total to \$81,394.78.

Sewage Ordinance Amendment:

Beth Birchall made a motion which was seconded by Ted Irwin that the Ordinance to Amend the Sewage Disposal System Ordinance that the township solicitor has submitted as a Draft, is acceptable as submitted. The motion passed 4-0. A motion was also made by Beth Birchall and seconded by Richard Drumm to have Marv Stoner, the township SEO, review the draft amendment, if it is determined that he has been authorized by DEP to issue permits for these alternate sewage systems and to also

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ask DEP to review as well. The motion passed 4-0. A motion was made by Duane Sellers and seconded by Beth Birchall to amend the Fee Resolution to include a deposit of \$500.00 to prepare and record the necessary agreements associated with the long-term maintenance of both a community sewage system and non-standard on-lot sewage disposal systems. The motion passed 4-0.

Insurance Renewal: A motion was made by Ted Irwin and seconded by Beth Birchall to switch from Glatfelter to Selective, per Ross Insurance Companies recommendation. The motion passed 4-0.

Personnel Handbook: Beth Birchall asked that this item be tabled until the September meeting to allow the Board time to review the draft personnel handbook that she had handed out a couple of weeks ago.

Comcast Phone proposal: The Township has been looking to upgrade our current phone system and in an effort to stream-line the phones, Comcast has returned a proposal to the Township for consideration. The proposal would upgrade the current phones and internet to a Business Class, with a monthly recurring charge of \$166.65. Currently the Township is paying approx. \$245.00/month for our phones. A motion was made by Duane Sellers and seconded by Beth Birchall to accept the Comcast proposal. The motion passed 4-0.

Notice was given of the Susquehanna Super Hike & Ultra Trail Run on Saturday, September 8, 2012 in the township.

Rail-Trail Mile markers: Mike Hall who is with the Keystone Wildfire Crew, has asked the Board's permission to place permanent markers on the Rail-Trail. He has been using the trail for a physical fitness test for the fire fighter's annual fitness certification and he's been marking off the trail in ½ mile markers for the runner's reference. He is willing to do the work if the Township would donate the supplies. Muddy Run Park has agreed to do the engraving on the 6x6 wood markers. A motion was made by Ted Irwin and seconded by Richard Drumm to give the requested permission. The motion passed 4-0.

Lancaster Co. Assoc. of Twp. Supervisors gave notice of their annual dinner on August 30th. Carl Drexel, Duane Sellers and Beth Birchall will plan on attending this annual dinner.

A motion was made by Beth Birchall and seconded by Duane Sellers to allow Denny Shenk, Martic's Zoning Officer, permission to attend the Lanc. Co. Zoning & Building Permit Officials Assoc. two seminars on August 23, 2012. The motion passed 4-0.

Rawlinsville Volunteer FC Police has given notice that they will be helping at the Rawlinsville Campgrounds on August 5 & 12, 2012.

Rawlinsville Volunteer FC Auxiliary has given notice that they will be doing food sales on August 23 & October 1, 2012.

Beth Birchall announced that the Township has received its reimbursement check of \$19,116.34, from FEMA for the Tropical Storm Lee damage which took place in 2011.

Beth Birchall asked if any of the Board officials were interested in attending the public meeting for the Quarryville Library, which the Township had received notice on. At this time, no Board members can attend that meeting.

Ted Irwin announced that he and Beth Birchall are proceeding through with the Township's Pension

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Plan review.

Duane Sellers commented on line painting the Township roads. He was told that the Road Department's intentions are to have all of the Township roads painted in the next 3-4 years.

Duane Sellers commented that before the next Board meeting, all of the equipment that has been purchased will be on display for the public to see. If anyone has any questions, he and the Road Master will be available to answer any questions.

The next meeting of the Martic Township Board of Supervisors is scheduled for Tuesday September 4, 2012 at 7:00 p.m. at the Municipal Building.

They're being no further business the meeting was adjourned at 8:45 pm by a motion from Beth Birchall.

Respectfully submitted,

Karen D. Sellers
Secretary to the Board of Supervisors
Martic Township